



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, July 12, 2016 AT 6:30 P.M.**

Present: Mayor Ron Campbell
Deputy Mayor Patricia Sydoruk
Councillor Joanne Chelick
Councillor Richard Villeneuve

Interim CAO Jim Squire
Public Works Foreman Robert Kobylanski
Recording Secretary Graciela Teran

Regrets: Councillor Manon Joice

Order: Mayor Campbell called the meeting to order at 6:31 p.m.

1 Agenda

Additions to the Agenda:

9.8 Hazardous

9.9 Paint Program

9.9 a) RFD Reallocation of Grant – Community Hall

9.9 b) RFD V.I.P. painting of Administration office

2 Adoption of Agenda

2016-07-01 MOVED by Councillor Richard Villeneuve that Council approve the July 12, 2016 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2016-07-02 MOVED by Deputy Mayor Patricia Sydoruk that the Minutes of the Regular Meeting of Council June 14th, 2016 be adopted as amended.

Carried

2016-07-03 MOVED by Deputy Mayor Patricia Sydoruk that the Minutes of the Special Council Meeting June 22nd, 2016 be adopted as amended.

Carried

4 Delegations

4.1 Cpl Ryan Frost RCMP, suggested additions at Village entrances of signs stating "All roads 30 Km unless otherwise posted".

5 CAO Report

Jim Squire presented both a verbal and written report highlighting the following items:

- Rycroft Viability Review Committee
- Development

- **Arena Board**
- **Fire Commission**

2016-07-04 **MOVED** by Deputy Mayor Patricia Sydoruk that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 **Public Works Report**

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- **Streets**
- **Misc.**
- **Water Treatment Plant**
- **Lift Station**

2016-07-05 **MOVED** by Councillor Joanne Chelick, that Council adopt the Public Works Report as presented by Mr. Kobylanski as information

Carried

8 **Cultural Coordinator Report**

Cultural Coordinator Sherry-Lynn White presented a written report with the following items:

- **Canada Day**
- **Parade**
- **Library**
- **Paint**

2016-07-06 **MOVED** by Councillor Joanne Chelick, that Council adopt the Cultural Coordinator Report as presented by Sherry-Lynn White as information

Carried

7 **Councillor Reports**

- 1) **AEA:** Alberta Emergency Alert June 20, 2016, there will be a refresher course. Will have 13 people trained from this area.
- 2) **CPREM:** Central Peace Regional Emergency Management June 23, 2016: Will have standardized contact list for all municipalities. Deputy Mayor Patricia Sydoruk will respond on behalf of the Village. Registration for emergency and other members will go to Brian Ballard. Will have not heard from Smoky River and GPREM on mutual aid due to commitments to the Fort McMurray fire.
- 3) **AEMA** has a mobile unit that can house 8 people and would act as a support in the areas with no cell service. Hopefully have a 72-hour emergency preparedness course offered soon.
- 4) **FCSS** June 27, 2016 FCSS Survey will be handed to Council for the next meeting. July 5, 2016 Home Support Fees to stay at \$8.50/hr for a maximum of 30hrs. If they need additional hours they can re-apply. Currently 30 people use home support Services. received a united way emergency grant for the amount of \$8525.00 to be used for items for the needy. FCSS will work on getting more people and school children involved with the community kitchen. More children from Rycroft are needed to participate in Camp Wanago.
- 5) **Clinic:** Clinic Co-ordinator is Kelly Hudson effective June 28, 2016. Sod turning Aug 6, 2016 at 12:30pm. All Council members are asked to be present

2016-07-07 **MOVED** by Councillor Richard Villeneuve that the Councillor reports presented be adopted as information.

Carried

8 **Previous Business**

8.1 Bylaw 174-16 "Village of Rycroft Traffic Bylaw 2016"

Administration presented a consolidated "Village of Rycroft Traffic Bylaw 2016" for second reading.

2016-07-08 **MOVED** by Deputy Mayor Patricia Sydoruk that Council give second reading to Bylaw 174-16. **Carried**

2016-07-09 **MOVED** by Councillor Joanne Chelick that Council give third reading to Bylaw 174-16. **Carried**

8.2 Bylaw 176-16 “Local Improvement Plan”

Administration presented a draft local improvement bylaw for construction of visual screening fence adjacent to the municipal reserve along Highway 2, south of the railway tracks in Rycroft.

2016-07-10 **MOVED** by Deputy Mayor Patricia Sydoruk that Council give first reading to Bylaw 176-16. **Carried**

2016-07-11 **MOVED** by Councillor Joanne Chelick that Council give second reading to Bylaw 176-16. **Carried**

2016-07-12 **MOVED** by Mayor Ron Campbell that Council give unanimous consent to third reading of Bylaw 176-16. **Carried**

2016-07-13 **MOVED** by Councillor Joanne Chelick that Council give third reading to Bylaw 176-16. **Carried**

2016-07-14 **MOVED** by Deputy Mayor Patricia Sydoruk that Council direct administration to send notices to affected landowners. **Carried**

8.3 Christmas Lights Upgrade

2016-07-15 **MOVED** by Deputy Mayor Patricia Sydoruk that Council direct administration to refurbish existing Christmas light decorations and not purchase new decorations. **Carried**

Mayor Campbell declared a conflict of interest and left the Council chambers at 7:41 p.m.

