



**MINUTES OF THE REGULAR COUNCIL MEETING OF THE COUNCIL OF  
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE  
Tuesday, September 13, 2016 AT 6:30 P.M.**

**Present:** Mayor Ron Campbell  
Deputy Mayor Patricia Sydoruk  
Councillor Joanne Chelick

Interim CAO Jim Squire  
Public Works Foreman Robert Kobylanski  
Recording Secretary Lisa Shaykowski

**Order:** Mayor Campbell called the meeting to order at 6:30 p.m.

**1 Agenda**

Additions to the Agenda:  
**10.8** Volunteers  
**10.9** Town Clean Up

**2016-09-01** **MOVED** by Councillor Joanne Chelick that Council approve the September 13, 2016 Regular Meeting Agenda as presented.

**Carried**

**2 Adoption of Agenda**

**2016-09-02** **MOVED** by Deputy Mayor Sydoruk that Council approve the August 30<sup>th</sup>, 2016 Special Meeting Agenda as presented.

**Carried**

**3 Adoption of Minutes**

**2016-09-03** **MOVED** by Councillor Chelick that Council approve the August 31<sup>st</sup>, 2016 Special Meeting Agenda as presented.

**Carried**

**4 Delegations**

**4.1 Mr. J. Didow**, is requesting Council to return his property to the original zoning of MHR, at no charge to himself.

**2016-09-04** **MOVED** by Councillor Chelick that Council denied the request for waiver of the application fee.

**Carried**

**4.2 The Rycroft Ball Association, Trevor Lazoruk and Andrew Nystruck.**  
They would like to host an "Under the lights" slow pitch tournament on the weekend of September 30<sup>th</sup> to October 2<sup>nd</sup> 2016.

They are asking for permission to waive the noise bylaw due to the fact that they are going to use portable light towers to illuminate the diamond, possibly running until 2 or 3 a.m.

2016-09-05                    **MOVED** by Deputy Mayor Sydoruk that Council direct administration to draft a letter for the Rycroft Ball Association so they can distribute the letter to all residency within a three block radius of the ball diamond, and give permission to host "Under the Lights" tournament. **Carried**

**5            CAO Report**

CAO Squire presented both a verbal and written report highlighting the following items:

- **Development**
- **By-Election**
- **Water Treatment**
- **Infrastructure Audit**
- **50<sup>th</sup> Street Sidewalk Project**
- **Municipal Reserve Landscaping Project**
- **Community Barbecues**
- **Carport Removal**
- **Office Painting/Siding**
- **4616-47 Street Trailer Removal**
- **Relocation of Cenotaph**

2016-09-06                    **MOVED** by Deputy Mayor Sydoruk that Council adopt the CAO report as presented by Mr. Squire as information. **Carried**

**6            Public Works Report**

Public Works Foreman Kobylanski presented both a written and verbal report highlighting the following items:

- **Streets**
- **Water Treatment Plant**
- **Sewer**
- **Misc.**

2016-09-07                    **MOVED** by Councillor Chelick, that Council adopt the Public Works Report as presented by Mr. Kobylanski as information **Carried**

**7            Cultural Coordinator Report**

Cultural Coordinator White presented a written report with the following items:

- **Library**
- **Paint**
- **Community BBQ**
- **Movie License** (recommended to obtain library Board license at reduced rate)
- **Community Hall** (we will need a Policy for next meeting)
- **Harvest Dinner** (October 29<sup>th</sup>, and Awards Night Fire Fighters + Town Meeting November 9<sup>th</sup>, 2016)
- **Christmas Tree Light-Up**
- **November 11**

2016-09-08                    **MOVED** by Councillor Chelick, that Council adopt the Cultural Coordinator Report as presented by Sherry-Lynn White as information **Carried**

**8            Councillor Reports**

2016-09-09                    **MOVED** by Councillor Chelick, that the Councillor reports presented be adopted as information.



Carried

9 Previous Business

**9.1 Rycroft Arena Board Bylaw**

Administration presented a draft Arena Board Bylaw for consideration by Council.

2016-09-10 **MOVED** by Deputy Mayor Sydoruk that Council give first reading to Bylaw 181-16.

Carried

**9.2 Mike Archer, Village Logo final design.**

Mr. Archer wasn't able to attend but provided some information for discussion by Council and requested some feedback from Council.

2016-09-11 **MOVED** by Mayor Campbell that Council accept as information.

Carried

**9.3 Bylaw 179-16 "UNSIGHTLY PREMISES"**

"A BYLAW OF THE VILLAGE OF RYCROFT, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSES OF REGULATING, CONTROLLING AND REDUCING UNTIDY, UNSAFE, UNSIGHTLY AND DANGEROUS PREMISES AND NUISANCES WITHIN THE VILLAGE OF RYCROFT"

2016-09-12 **MOVED** by Councillor Chelick that Council give first reading to Bylaw 179-16.

Carried

**9.4 Sale of Vacant Municipal Lots**

One option available to Council would be to place the lots openly for sale, with establishment of a policy to the effect that the Village would pay a specified selling fee for any real estate agent arranging a sale. In discussions with several realtors, it is possible to informally put them on the market, with commissions being paid upon sale.

2016-09-13 **MOVED** by Deputy Mayor Sydoruk that Council establish a policy stating that the Village will pay a fee of 4% for any real estate agent or agency successfully completing a sale of a Village owned property.

