



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, December 13th, 2016 AT 6:30 P.M.**

- Present:** Mayor Ron Campbell
Deputy Mayor Patricia Sydoruk
Councillor Joanne Chelick
Councillor Dwayne Kotyk
Councillor James Verquin

CAO Dean Pickering
Public Works Foreman Robert Kobylanski
Recording Secretary Graciela Terán
- Order:** Mayor Ron Campbell called the meeting to order at 6:30 p.m.
- 1 **Agenda**
2016-12-01 **MOVED** by Deputy Mayor Sydoruk that Council approve the December 13th, 2016 Regular Meeting Agenda with the following additions:
11.10 Canada 150
11.11 Per Diems
Carried
- 2 **Adoption of Agenda**
2016-12-02 **MOVED** by Deputy Mayor Sydoruk that Council approve the December 13th, 2016 Regular Meeting Agenda as presented.
Carried
- 3 **Adoption of Minutes**
2016-12-03 **MOVED** by Deputy Mayor Sydoruk, that Council approve the November 22nd, 2016 Regular Meeting Minutes as amended / presented.
Carried
- 4 **Delegations**
4.1 Final Infrastructure Assessment Report – Glen Pitt, TeckEra
2016-12-04 **MOVED** by Councillor Chelick, that Council approve the Final Infrastructure Assessment Report as presented.
Carried
- 5 **Financial Report**
2016-12-05 **MOVED** by Deputy Mayor Sydoruk that Council approve the Financial Report as presented.
Carried
- 6 **CAO Report**
6.1 Outstanding Tax Collection
6.2 Subdivision and Development Applications
6.3 CAO Projects and the Council To Do List
6.4 The 2016 and 2017 Tax Auctions
6.5 Water Treatment
6.6 Infrastructure Audit
6.7 IT Partners
6.8 Council iPads and Wireless Council Chambers
6.9 Inter Municipal Meetings
6.10 2017 Village of Rycroft Draft Budget
6.11 Community Hall Grants Applications
6.12 Community Hall Internet, Wi-Fi and Cellphone Signal Booster
2016-12-06 **MOVED** by Councillor Chelick, that the CAO report be adopted as presented.
Carried

- 7 **Public Works Report**
 7.1 Streets
 7.2 Water
 7.3 Sewer
 7.4 Misc.
- 2016-12-07 **MOVED** by Deputy Mayor Sydoruk, that the Public Works report be adopted as presented
Carried
- 8 **Cultural Coordinator Report**
 8.1 Library Board Update
 8.2 Christmas Light Up
- 2016-12-08 **MOVED** by Councillor Chelick, that the Cultural Coordinator report presented be adopted as presented
Carried
- 9 **Councillor Reports**
 9.1 **Deputy Mayor Patricia Sydoruk**
 9.1.1 Grande Spirit Foundation (November 25, 2016)
 9.1.2 G-5 (November 30, 2016)
 9.1.3 FCSS (December 6, 2016)
 9.1.4 Friends of Rycroft Hall (December 9, 2016)
 9.1.5 Central Peace Attraction and Retention Committee (December 7, 2016)
 9.1.6 Central Peace Medical Committee (December 12, 2016)
 9.2 **Councillor James Verquin**
 9.2.1 Municipal Library Board
 9.3 **Councillor Dwayne Kotyk**
 9.4 **Councillor Joanne Chelick**
 9.5 **Mayor Ron Campbell**
- 2016-12-09 **MOVED** by Councillor Chelick, that Councillor Reports presented be adopted as presented.
Carried
- 10 **Previous Business**
- 10.1 **2017 Operations & Capital Budget to Council**
- 2016-12-10 **MOVED** by Deputy Mayor Sydoruk, that Council direct administration to have a Final 2017 Operating Budget by the end of February 2017, and that Administration shall use the 2016 operational Budget as the 2017 Preliminary Operational Budget.
Carried
- 10.2 **Grant Committee Report**
- 2016-12-11 **MOVED** by Deputy Mayor Sydoruk, that Grant Committee Report presented be adopted as information.
Carried
- 10.3 **Culture and Grants (2015, 2016 and 2017 Estimated Yearly Cost)**
- 2016-12-13 **MOVED** by Deputy Mayor Sydoruk, that Culture and Grants (2015, 2016 and 2017 Estimated Yearly Cost) report presented be adopted as information.
Carried
- 10.4 **Arena Board Bylaw Second Reading**
- 2016-12-14 **MOVED** by Deputy Mayor Sydoruk, that Council Table until further notice.
Carried
- 10.5 **Skid Steer Lease / Purchase**
- 2016-12-15 **MOVED** by Deputy Mayor Sydoruk, that Council authorize Administration to enter into a Lease/Purchase Agreement for the 262D Cat Skid Steer.
Carried
- 10.6 **Trade-In of John Deere Tractor & Old Zero-Turn Mower**
- 2016-12-16 **MOVED** by Deputy Mayor Sydoruk, that Council authorize Administration to Trade In the John Deere Tractor with attachments and Old Zero-Turn mower for two new Zero-Turn Mowers at no additional costs.

