



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, April 13, 2016 AT 6:30 P.M.**

Present:

Mayor – Ron Campbell
Deputy Mayor – Patricia Sydoruk
Councillor – Joanne Chelick
Councillor – Manon Joice
Councillor – Richard Villeneuve

Interim CAO – Jim Squire
Public Works Foreman – Robert Kobylanski
Assistant Public Works Foreman – Dolan Isaac
Recording Secretary – Graciela Teran

Order: Mayor Campbell called the meeting to order at 6:30 p.m.

1 Agenda

Additions to the Agenda:

Public Works Foreman Kobylanski requested an addition to the agenda for a Sharp Environmental proposal.

2 Adoption of Agenda

2016-04-01 **MOVED** by Deputy Mayor Sydoruk that Council approve the April 13, 2016 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2016-04-02 **MOVED** by Councillor Joanne Chelick that the Minutes of the Regular Meeting of Council March 1, 2016 and Special Meeting of the Council March 22, 2016 be adopted as presented.

Carried

4 Delegations

Mike Archer, Saddle Hills County

Mr. Archer attended the meeting as requested by Council, to discuss development of a Village mission statement and related communications documents. Mr. Archer will work with Councillor Villeneuve toward further development of the project.

Calvin Yoder & Sharon Dreger the Agricultural Society is submitting an application to Travel Alberta for funding, and requested that the Village be a funding partner on the application. The Rycroft Ag Society requested \$2,500.00 from the Village of Rycroft to be included in the 2016 Travel Alberta application.

Council accepted the information for discussion later in the agenda.

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5 **CAO Report**

Jim Squire presented both a verbal and written report highlighting the following items:

- Rycroft Viability Review Committee
- Municipal Grants
- Infrastructure Audit
- Bylaw Control Officer
- Development

2016-04-03

MOVED by Deputy Mayor Sydoruk that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 **Public Works Report**

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- Streets
- Water
- Sewer
- Misc.

2016-04-04

MOVED by Councillor Manon Joice, that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

Carried

7 **Councillor Reports**

Deputy Mayor Sydoruk provided the following report:

Central Peace Early Childhood Coalition (Deputy Mayor Sydoruk)

Medical Clinic Committee - Met on March 7, 8, 10 /2016 Still working on the Part 9 Company registration process, Tom Beale is contracted to monitor the construction of the building. Timeline of the start is a little of out at this point as more meetings were held to finalize plans.

April 4 /2016 Received \$7482.00 from Grace Gospel Church Valentine Fundraiser.

Central Peace Emergency Management Agency (Deputy Mayor Sydoruk)

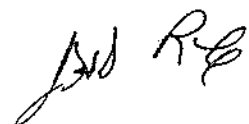
April 4 /2016 Minutes attached and reviewed.

Central Peace Fire & Rescue Commission (Deputy Mayor Sydoruk, Councillor Richard Villeneuve, & CAO Squire)

March 24/2016 Manager/Fire Chief's Report, attached.

Central Peace FCSS (Deputy Mayor Sydoruk, Councillor Joanne Chelick)

March 2/ 2016 Did interviews for survey coordinator and Kaili Chernuka was chosen. Volunteer recognition which FCSS is sponsoring is on April 14/2016. Denise Skoworodko has resigned as FCSS coordinator.



March 15-16/ 2016 After interviews, Kara Wendland was chosen for FCSS coordinator.

April 6/ 2016 Volunteer pancake Supper is on April 14/2016, Centennial Hall in Spirit River. Signed the Survey contract with Kali Chernuka and the Coordinator contract with Kara Wendland.

Central Peace Waste Management Committee (Mayor Ron Campbell, Councillor Manon Joice and CAO)

Citizens on Patrol (Deputy Mayor Sydoruk)

Waiting for RCMP personnel to get back to me.

Doctor Recruitment & Retention Committee (Councillor Manon Joice)

Grande Spirit Foundation (Deputy Mayor Sydoruk, Councillor Joanne Chelick)

March 18/2016 Elected Claude Lagace as Chair and Rodger Loberg as Vice Chair.

All senior lodges full at this time, with a lot of turnover. Municipal requisition for Rycroft is \$1955.00. Great agreement has to be signed and beams are up, Main floor needs to be poured. Grant agreement has to be signed and waiting for execution by the province. The 2016 lodge and provincial budgets have been approved. The recent ceiling for senior apartments in Rycroft are \$750.00 per month).

Grant Committee (Councillor Manon Joice, Councillor Villeneuve & CAO Squire).