Carried

**9.5 Repair / Replacement of Sewer Main Under Highway 49**

As previously discussed with Council, repair or replacement of the sewer main under highway 49 east is required and drawings for the project were provided to Council for review.

2016-09-14 **MOVED** by Deputy Mayor Sydoruk that Council authorize Administration to proceed with directional drilling for the Highway 49 east crossing, using Envirobore.

Carried

2016-09-15 **MOVED** by Deputy Mayor Sydoruk that Council authorize Administration to proceed with relining of the Highway 49 west crossing using Newline Trenchless Technologies.

Carried

10 New Business

**10.1 FCSS Board Vacancy**

2016-09-16 **MOVED** by Deputy Mayor Sydoruk that Council accept the application of Cesia Romero as the Village of Rycroft representative in the FCSS Board.

Carried

### 10.2 G5 Central Peace Municipalities “Principals and Protocols”

2016-09-17 **MOVED** by Councillor Chelick, that Council approved the “Principals and Protocols” for the G5.

Carried

### 10.3 Technical Search & Rescue Associations Funding

The Grande Prairie Technical Search & Rescue Association (TSR) gave a presentation to the G5 municipalities at the August 9, 2016 meeting. A copy of the presentation materials is included in the package for Council review. The Village has now received a request (attached) for Council to consider funding of up to \$5,000 annually to support the Association. They have also indicated that they intend to submit a request for Capital funding for consideration in Council’s upcoming budget, to assist them with funding a building.

2016-09-18 **MOVED** by Councillor Chelick that Council defer the funding request from the Grande Prairie Technical Search & Rescue Association for discussion during 2017 budget deliberations.

Carried

### 10.4 Victim Service Funding Request

The Village has received a request (attached) for Council to consider funding of \$1,500 in funding to support Victims Services in 2017. They indicate that the Village has not provided funding in recent years, but did at one time provide funding of \$500.

2016-09-19 **MOVED** by Deputy Mayor Sydoruk that Council defer the funding request from Victims Services for discussion during 2017 budget deliberations.

Carried

### 10.5 2017 Gas Franchise Fee

At the August 11, 2015 regular meeting, Council approved the ATCO Gas Franchise Agreement with an increase in the franchise fee from 15% to 30%. The agreement contains a provision that municipalities can revise the fee once annually. We have received a letter (attached) indicating that notice must be received by November 1 if the Village wishes to again revise the fee, for 2017.

2016-09-20 **MOVED** by Councillor Chelick that Council retain the existing Gas franchise fee level.

Carried

### 10.6 ATCO Electric Franchise Renewal

On September 8, 2015 Council approved an increase in the Electrical Franchise fee from 3% to 6%. The Electrical Franchise Agreement with ATCO Electric allows the Village to choose any level of franchise fee from 0% to 20%, and allows the Village to change the fee rate once annually. The Company recoups the fee from customers, and indicates on invoices the amount of the invoice accruing to the Village. The projected revenue for 2015 is \$57,401.44. Municipal taxes will continue to be paid in addition to the franchise fee.

2016-09-21 **MOVED** by Councillor Chelick that Council decline to revise the existing Electric Franchise fee rate.

Carried

### 10.7 REVENUE & EXPENDITURE REPORT, AUGUST 31<sup>ST</sup>, 2016

2016-09-22 **MOVED** by Deputy Mayor Sydoruk that Council approve the Revenue and Expenditure Report as at August 31<sup>ST</sup>, 2016.

Carried

**10.8 VOLUNTEERS**

Holland developed a new tulip for Canada, called Canada 150 to Commemorate our 150 Canada anniversary.

**2016-09-23** **MOVED** by Councillor Chelick that Council approve to purchase tulip bulbs and expend \$300.00 and look for volunteers for help. **Carried**

**10.9 Fall Clean Up**

**2016-09-24** **MOVED** by Councillor Chelick that Council approve a Fall Clean Up, including an extra truck pick up at Thanksgiving, residential bins garbage on October 7<sup>th</sup>, 2016 and extra Bins (large dumpsters available over) on October 15<sup>th</sup>, 2016. **Carried**

**11 Information Items**

**11.1 Central Peace Municipalities Meeting (G5) Minutes**  
Information letter.

**11.2 "Federal Infrastructure Program"**  
Information letter.

**11.3 "Thank You" Letter from M.D. of Spirit River No. 133**  
Information letter.

**2016-09-25** **MOVED** by Deputy Mayor Sydoruk that Council accept all information items. **Carried**

**11 In Camera**

**2016-09-26** **MOVED** by Deputy Mayor Sydoruk that Council go in camera at 8:37 pm.

**2016-09-27** **MOVED** by Mayor Campbell that Council come out of in camera at 9:07 pm. **Carried**

**Carried**

**2016-09-28** **MOVED** by Deputy Mayor Sydoruk that Council authorize the interim CAO to proceed with issuance of an offer of employment to the candidate with terms as discussed.

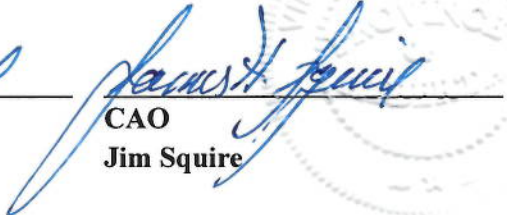
**Carried**

**12 Adjournment**

Being that all agenda items were completed, Mayor Campbell declared the meeting adjourned, time being 9:09 pm.



Mayor  
Ron Campbell



CAO  
Jim Squire