Carried

10.7 Snow Removal Policy

2016-12-17 **MOVED** by Councillor Chelick, that Snow Removal Policy be adopted as presented.

Carried

11 New Business

11.1 Rycroft Municipal Library, Grant Application

2016-12-18 **MOVED** by Councillor Chelick, that Council Table after the strategy meeting is done and the Village can decide.

Carried

11.2 Library Board Member Application Vacancy

2016-12-19 **MOVED** by Deputy Mayor Sydoruk, that Council accept the application of Yvonne Trish Olsen as the Village of Rycroft representor in the Library Board.

Carried

11.3 Highway Property Listing with Real Estate Agent

2016-12-20 **MOVED** by Deputy Mayor Sydoruk, that Council recommend Administration to contact and find a realtor and list potential properties are not currently being used for municipal purposes.

Carried

11.4 Dates for Tax Auctions Sales:

➤ **Wednesday March 1st, 2017, for 2013, 2014 & 2015**

➤ **Wednesday May 3rd, 2017, for 2016.**

2016-12-21 **MOVED** by Deputy Mayor Sydoruk, that Council set the Tax Auction Sale Dates of March 1st, 2017, and May 3rd, 2017, direct Administration to prepare the Tax Auction Sale Listings, and the Advertisements for the Alberta Gazette and the Local Newspaper.

Carried

11.5 Rebranding the Village of Rycroft – New Logo Ideas

2016-12-22 **MOVED** by Deputy Mayor Sydoruk, that Council authorize Administration to get quotes and hire a Graphic Artist or Branding company to start the Re-Branding process with the professional creation of a new Village Logo.

Councillor James Verquin voted against

Carried

**11.6 Appointment of Deputy Mayor Pat Sydoruk to the Friends of the
Community Hall Board as a Council Representative**

2016-12-23 **MOVED** by Councillor Chelick, that Deputy Mayor Sydoruk be appointed to the Friends of the Rycroft Community Hall Board as a Council Representation.

Carried

11.7 Trial Lease of Graders

2016-12-24 **MOVED** by Councillor Chelick, that Council authorize administration to enter into a short Lease Agreement for trail of New grader.

Carried

11.8 Tender of Old Grader – For Sale by Tender

2016-12-25 **MOVED** by Councillor Verquin, that Council Table selling until we have the 2017 Budget.

Carried

11.9 Advertise for Contract Equipment Operators

2016-12-26 **MOVED** by Mayor Campbell, that Council authorize Administration to advertise for contract services as qualified contract equipment operators and Companies, available on as needed basis in 2016 – 2017. They must have \$1,000,000.00 Liability Insurance.

Carried

11.10 Canada 150

Council direct administration to advertise all the events coming Winter Frolic, Ball Games, Hockey Tournaments, etc. We need to get a Calendar of every event on, start processing and Budgeting some the events coordinating with the G5.

11.11 Per Diems

2016-12-27 **MOVED** by Deputy Mayor Sydoruk, that Council authorize administration to set the Per Diems equivalent to the MD 133 Per Diems and be paid monthly, starting date January 1st, 2017, making an amend to the actual COUNCIL, COMMITTEE AND BOARD REMUNERATION, Policy and Procedures Manual. No. 04

Carried

12 Information Items

12.1 St. Albert Bowling & Rec Centre Letter

12.2 AFRRCS Estimated Project Management

12.3 Canada Union of Postal Workers Letter

12.4 Minutes Friends of the Rycroft Community Hall Association

12.5 Central Peace FCSS Programs Information

12.6 FCSS, Coordinators Report November 2016

12.7 Federal Grant – Canada Summer Jobs

2016-12-28 **MOVED** by Councillor Chelick, that Council accept the Information presented.

Carried

13 In Camera

2016-12-29 **MOVED** by Mayor Campbell, that Council go in camera at 8:47 pm.

Carried

2016-12-30 **MOVED** by Councillor Mayor Campbell, that Council come out of in camera at 10:15 pm.

Carried

2016-12-31 **MOVED** by Deputy Mayor Sydoruk, that Council direct administration to getting a legal opinion regarding personnel matters.

Carried

2016-12-32 **MOVED** by Councillor Chelick, that Council direct administration to no longer have a Cultural Coordinator Position for the Village as of January 1st, 2017.

Carried

2016-12-33 **MOVED** by Deputy Mayor Sydoruk, that Council direct administration that the Village will no longer subsidize the Librarian position for the Rycroft Municipal Library as of January 1st, 2017.

Carried

14 Adjournment

Being that all agenda items were completed, Mayor Campbell declared the meeting adjourned, at 10:16 pm.



Mayor
Ron Campbell



CAO
Dean Pickering