Mighty Peace Watershed Alliance (Deputy Mayor Sydoruk, Councillor Joanne Chelick)

NAEL (Mayor Ron Campbell) Deputy Mayor Sydoruk attended for Mayor Campbell

For the MGA review, the next step is consultation with the municipalities. Linear Taxation- not going to any city as per the Minister, MSI, Grants in Lieu, Bridges and Resource Roads, Small Municipal Airports, Budget, Royalty Review, Bill 6, Carbon Tax, RPAP.

Peace Library System (Councillor Manon Joice, Deputy Mayor Sydoruk)

Peace Library Conference is September 22-23 in Grande Prairie.

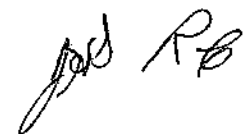
PRED A (Councillor Chelick)

Discussion included:

- Support of container hauling by CN
- Dunvegan rail alignment
- Dual bridges in Peace River
- Airport statistics

Attended: (Mayor Ron Campbell, Councillor Joanne Chelick & CAO Squire)

Rycroft Appreciation Awards (Deputy Mayor Sydoruk , Councillor Villeneuve)



Rycroft Community Hall Board (Deputy Mayor Sydoruk , Councillor Joanne Chelick)

March 9/2016 Stage lighting and fan insteled in stage area. Replacing highrise toilet in handicap stall. Looking at putting a grease trap under the sink in kitchen.

Rycroft Municipal Library Board (Councillor Manon Joice)

Youth Council (Councillor Manon Joice)

2016-04-05 **MOVED** by Deputy Mayor Sydoruk that the Councillor reports presented be adopted as information.

Carried

8 **Previous Business**

- Mayor Campbell declared a conflict of interest and exited the meeting at 7:25 pm Deputy Mayor Sydoruk assumed the position as the Meeting Chair.

8.1 **Bylaw 171-16 to amend the Land Use Bylaw**

2016-04-06 **MOVED** by Councilor Joice that Council give third reading to Bylaw 71-16.

Tie vote - Defeated

- Mayor Campbell returned to the Regular Meeting of Council at 7:32 pm resumed position as the Meeting Chair.

9 **New Business**

- Councilor Manon Joice exited the meeting at 7:37 pm and Mayor Ron Campbell declared a Recess.
- Councilor Manon Joice returned to the meeting at 7:39 pm.

9.1 **Draft 2015 Audited Financial Statements**

Council reviewed the Audited Financial Statements provided by Doyle and Company Chartered Accountants.

2016-04-07 **MOVED** by Councillor Villeneuve, Council review the 2015 Financial Statements and made a motion to accept the Audited Financial Statements as resented.

Carried

9.2 **Budget**

CAO Squire presented the draft 2016 municipal budget for Council review.

Council directed Administration to increase the Office Supplies budget to \$16,000 to accommodate purchase of a new printer, and to increase the Admin Donations budget to \$27,500 to accommodate a potential contribution to the Agricultural Society.

2016-04-08 **MOVED** by Councilor Manon Joice, to approve the 2016 municipal budget as amended, with total expenditures of \$3,053,355.58.

Carried

9.3 **Local Advocacy in Grants In Lieu of Taxes - AUMA**

2016-04-09 **MOVED** by Deputy Mayor Sydoruk , that Council direct Administration to prepare a letter for the mayor's signature supporting the return of the program.

Carried

9.4 Northern Sunrise County Assessment Services Agreement

2016-04-10 **MOVED** by Councillor Villeneuve that Council authorize Administration to finalize the agreement with Northern Sunrise County for continued provision of Assessment Services to the Village.

Carried

9.5 Community Gardens

Council discussed the matter briefly, and directed that the Community Gardens discussion be added to the April 26th Council Agenda for further discussion.

9.6 Request from Merry Pioneers

2016-04-11 **MOVED** by Councillor Villeneuve that Council deem the insurance premium and cost of membership paid to AUMA suitable to qualify for a grant and reimburse the Merry Pioneers the full amount of \$1,301.64.

Carried

9.7 Ag Society Request for Funding – Travel Alberta

2016-04-12 **MOVED** by Councillor Joane Chelick, recommend that Council approve a grant in support the Rycroft Ag Society's request for partnership \$2,500.00 in the 2016 AND \$5,000.00 IN EACH OF 2017-2018 for applications for Travel Alberta grants in support of the Race the 8 event.

Carried

9.8 PALS Request for used furniture

2016-04-13 **MOVED** by Councillor Joanne Chelick that Council direct Administration to approve the transfer of the office furniture to the PALS office for their use.