8.4 Sea Can Purchase

2016-07-16 **MOVED** by Councillor Joanne Chelick that Council direct administration to purchase two sea cans from CNK Holdings Ltd at a combined cost of \$7,000, including delivery. **Carried**

Mayor Campbell came back to the Council chambers at 7:45 p.m.

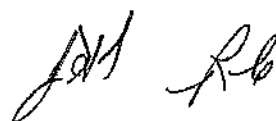
8.5 Beautification Program “Landscape Design and Construction”

2016-07-17 **MOVED** by Councillor Richard Villeneuve that Council direct administration to have a landscaping plan and projected construction schedule prepared for the next Council Meeting. **Carried**

9 New Business

9.1 Bylaw 177-16 to repeal Bylaw 157-15 Community Hall Board

2016-07-18 **MOVED** by Deputy Mayor Patricia Sydoruk that Council give first reading to Bylaw 177-16.



- Carried**
- 2016-07-19** **MOVED** by Councillor Richard Villeneuve that Council give second reading to Bylaw 177-16.
- Carried**
- 2016-07-20** **MOVED** by Deputy Mayor Patricia Sydoruk that Council give unanimous consent to third reading of Bylaw 177-16.
- Carried**
- 2016-07-21** **MOVED** by Councillor Joanne Chelick that Council give third reading to Bylaw 177-16.
- Carried**
- 9.2 Paint Program**
- 2016-07-22** **MOVED** by Deputy Mayor Patricia Sydoruk, that Council direct Administration to create, implement and advertise a V.I.P. (Village Improvement Program) Paint Program.
- Carried**
- 9.3 Public Works Staffing Levels (R.C.)**
- No discussion as this item was addressed in earlier reports and discussion.
- 9.4 Solar Energy for Community Hall**
- 2016-07-23** **MOVED** by Deputy Mayor Patricia Sydoruk, that Council direct administration to do additional research on this proposal and report back to a future Council meeting.
- Carried**
- 9.5 Application for Development Incentive**
- 2016-07-24** **MOVED** by Councillor Richard Villeneuve that Council require applications for the Development Incentive Program on a yearly basis to qualify to receive the rebate.
- Carried**
- 9.6 Children's Festival**
- 2016-07-25** **MOVED** by Councillor – Joanne Chelick that Council authorize administration to proceed with a Children's Festival and provide Funding for such.
- Carried**
- 9.7 Revenue & Expenditure Report, June 30, 2016**
Deputy Mayor Patricia Sydoruk, questioned account balances on pages 90 and 91, accounts 2-32-00-518-00, 2-41-00-250-00 and 2-42-00-520-00. The accounts will be clarified for the next Council meeting.
- 2016-07-26** **MOVED** by Deputy Mayor Patricia Sydoruk that Council approve the Revenue and Expenditure Report as at June 30, 2016.
- Carried**
- 9.8 Household Hazardous Roundup**
- 2016-07-27** **MOVED** by Mayor Ron Campbell that Council direct Administration to organize our yearly pick up, and collect the Household Hazardous Roundup materials on August 3rd, 2016, between 7-9 p.m.
- Carried**
- 9.9 Painting of the Administrative Office**
- 2016-07-28** **MOVED** by Councillor – Joanne Chelick that Council instruct Administration to enter into an agreement to paint the inside of the administration building at a cost of \$2,500, with funds coming from unallocated capital.
- Carried**

9.9 a) Reallocation of Grant

2016-07-29 **MOVED** by Councillor Richard Villeneuve that Council direct administration to send a letter to the Friends of the Rycroft Community Hall Association advising them to submit their request to the Grant Committee.

Carried

9.9 b) Authorization for the V.I.P. Program

2016-07-30 **MOVED** by Deputy Mayor Patricia Sydoruk that Council instruct administration allocate \$5,000 from contingency to the V.I.P. Program Price, as agreed during the meeting of June 22nd, 2016.

Carried

10 **Information Items**

10.1 Complaint Letter
Identify nature of complain letter.

2016-07-31 **MOVED** by Mayor Ron Campbell that the complaint letter be presented as information.

Carried

11 **In Camera**

2016-07-32 **MOVED** by Mayor Ron Campbell that Council go in camera at 8:58 pm.

Carried

2016-07-33 **MOVED** by Deputy Mayor Patricia Sydoruk that Council come out of in camera at 9:26 pm.

Carried

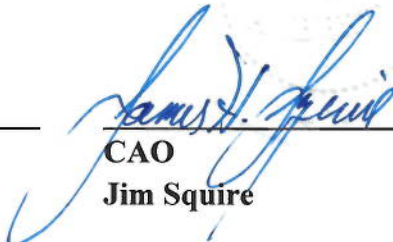
12 **Adjournment**

Councillor Richard Villeneuve that the meeting be adjourned, time being 9:27 pm.



Mayor

Ron Campbell



CAO

Jim Squire