



**MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE  
VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE ON TUESDAY,  
OCTOBER 25<sup>TH</sup>, 2016 AT 6:30 PM**

**Present:** Mayor Ron Campbell  
Deputy Mayor Patricia Sydoruk  
Councillor Joanne Chelick  
Councillor Dwayne Kotyk  
Councillor James Verquin

CAO Dean Pickering  
Public Works Foreman Robert Kobylanski  
Recording Secretary Graciela Terán

**Order:** Mayor Ron Campbell called the meeting to order at 6:30 p.m.

**2. Adoption of Agenda**

**2016-10-23** MOVED by Councillor Chelick of the Village of Rycroft, the agenda for the Organizational Meeting for October 25<sup>th</sup>, 2015 be adopted as amended.

Carried

**3. Official Oath From The Two New Members of the Council**

Mr. Dwayne Kotyk and Mr. James Verquin took their Oath of Office declaring them both Councillors of the Village of Rycroft.

**4. Election of Mayor**

**CAO Pickering called for nominations for the position of Mayor and Deputy Mayor.**

Councillor Chelick nominated Councillor Sydoruk for the position of Mayor and Councillor Campbell for the position of Deputy Mayor.

**CAO Pickering called a second time for nominations for the position of Mayor and Deputy Mayor.**

Councillor Kotyk nominated Councillor Campbell for the position of Mayor and Councillor Sydoruk for the position of Deputy Mayor.

**CAO Pickering called a third time for nominations for the position of Mayor and Deputy Mayor for the Village of Rycroft**

**CAO Pickering declared the nominations closed.**

CAO Pickering declared Councillor Ron Campbell elected by secret ballot to the position of Mayor.

**Councillor Ron Campbell took the Oath of Office for Mayor.**

**5. Election of Deputy Mayor**

CAO Pickering declared Councillor Pat Sydoruk elected by secret ballot to the position of Deputy Mayor.

**Councillor Pat Sydoruk took the Oath of Office for Deputy Mayor.**

2016-10-24 **MOVED** by Councillor Chelick that the ballots be destroyed. **Carried**

6. **Establishment of Regular Meeting Dates, Time**

2016-10-25 **MOVED** by Deputy Mayor Sydoruk that the regular Council meetings be held on the second and fourth Tuesday of each month in the Council chambers of the Rycroft Village Office at 4703-51<sup>st</sup>, in Rycroft commencing at 6:30 p.m. **Carried**

7. **Signing Authorities**

2016-10-26 **MOVED** by Councillor Chelick that signing authorities for the Village of Rycroft be one of Mayor Campbell or Deputy Mayor Sydoruk and one of CAO Dean Pickering or Corporate Services Manager Graciela Terán. **Carried**

8. **Method of Voting**

2016-10-27 **MOVED** by Councillor Verquin that the method of voting will be by show of hands. **Carried**

9. **Appointment to Committees**

2016-10-28 **MOVED** by Mayor Campbell that Council appoint the following Councillors to the following Committees:

1. **Community Development Committee**
  - Primary – Councillor James Verquin
  - Alternate – Councillor Dwayne Kotyk
2. **Central Peace Clinic Management Committee**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Councillor Joe Chelick
3. **Central Peace Waste Management Committee**
  - Primary – Mayor Ron Campbell
  - Alternate – Councillor Dwayne Kotyk

10. **Appointment to Board Liaisons**

2016-10-29 **MOVED** by Councillor Joe Chelick that Council appoint the following Councillors to the following Boards. **Carried**

4. **Subdivision and Development Appeal Board**
  - 3-5 Members at Large

Table for look for now members and re advertise.