Carried

9.9 AUMA Conference Attendance

2016-04-14 **MOVED** by Councillor Manon Joice that Administration register two elected officials for the Fall AUMA Conference, and book Hotel rooms as well.

Carried

9.10 Position Description FCSS Coordinator

2016-04-15 **MOVED** by Councillor Manon Joice, that Council approves the draft changes to policy FCSS.M1.

Carried

9.11 Water Truck Purchase

2016-04-16 **MOVED** by Deputy Mayor Sydoruk that Council approve allocation of a maximum of \$70,000 from the \$100,000 that the Town of Spirit River has allotted to the Central Peace Fire and Rescue Commission, for the purchase of a water truck at the Weaver Auction.

Carried

9.12 Purchase OF Fire Crests

2016-04-17 **MOVED** by Councillor Manon Joice, that B. Kroes be authorized by the Council to purchase 600 fire crests at a cost of up to \$2,500.00

Carried

9.13 Household Hazardous Roundup

2016-04-18 **MOVED** by Deputy Mayor Sydoruk, that Council approve participation in the 2016 Hazardous Roundup and E-waste collection event.

Carried

9.14 Bulk Water Rates

2016-04-19 **MOVED** by Deputy Mayor Sydoruk, that Council direct Administration to prepare a draft bylaw to amend Master Rates Bylaw No. 152-14 to increase bulk water rates from \$5/cubic meter to \$6/cubic meter.

Carried

9.15 Community Business Promotion RC

2016-04-20 **MOVED** by Deputy Mayor Sydoruk that Administration investigate the potential for a business promotion program which would allow businesses to submit promotional materials for inclusion in the Village's utility bills, subject to the business being licensed to operate in the Village, currently receiving water bills, and being current on all the Village payments.

Carried

9.16 Request from Statistics Canada

2016-04-21 **MOVED** by Deputy Mayor Sydoruk, Council confirm the requirement for rental fees for use of the Community Hall by Statistics Canada for the 2016 Federal Census.

Carried

9.17 Purchase of New Grass cutting Equipment

2016-04-22 **MOVED** by Councillor Manon Joice, Council accepted the quote from TC Equipment for \$19,377.12 from reserve for purchase a model 729 T mower.

Carried

9.18 Application of Unpaid Utilities Charges to Taxes

2016-04-23 **MOVED** by Deputy Mayor Sydoruk, that Council direct Administration, as a matter of policy, to transfer to the property taxes all utilities fees which remain unpaid 30 days after the invoice date.

Carried

9.19 Revenue & Expenditure Report as of April 7, 2016

2016-04-24 **MOVED** by Deputy Mayor Sydoruk, that Council direct Administration, as a matter of policy, to transfer to the property taxes all utilities fees which remain unpaid 30 days after the invoice date. **Carried**

2016-04-25 **MOVED** by Councillor Villeneuve to defer discussion of the Sharp Environmental request to the next meeting of Council. **Carried**

10 **Information Items**

10.1 **Alberta Community Partnership Grants Approvals**

2016-04-26 **MOVED** by Deputy Mayor Sydoruk that the Alberta Community Partnership Grants Approvals letters be accepted for information. **Carried**

10.2 **PLS Board Meeting Highlights March 19, 2016**

2016-04-27 **MOVED** by Deputy Mayor Sydoruk that the March 19, 2016 PLS Board Meeting Highlights be accepted for information. **Carried**

11 **In Camera – Personal and Legal Issues**

2016-04-28 **MOVED** by Mayor Campbell that Council go In-Camera at 9:17 p.m. **Carried**

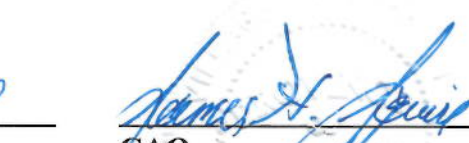
2016-04-29 **MOVED** by Councillor Chelick that Council return to Committee of the Whole at 9:25 p.m. **Carried**

2016-04-30 **MOVED** by Deputy Mayor Sydoruk that Council approve the request of MFC Mechanical for waiver of tax penalties, subject to the condition that the owner pay the entire outstanding balance or enter into a formal agreement for payment of the tax account, by no later than May 31, 2016. **Carried**

2016-04-31 **MOVED** by Councillor Chelick that the meeting be adjourned, time being 9:26 pm.



Mayor
Ron Campbell



CAO
Jim Squire