



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, December 8, 2015 AT 6:30 P.M.**

Present: Mayor – Ron Campbell
Deputy Mayor – Patricia Sydoruk
Councillor – Manon Joice
Councillor – Richard Villeneuve
Councillor – Joanne Chelick

Interim CAO – Jim Squire
Recording Secretary – Nancy Graham

Order: Mayor Campbell called the meeting to order at 6:30 p.m.

Agenda

Additions to the Agenda:

- 9.16 Bylaw Control Officer**
- 9.17 1st Reading of Animal Control Bylaw**
- 9.18 Sale of Surplus Water Pumps**

2 Adoption of Agenda

2015-12-01 **MOVED** by Councillor Chelick that Council approve the December 8, 2015 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2015-12-02 **MOVED** by Deputy Mayor Sydoruk that the Minutes of the Regular Meeting of Council November 10, 2015 be adopted as presented.

Carried

4 Delegations

4.1 No Delegations

5 CAO Report

Jim Squire presented both a verbal and written report highlighting the following items:

- Rycroft Viability Review Committee
- Animal Control Officer
- Tax Recovery
- Solid Waste
- Regional Fire Services Commissions Chief
- Municipal Grants

Two handwritten signatures in blue ink are located at the bottom right of the page. The first signature appears to be "JSA" and the second appears to be "RC".

2015-12-03

MOVED by Councillor Deputy Mayor Sydoruk that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 Public Works Report

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- Streets
- Water Treatment Plant
- Wastewater and Lift Station
- Misc.

2015-12-04

MOVED by Councillor Joice that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

Carried

7 Councillor Reports

7.1 Deputy Mayor Sydoruk – Written report.

- CPREMS
- Viability Review
- Fire Commission
- Grande Spirit Foundation
- ESS Conference & Training

7.2 Councillor Joice – Written report.

- CPRWMC
- Viability Review
- Rycroft Library
- Peace Library Systems
- Grant Committee
- Council Retreat

7.3 Councillor Chelick – Written report

- Dinner with Saddle Hills County
- Medical Clinic G5 – Birch Hills County
- G5- Birch Hills County
- Medical Clinic G5 – Spirit River
- Council Retreat
- Medical Clinic G5 meeting
- Rycroft School Remembrance Day service
- Remembrance Day services at Rycroft Hall
- Viability Study
- Lunch & Tour of Aquatera facilities

7.4 Councillor Villeneuve- Nothing at this time

7.5 Mayor Campbell – Nothing at this time.

2015-12-05

MOVED by Deputy Mayor Sydoruk that the Councillor reports presented be adopted as information.

Carried

8 **Previous Business**

8.1 **Playground Damage Follow-up**

2015-12-06 **MOVED** by Deputy Mayor Sydoruk that Council direct Administration to seek legal counsel to collect on invoice #20150136.

Carried

8.2 **Village of Rycroft Youth Council**

2015-12-07 **MOVED** by Councillor Chelick that Council approve the Village of Rycroft Youth Council flyer as presented.

Carried

9 **New Business**

9.1 **Tax Recovery Lot 19, Block 19, Plan 7520103**

2015-12-08 **MOVED** by Councillor Chelick that Council direct Administration to proceed with steps to transfer ownership of Lot 19, Block 19, Plan 7520103 to the Village of Rycroft.

Carried

9.2 **CPRFC Bylaw**

Information not available. Tabled until January 12, 2016.

9.3 **Lease of River lot 17, Twp. 78, Rge 5, W6M**

2015-12-09 **MOVED** by Councillor Chelick that Council direct Administration to proceed with negotiation of a lease with Mr. Dika for River lot 17, for a 5 year term.

Carried

9.4 **Central Peace Early Childhood Coalition**

2015-12-10 **MOVED** by Councillor Joice that Council appoint Deputy Mayor Sydoruk as Council Representative for the Central Peace Early Childhood Coalition with Councillor Chelick as alternate.

Carried

2015-12-11 **MOVED** by Councillor Chelick that Council adopt the letter as information.

Carried

9.5 **Interim Budget Adoption**

2015-12-12 **MOVED** by Deputy Mayor Sydoruk that Council adopt the 2015 Municipal Budget as an interim budget for 2016.

Carried

9.6 Council Retreat / Planning

➤ **Council will discuss this item In-Camera.**

9.7 Cancellation of Local Historic Resource Designation

2015-12-13 **MOVED** by Councillor Joice that Council accept the report presented as information.