5. **Central Peace FCSS**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Councillor Joe Chelick



- 6. Regional Water Commission**
  - Primary – Mayor Ron Campbell
  - Alternate – Councillor James Verquin
- 7. Grande Spirit Foundation**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Councillor Joe Chelick
- 8. Peace Library System**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Councillor Joe Chelick
- 9. Rycroft Municipal Library Board**
  - Primary – Councillor James Verquin
  - Alternate – Councillor Dwayne Kotyk
- 10. Central Peace Emergency Management Agency/ Emergency Social Services ESS**
  - Primary – Mayor Ron Campbell
  - Alternate – Councillor Joe Chelick
- 11. Central Peace Fire & Rescue Commission**
  - Primary – Deputy Mayor Pat Sydoruk
  - Primary or Alternate – Mayor Ron Campbell
- 12. Peace Region Economic Development Alliance P.R.E.D.A.**
  - Primary – Mayor Ron Campbell
  - Alternate – Deputy Mayor Pat Sydoruk
- 13. Grant Committee**
  - Primary – Councillor James Verquin
  - Primary – Councillor Dwayne Kotyk
- 14. Northern Alberta Elected Leaders NAEL**
  - Mayor – Mayor Ron Campbell
- 15. Viability Review Team VRT**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Mayor Ron Campbell
- 16. Rycroft Appreciation Awards Committee**
  - Primary – Councillor James Verquin
  - Primary – Deputy Mayor Pat Sydoruk
- 17. Cultural & Recreation Committee**
  - Primary – Councillor James Verquin
  - Primary – Mayor Ron Campbell
- 18. Public Works Committee**
  - Primary – Councillor James Verquin
  - Primary – Mayor Ron Campbell
  - Primary – Councillor Dwayne Kotyk
- 19. Peace Water Shed / Water North Coalition**
  - Primary – Deputy Mayor Pat Sydoruk
  - Alternate – Councillor Joe Chelick
- 20. The Recruitment and Retention Committee**
  - Primary – Mayor Ron Campbell
  - Alternate – Deputy Mayor Pat Sydoruk

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11. **2016-2017 Council Meeting Schedule**

2016-10-30

**MOVED** by Deputy Mayor Pat Sydoruk that Council approves the New Council Meeting Schedule being as follows: November 8<sup>th</sup>, and 22<sup>nd</sup>, 2016; December 13<sup>th</sup>, 2016; January 10<sup>th</sup>, 24<sup>th</sup>, 2017; February 14<sup>th</sup>, 28<sup>th</sup>, 2017; March 14<sup>th</sup>, 28<sup>th</sup>, 2017; April 11<sup>th</sup>, 25<sup>th</sup>, 2017; May 9<sup>th</sup>, 23<sup>rd</sup>, 2017; June 13<sup>th</sup>, 27<sup>th</sup>, 2017; July 11<sup>th</sup>, 25<sup>th</sup>, 2017; August 8<sup>th</sup>, 22<sup>nd</sup>, 2017; September 12<sup>th</sup>, 26<sup>th</sup>, 2017; October 10<sup>th</sup>, 24<sup>th</sup>, 2017; November 14<sup>th</sup>, 28<sup>th</sup>, 2017; and December 12<sup>th</sup>, 2017.

**Carried**

**Adjournment:** Being that all matters have been concluded, this meeting is adjourned at 7:15 p.m.



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**Mayor**  
**Ron Campbell**



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**Chief Administrative Officer**  
**Dean Pickering**



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF  
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE  
Tuesday, October 25<sup>th</sup>, 2016 AT 7:30 P.M.**

**Present:** Mayor Ron Campbell  
Deputy Mayor Patricia Sydoruk  
Councillor Joanne Chelick  
Councillor Dwayne Kotyk  
Councillor James Verquin

CAO Dean Pickering  
Public Works Foreman Robert Kobylanski  
Cultural Coordinator Sherry Lynn White  
Recording Secretary Graciela Terán

**Order:** Mayor Ron Campbell called the meeting to order at 7:15 p.m.

**1 Agenda**

Additions to the Agenda:  
10.3 Marry Pioneer's petition  
10.4 News Papers

**2016-10-31** **MOVED** by Councillor Chelick that Council approve the October 25<sup>th</sup>, 2016 Regular Meeting Agenda as amended.

**Carried**

**2 Adoption of Agenda**

**2016-10-32** **MOVED** by Councillor Chelick that Council approve the October 25<sup>th</sup>, 2016 Regular Meeting Agenda as presented.

