



**MINUTES OF SPECIAL COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
WEDNESDAY, JANUARY 20, 2016 AT 6:00 P.M.**

Present: Mayor – Ron Campbell
Deputy Mayor – Pat Sydoruk
Councillor – Manon Joice
Councillor – Joanne Chelick
Councillor – Richard Villeneuve

Interim CAO – Jim Squire

Call to Order: Mayor Campbell called the meeting to order at 6:00 PM.

2. Adoption of Agenda

MOVED by Councillor Joice that Council adopt the Agenda as presented.
Carried

3. Community Hall Correspondence

Moved by Councillor Chelick that Council accept the letter from the
Community Hall Board as correspondence.
Carried

4. Library Board Appointment

MOVED by Mayor Campbell that Council appoint Graciella Teran to the
Rycroft Library Board.
Carried

5. In Camera

MOVED by Councillor Villeneuve that Council go In Camera, personnel
matters to discuss, time being 6:11 PM.
Carried

6. Out of Camera

Moved by Deputy Mayor Sydoruk that Council come Out of Camera, time
being 6:43 PM.
Carried

7. Library Report

Moved by Councillor Villeneuve that Council accept the Library report for
information.
Carried

8. Adjournment

Mayor Campbell declared the meeting adjourned at 7:05 PM, all agenda
items being completed.

Mayor Ron Campbell

Interim CAO Jim Squire



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, January 12, 2016 AT 6:30 P.M.**

Present: Mayor – Ron Campbell
Deputy Mayor – Patricia Sydoruk
Councillor – Richard Villeneuve
Councillor – Joanne Chelick

Regrets: Councillor – Manon Joice

Interim CAO – Jim Squire
Recording Secretary – Nancy Graham

Order: Mayor Campbell called the meeting to order at 6:30 p.m.

Agenda

Additions to the Agenda:

- 9.5 Remuneration of Council Members
- 9.6 FCSS Program Funding
- 9.7 Land Use Bylaw Amendment 171-16

2 Adoption of Agenda

2016-01-01 **MOVED** by Councillor Villeneuve that Council approve the January 8, 2016 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2016-01-02 **MOVED** by Councillor Chelick that the Minutes of the Regular Meeting of Council December 8, 2015 be adopted as presented.

Carried

4 Delegations

4.1 No Delegations

5 CAO Report

Jim Squire presented both a verbal and written report highlighting the following items:

- Rycroft Viability Review Committee
- Bylaw Control Officer
- Regional Fire Services Commission
- Composite Assessment Review Board Decisions
- 2016 Budget

2016-01-03

MOVED by Councillor Chelick that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 Public Works Report

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- Streets
- Water Treatment Plant
- Misc.

2016-01-04

MOVED by Councillor Joice that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

Carried

7 Councillor Reports

a) Central Peace Clinic Management Committee (Deputy Mayor Sydoruk)

- December 14, 2015
- 4 out of 5 municipalities approved Saddle Hills County as the registered office for the Part 9 Company, as well as confirmation of appointed board members of the Part 9 Company for a 1 year term.
- Reviewed building design, also looked at what equipment needs to be got and priced out.

b) Central Peace Early Childhood Coalition (Deputy Mayor Sydoruk)

c) Central Peace Emergency Management Agency (Deputy Mayor Sydoruk)

- Emergency Social Services provides emotional and physical needs to individuals and families affected by an emergency or disaster for up to 72 hours, could be more if extraordinary circumstances prevail.
- This is where training in the following areas is very important on our communities' part. They are: Council, Orientation, Municipal elected official, Basic Emergency Management, Disaster Social Services, Registration and Inquiry, Food safe, plus others for the Emergency Management Sector.
- We need our residents to take the training as there is at this time only one person from our Village and need more.
- Working on Implementing an Incident Management Team
- This team would be able to show up and get things running in a situation until more trained resources arrive.
- We have a Mutual Aid Agreement as a partner
- We now have our new kits put together and are housed in Birch Hills office, M.D. office and at Saddle Hills County
- Will be having an updated Emergency Management Plan placed on Saddle Hills website for all to be able to access.
- Deb Cardwell is our new Victim Services Coordinator for this area.
- Need to have our staff get familiar with our Emergency Plan in case of a disaster and what their roles would be.