Carried

9.8 2015 Audit Plan & Auditor Independence

2015-12-14 **MOVED** by Deputy Mayor Sydoruk that Council adopt the correspondence from Doyle & Company dated November 15, 2015 as information.

Carried

9.9 Compost Bins

Tabled until January 12, 2016

9.10 Correction of Long-Standing Tax Error

2015-12-15 **MOVED** by Councillor Joice that Council instruct Administration to waive the tax arrears and unpaid taxes on tax accounts 487000 and 488000.

Carried

9.11 Christmas Light-up

2015-12-16 **MOVED** by Deputy Mayor Sydoruk that Council forego the ceremony association with the Christmas Light-up for 2015.

Carried

9.12 Grant Approvals

2015-12-17 **MOVED** by Deputy Mayor Sydoruk that Council approve the recommendations made by the Grant Committee and distribute grants to the following organizations as summarized below for a total distribution of \$19,499.98:

1. Rycroft Arena - \$6,800
2. Rycroft Ag Society - \$6,699.98
3. Rycroft Library - \$2,000
4. Rycroft Quilters - \$1,000
5. Friends of the Rycroft Community Hall - \$3,000

Carried

9.13 Christmas Hours

2015-12-18 **MOVED** by Deputy Mayor Sydoruk that Council approve closing the Office / Public Works on December 24th with pay and December 31st at noon with pay.

Carried

Handwritten signatures in black ink, including a signature that appears to be 'R. J.' and another that appears to be 'A. S.'.

9.14 Boulevard Reconstruction Costs for Clinic

2015-12-19 **MOVED** by Councillor Joice that Council direct Administration to respond to the G5 Clinic Committee indicating support of the proposal for boulevard reconstruction.

Carried

9.15 Revenue Expenditure Report as of November 30, 2015

2015-12-20 **MOVED** by Deputy Mayor Sydoruk that Council adopt the Revenue & Expenditure Report as presented.

Carried

9.16 Bylaw Control Officer

2015-12-21 **MOVED** by Deputy Mayor Sydoruk that Council appoint Andrew Tye of Andlyn Services as Bylaw Control Officer for the Village of Rycroft.

Carried

9.17 First Reading of the Animal Control Bylaw No. 170-15

2015-12-22 **MOVED** by Deputy Mayor Sydoruk that Council give first reading to Animal Control Bylaw No. 170-15 and direct Administration to post the draft bylaw on the Village's website and Facebook page for public review and comment.

Carried

9.18 Sale of Surplus Water Pumps

2015-12-23 **MOVED** by Councillor Joice that Council direct Administration to accept the bid from Ron Campbell for the two pumps at a total sale price of \$1,600.

Carried

10 Informational Items

10.1 Friends of the Rycroft Community Hall – Nov. 4/15 Minutes

2015-12-24 **MOVED** by Councillor Chelick that this item be adopted as information.

10.2 The YOU Libraries Award

2015-12-25 **MOVED** by Councillor Joice that this item be adopted as information.

10.3 Citizens on Patrol



2015-12-26

MOVED by Councillor Joice that Deputy Mayor Sydoruk be appointed Chairman of the Citizens on Patrol Committee.

Carried

11 In Camera

2015-12-27

11.1 MOVED by Mayor Campbell that Council go In-Camera at 7:50 p.m.

Carried

2015-12-28

11.2 MOVED by Councillor Joice that Council return to Committee of the Whole at 10:05 p.m.

Carried

2015-12-29

MOVED by Deputy Mayor Sydoruk that Council instruct Administration apply cost of living to the Village of Rycroft in accordance with the Statistics Canada Consumer Price Index for Northern Alberta, all items, for the period from January 1, 2015 to January 2016.

Carried

2015-12-30

MOVED by Councillor Joice that Council direct Administration to schedule a public meeting with Community organizations, including the Library Board, Rycroft Merry Pioneers, Rycroft Community Hall Board, Rycroft Arena Board and Rycroft Baseball Association for December 22, 2015.

Carried

2015-12-31

MOVED by Councillor Chelick that Council authorize the CAO to advertise for one additional full-time staff member for the Village office.


Carried

2015-12-32


MOVED by Mayor Campbell that Councillor Chelick be authorized by Council to work with Global Traffic to lobby for small municipalities authority to utilize photo radar for traffic control within the municipality.

Carried.

Being that all matters have been concluded this meeting Mayor Campbell declared the meeting adjourned at 10:15 p.m.



Mayor
Ron Campbell



CAO
Jim Squire