**Carried**

**3 Adoption of Minutes**

**2016-10-33** **MOVED** by Councillor Chelick that Council approve the October 11<sup>th</sup>, 2016 Regular Meeting Agenda as presented.

**Carried**

**4 Delegations**

No Delegations.

**5 CAO Report**

CAO Pickering presented both a verbal and written report highlighting the following items:

- Subdivision and Development Applications
- CAO Projects and the Council To Do List
- The 2016 and 2017 Tax Auction
- Water Treatment
- Infrastructure Audit

- **If Partners**
- **Inter Municipal Meetings**
- **2017 Village of Rycroft Draft Budget**

2016-10-34 **MOVED** by Councillor Chelick that Council adopt the CAO report as presented by CAO Pickering. **Carried**

**6 Public Works Report**

Public Works Foreman Kobylanski presented both a written and verbal report highlighting the following items:

- **Street**
- **Water**
- **Misc.**

2016-10-35 **MOVED** by Deputy Mayor Sydoruk, that Council adopt the Public Works Report as presented by Mr. Kobylanski as information. **Carried**

**7 Cultural Coordinator Report**

Cultural Coordinator White presented a verbal report with the following items:

- **Harvest Dinner, October 29<sup>th</sup> (everything ready)**
- **Community Meeting, November 9<sup>th</sup> (Awards ready)**
- **Christmas tree lights, December 2<sup>nd</sup> (Santa Claus Booked)**
- **150<sup>th</sup> Canada Celebrations (Fireworks)**

2016-10-36 **MOVED** by Councillor Chelick, that Council adopt the Cultural Coordinator Report as presented by Sherri-Lyun White as information **Carried**

**8 Councillor Reports**

Training Course for Mayor and Counselors and all G5 area, from January 18<sup>th</sup>, 2016, at 7 o'clock in the Community Hall.

2016-10-37 **MOVED** by Deputy Mayor Sydoruk, that the Councillor reports presented be adopted as information. **Carried**

**9 Previous Business**

**9.1 Library Board Member Application - Vacancy**

2016-10-38 **MOVED** by Deputy Mayor Sydoruk, that Council approve the application of Stephanie Van Patten as the Village of Rycroft representor in the Library Board. **Carried**

**9.2 FCSS Board Member Application - Vacancy**

2016-10-39 **MOVED** by Deputy Mayor Sydoruk that Council approve the application of Yvonne Trish Olsen as the Village of Rycroft representor in the FCSS Board. **Carried**

**10 New Business**

**10.1 G5 Central Peace Municipalities “Principles and Protocols”**

2016-10-40 **MOVED** by Deputy Mayor Sydoruk that Council accept and approve the G5 Central Peace Municipalities Principles and Protocols as presented, and authorize



the Mayor Campbell and CAO Pickering to sign on behalf of the Village of Rycroft.

Carried

**10.2 Canada 150 Birthday Celebration Grant Information**

2016-10-41 **MOVED** by Deputy Mayor Sydoruk that Council approve a list of activities and set a budget for the 2017 Celebrate Canada Funding Application.

Carried

**10.3 Grant Request Application – Rycroft Merry Pioneers**

2016-10-42 **MOVED** by Councillor Chelick, that Council install the Grant Committee and decide about the matter, as soon as possible.

Carried

**10.4 Newspapers**

A lot of people is not receiving the News paper, in their Post Office Box.

2016-10-43 **MOVED** by Deputy Mayor Sydoruk, that Council direct administration to contact the Signal and Update the costumer information.

Carried

**11 In Camera**

2016-10-44 **MOVED** by Mayor Campbell that Council go in camera at 8:15 pm.

Carried

2016-10-45 **MOVED** by Deputy Mayor Sydoruk that Council come out of in camera at 8:25 pm.

Carried

**12 Adjournment**

Being that all agenda items were completed, Mayor Campbell declared the meeting adjourned, at 8:30 pm.



Mayor  
Ron Campbell



CAO  
Dean Pickering