



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF  
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE  
Tuesday, October 11<sup>th</sup>, 2016 AT 6:30 P.M.**

**Present:** Mayor Ron Campbell  
Deputy Mayor Patricia Sydoruk  
Councillor Joanne Chelick

CAO Dean Pickering  
Public Works Foreman Robert Kobylanski  
Recording Secretary Graciela Terán

**Order:** Mayor Campbell called the meeting to order at 6:30 p.m.

**1 Agenda**

Additions to the Agenda:  
10.8 Grant Application  
10.9 Outstanding taxes  
10.10 Retreat  
10.11 V.I.P.  
10.12 Meetings

**2016-10-01** **MOVED** by Councillor Joanne Chelick that Council approve the October 11, 2016 Regular Meeting Agenda as presented.

**Carried**

**2 Adoption of Agenda**

**2016-10-02** **MOVED** by Councillor Joanne Chelick that Council approve the October 11<sup>th</sup>, 2016 Regular Meeting Agenda as presented.

**Carried**

**3 Adoption of Minutes**

**2016-10-03** **MOVED** by Deputy Mayor Sydoruk that Council approve the September 13<sup>th</sup>, 2016 Regular Meeting Agenda as amended.

**Carried**

**4 Delegations**

4.1 Mr. Mike Archer, (not present at this moment)

**5 CAO Report**

CAO Pickering presented both a verbal and written report highlighting the following items:

- Development
- CAO Transfer of Local Knowledge, Projects and the Council to Do List
- Water Treatment
- Infrastructure Audit
- IT Partners Neighboring Municipalities
- By-Election October 17, 2016
- Councillor Appreciation Dinner for Tom

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2016-10-04 **MOVED** by Deputy Mayor Sydoruk that Council adopt the CAO report as presented by Dean Pickering.

**Carried**

**6 Public Works Report**

Public Works Foreman Kobylanski presented both a written and verbal report highlighting the following items:

- **Streets**
- **Water Treatment Plant**
- **Sewer**
- **Misc.**

2016-10-05 **MOVED** by Councillor Chelick, that Council authorize administration to allocate \$ 3,500.00 from reserve for purchase the pvc piping and installation.

**Carried**

2016-10-06 **MOVED** by Councillor Chelick, that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

**Carried**

**7 Cultural Coordinator Report**

Cultural Coordinator White presented a written report with the following items:

- **Library**
- **Paint**
- **Movie License**
- **Community Hall**
- **Harvest Dinner**
- **Christmas Tree Light-Up**
- **November 11**

2016-10-07 **MOVED** by Councillor Chelick, that Council adopt the Cultural Coordinator Report as presented by Sherry-Lynn White as information

**Carried**

**8 Councillor Reports**

2016-10-08 **MOVED** by Councillor Chelick, that the Councillor reports presented be adopted as information.

**Carried**

**9 Previous Business**

**9.1 Rycroft Arena Board Bylaw 2<sup>ND</sup> Reading**

Administration presented a draft Arena Board Bylaw for consideration by Council, and Council decided to table until next November 8<sup>th</sup>, 2016.

2016-10-09 **MOVED** by Councillor Chelick, that Council table the Arena Board Bylaw 2<sup>nd</sup> Reading until next November 8<sup>th</sup>, 2016 Council Meeting.

**Carried**

**9.2 Bylaw 179-16 "UNSIGHTLY PROMISES" 2<sup>ND</sup> Reading**

"A BYLAW OF THE VILLAGE OF RYCROFT, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSES OF REGULATING, CONTROLLING AND REDUCING UNTIDY, UNSAFE, UNSIGHTLY AND DANGEROUS PREMISES AND NUISANCES WITHIN THE VILLAGE OF RYCROFT"

2016-10-10 **MOVED** by Deputy Mayor Sydoruk that Council give Second reading to Bylaw 179-16, as amended.

**Carried**

**9.3 Community Hall Rental Policy and Rental Agreement**



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2016-10-11 **MOVED** by Councillor Chelick, that Council approve the Social / Recreation / Cultural Groups Rates Policy as amended.