- We are in the planning stages for a mock disaster for March 18 of this year using resources from our G5 area and possibly beyond.

d) Central Peace Fire & Rescue Commission (Deputy Mayor Sydoruk)

e) Central Peace FCSS (Deputy Mayor Sydoruk, Councillor Chelick)

- December 2, 2015
- Doing a list of questions for a survey to find out what residents of the 3 Municipalities know about the services provided by FCSS and if they would be used
- Collecting food hampers till middle of the month
- Need to advise the seniors of the programs available to them
- January 6, 2016
- 52 hampers have been handed out so far compared to 48 last year.
- SH – 8, BH – 13, MD – 3, Ry – 18, SR – 10
- Cost of baskets for for SH and BH are \$15.00 each, they pick up and deliver themselves
- Size of hampers were valued at \$250-\$350
- Will be talking to the school about the Community Kitchen and other school opportunities
- Discussed what linear assessment will mean to us
- Survey will be done in the next couple of weeks.

f) Central Peace Waste Management Committee (Mayor Campbell, Councillor Joice & CAO)

g) Citizens on Patrol (Deputy Mayor Sydoruk)

- Waiting for a call from Bev Salomons as to the way to set up the program

h) Doctor Recruitment & Retention Committee (Councillor Joice)

i) Grande Spirit Foundation (Deputy Mayor Sydoruk, Councillor Chelick)

j) Grant Committee (Councillor Joice, Councillor Villeneuve & CAO Squire)

k) Mighty Peace Watershed Alliance (Deputy Mayor Sydoruk, Councillor Chelick)

l) NAEL (Mayor Campbell)

m) Peace Library System (Councillor Joice, Deputy Mayor Sydoruk)

n) PREDA (Mayor Campbell, Councillor Chelick & CAO Squire)

o) Rycroft Appreciation Awards Committee (Councillor Villeneuve, Deputy Mayor Sydoruk)

p) Rycroft Community Hall Board (Deputy Mayor Sydoruk, Councillor Chelick)

q) Rycroft Municipal Library Board (Councillor Joice)

r) Youth Council (Councillor Joice)

2016-01-05 **MOVED** by that the Councillor reports presented be adopted as information.
Carried

8 **Previous Business**

8.1 **Animal Control Bylaw No. 170-15 Second and Third Readings**

2016-01-06 **MOVED** by Deputy Mayor Sydoruk that Council give second reading to Bylaw 170-15.
Carried

2016-01-07 **MOVED** by Councillor Villeneuve that Council give third and Final Reading to Bylaw 170-15
Carried Unanimously

9 **New Business**

9.1 **Linear Property Taxation Symposium Attendance**

2016-01-08 **MOVED** by Deputy Mayor Sydoruk that Council authorize the attendance of 2 Council members at the Linear Taxation Symposium in Leduc on January 27, 2016.
Carried

➤ **Mayor Campbell and Deputy Mayor Sydoruk will be attending.**

9.2 **Purchase and Installation of Bulk Chemical Storage Tanks**

2016-01-09 **MOVED** by Councillor Chelick that Council accept the quote of Marmit Plastics for supply, delivery and installation of a 3,000 gallon tank system at a cost of \$22,356.
Carried

9.3 **Meeting re: Highways 49 & 2 Intersection**

➤ **Research will continue to find best alternative for solution.**

9.4 **Revenue & Expenditure Report as of December 31, 2015**

2016-01-10 **MOVED** by Councillor Chelick that Council adopt the Revenue & Expenditure Report as information.

9.5 **Remuneration of Councillors**

2016-01-11 **MOVED** by Deputy Mayor Sydoruk that Council compensation for regular meetings only be paid on a quarterly basis.
Carried

9.6 FCSS Program Funding

2016-01-12 **MOVED** by Councillor Villeneuve that Council approve signature to the 2016 FCSS Funding Agreement.

Carried

- **Mayor Campbell removed himself from the meeting at 7:25 pm citing potential pecuniary interest.**

9.7 Land Use Bylaw Amendment 171-16

2016-01-13 **MOVED** by Deputy Mayor Sydoruk that Council give 1st Reading to the proposed Land Use Bylaw Amendment.

Carried

- **Mayor Campbell returned to the meeting at 7:30 pm.**

10 Informational Items

10.1 Peace Library System

2016-01-14 **MOVED** by Deputy Mayor Sydoruk that Council approve an increase in the Peace Library System allocation to \$5.78/capita for 2016.

Carried

11 In Camera

2016-01-15 **11.1 MOVED** by Mayor Campbell that Council go In-Camera at 7:35 p.m.

Carried

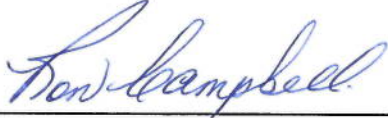
2016-01-16 **11.2 MOVED** by Deputy Mayor Sydoruk that Council return to Committee of the Whole at 8:05 p.m.

Carried

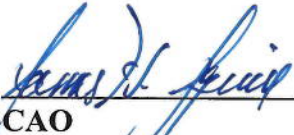
2016-01-17 **MOVED** by Deputy Mayor Sydoruk that Council instruct Administration to apply cost of living to the Village of Rycroft in accordance with the Statistics Canada Consumer Price Index for Northern Alberta, all items, for the period from December 1, 2014 to December 1, 2015.

Carried

Being that all matters have been concluded this meeting Mayor Campbell declared the meeting adjourned at 8:07 p.m.



Mayor
Ron Campbell



CAO
Jim Squire