**Carried**

2016-10-12 **MOVED** by Councillor Chelick, that Council approve the new Community Hall and Renter Responsibilities Checklist Rental Agreement as presented

**Carried**

**9.4 Install lighting in Cold Storage @ Public Works Yard**

2016-10-13 **MOVED** by Councillor Chelick that Council authorize Administration to proceed with the Clear – Cut Electrical quote for \$999.35 from reserve and get the lighting installed in the cold storage units.

**Carried**

**10 New Business**

**10.1 Appoint of CAO**

2016-10-14 **MOVED** by Councillor Chelick that Council appoint Dean Pickering as the Chief Administrative Officer (CAO) in accordance with Bylaw 163-15, the Chief Administrative Officer (CAO) Bylaw.

**Carried**

**10.2 Approval of Signing Authorities**

2016-10-15 **MOVED** by Deputy Mayor Sydoruk that Council direct that signing authorities for the Village of Rycroft be one of Mayor Ron Campbell or Deputy Mayor Patricia Sydoruk and one of CAO Dean Pickering or Corporate Services Manager Graciela Terán.

**Carried**

**10.3 Grant Request Application – Friends of the Rycroft Community Hall Association.**

2016-10-16 **MOVED** by Deputy Mayor Sydoruk that Council allocate \$1,200.00 for the purchase of a fridge to the Friends of the Rycroft Community Hall Association, to be use in the Community Hall kitchen renovations.

**Carried**

**10.4 Annual STARS Air Ambulance Foundation Donation**

STARS Foundation requests donations from every rural Municipality in the Alberta that could benefit from the STARS Air Ambulance service. For the past several years the Village of Rycroft has been donating to the STARS Air Ambulance Foundation.

The total amount due for 2016 is \$1,276.00 already authorized last year and preapproved for the next 4 years.

**10.5 Revenue and Expenditure Report, September 30<sup>th</sup>, 2016.**

2016-10-17 **MOVED** by Deputy Mayor Sydoruk that Council approved the Revenue and Expenditure Report, September 30<sup>th</sup>, 2016 as amended.

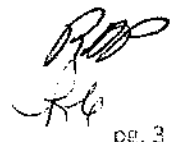
**Carried**

**10.6 Appointment of Dean Pickering as the CAO to the VRT Committee**

2016-10-18 **MOVED** by Councillor Chelick that Council appoint the CAO Dean Pickering to the Viability Review Team Committee.

**Carried**

**10.7 Library Board Member Application - Vacancies**



2016-10-19

**MOVED** by Councillor Chelick that Council the application of Felicia Saurer representor from the MD #133 and Karen Romero as the Village of Rycroft representor in the Library Board.

**Carried**

**10.8 Grant Application**

We are going to wait to apply until January 2017.

**10.9 Outstanding Taxes**

CAO Pickering presented both a verbal and graphic report highlighting the following items:

Roll #, Title Holder, Tax Levy, Accum. Penalty, Out. Penalty, Outstanding, Current, 1 year, 2 years, 3 years, and over.

That shows how much of an impact the outstanding taxes can do in over the 3 years Industrial at 98%. We just need to start the process to make the auction for the standard Tax recovering.

**10.10 Retreat**

Next October 17<sup>th</sup>, 2016 we are welcoming two new Councillors and is important for the Village and them to have a retreat of one day in Grande Prairie.

2016-10-20

**MOVED** by Deputy Mayor Sydoruk that Council direct administration to organize after the election day to schedule and booking a retreat of one day in Grande Prairie.

**Carried**

**10.11 V.I.P.**

The Judging finalization has to be done between the Organizational Meeting October 25<sup>th</sup> and the Town Hall Meeting, November 9<sup>th</sup>, 2016.

**10.12 Meetings**

Starting the month of October until the end of this year the Council meetings will be every second and fourth Tuesday of the month, saying so, the next Council Meetings will be held October 25<sup>th</sup>, November 8<sup>th</sup> and 22<sup>nd</sup>, December 13<sup>th</sup> and 27<sup>th</sup> 2016.

**11 In Camera**

2016-10-21

**MOVED** by Deputy Mayor Sydoruk that Council go in camera at 8:47 pm.

**Carried**

2016-10-22

**MOVED** by Mayor Campbell that Council come out of in camera at 9:20 pm.

**Carried**

**12 Adjournment**

Being that all agenda items were completed, Mayor Campbell declared the meeting adjourned, at 9:47 pm.

Mayor  
Ron Campbell

CAO  
Dean Pickering

