



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, August 11, 2015 AT 6:30 P.M.**

Present: Mayor – Patricia Sydoruk
Deputy Mayor – Manon Joice
Councillor – Ron Campbell
Councillor – Richard Villeneuve

Interim CAO – Jim Squire
Recording Secretary – Nancy Graham

Late: Councillor – Joanne Chelick

Order: Mayor Patricia Sydoruk called the meeting to order at 6:28 p.m.

Agenda

Additions to the Agenda:

- 8.2** Rycroft Baseball Association Grant Application
- 8.3** Yard Beautification Awards
- 8.4** Update on the teepee

2 Adoption of Agenda

2015-08-01 **MOVED** by Councillor Villeneuve that Council approve the August 11, 2015 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2015-08-02 **MOVED** by Councillor Campbell that the Minutes of the Regular Meeting of Council July 14, 2015 be adopted as presented.

Carried

4 Delegations

No delegations

5 CAO Report

Jim Squire presented both a verbal and written report highlighting the following items:

- Water treatment services
- Potential shared/contracted services
- Bylaw/animal control
- Capital projects
- Grants and Finance
- IT services
- Viability Review

2015-08-03 **MOVED** by Deputy Mayor Joice that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 **Public Works Report**

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- 1 staff member on holidays
- Pothole repair
- Tree removal
- Road repairs/paving
- Weed control
- Water treatment plant upgrades completed
- Nardam highlights
- Update on quotes for various projects
- Lift station update
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2015-08-04 **MOVED** by Deputy Mayor Joice that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

Carried

2015-08-05 **MOVED** by Mayor Sydoruk that Council authorize Administration to proceed with the engineering services/roadway assessments as proposed by WSP.

Carried

2015-08-06 **MOVED** by Councillor Campbell that Council direct Administration to prepare a draft update to By-law 106-10 and Policy UT.01 for Council consideration, to authorize Administration to charge for all new and replacement carts and to confirm that each residence is required to obtain a wheeled garbage cart from the Village and that Council approve an increase in the charge for garbage carts from \$80 to \$85 per cart.

Carried

Council requested that Public Works remove the tree that presently stands in front of the Rycroft Administration building.

7 **Councillor Reports**

7.1 Councillor Villeneuve – nothing at this time.

7.2 Deputy Mayor Joice – attended the Central Peace Waste Management Committee meeting and is developing the job description for the Rycroft Municipal Library Manager position.

7.3 Councillor Chelick – n/a

7.4 Councillor Campbell- attended the Central Peace Waste Management Committee meeting.

7.5 Mayor Sydoruk – attended the following meetings

- Central Peace Fire Commission
- MLA Marg McCuaig-Boyd
- FCSS
- NAEL
- Central Peace Clinic Management Committee (tomorrow)

2015-08-07 **MOVED** by Councillor Villeneuve that the Councillor reports presented be adopted as information.

Carried

8 **Previous Business**

8.1 **Request for Sponsorship – 2015 Alberta Development Officers Association Conference**

2015-08-08 **MOVED** by Deputy Mayor Joice that Council decline the opportunity to sponsor this Conference in 2015.

Carried

8.2 **Rycroft Baseball Association Grant Application**

2015-08-09 **MOVED** by Mayor Sydoruk that Administration proceed with establishment of a Grant Committee.

Carried

2015-08-10 **MOVED** by Councillor Campbell that the Grant Committee be appointed for a 3 year term.

Carried

8.3 **Yard Beautification Awards**

2015-08-11 **MOVED** by Deputy Mayor Joice that Council hereby establishes the Rycroft Appreciation Award Committee and appoints Councillor Villeneuve and Mayor Sydoruk to the committee.

Carried

8.4 **Update on Teepee**

2015-08-12 **MOVED** by Mayor Sydoruk that Administration contact the owner of the teepee to confirm that the Village is not interested in acquiring the teepee.

Carried

➤ **Councillor Chelick entered the meeting at 7:22pm.**

9 **New Business**

9.1 **Request for Sponsorship – 2015 Alberta Development Officers Association Conference**

2015-08-13 **MOVED** by Deputy Mayor Joice that Council decline the opportunity to sponsor the 2015 Alberta Development Officers Association Conference.

9.2 **Reimbursement of Real Estate Advertising Expenses**

2015-08-14 **MOVED** by Councillor Campbell that Council decline to pay the invoice for advertising costs for the indicated Royal LePage real estate listing.

Carried

2015-08-15 **MOVED** by Deputy Mayor Joice that Council consider various methods of listing vacant village owned properties.

Carried

9.3 ATCO Gas Franchise Renewal

2015-08-16 **MOVED** by Councillor Villeneuve that Council authorize signature of the ATCO Franchise renewal at the fee rate of 30% with 50% of that amount earmarked for future road repairs.

Carried

9.4 Municipal Grant Reporting

2015-08-17 **MOVED** by Councillor Campbell that Administration be allocated up to \$5,000.00 to obtain the services of a contractor to prepare and submit required reporting on the MSI Capital and AMWWP grant programs.

Carried

9.5 AUMA Conference Attendance Approval

2015-08-18 **MOVED** by Deputy Mayor Joice that Council approve Mayor Sydoruk and Councillor Chelick's attendance at the 2015 AUMA Conference in Calgary.

Carried

2015-08-19 **MOVED** by Councillor Campbell that Administration confirm that there is a Council Member Travel Policy in effect and present it to Council at the next Council Meeting.

Carried

9.9 Revenue & Expenditure Report – July 31, 2015

2015-08-20 **MOVED** by Councillor Campbell that Council review the Master Rates Bylaw at the next Council meeting.

Carried

2015-08-21 **MOVED** by Councillor Villeneuve that the Revenue & Expenditure Report dated July 31, 2015 be accepted as information.

Carried

10 Informational Items

10.1 FCSS Response Re: Policy Wording

2015-08-22 **MOVED** by Councillor Campbell that Council approve the Christmas Hampers Policy FCSS 5.

Carried

10.2 Recycle My Cell – Canadian Wireless

The Village will not be a drop off location at this time.

10.3 Grants in Place of Taxes – Alberta Health

2015-08-23 **MOVED** by Councillor Chelick that Council accept the items presented as information.
Carried

➤ **Council took a break at 8:05 pm.**

11 In Camera

2015-08-24 **MOVED** by Mayor Sydoruk that Council go In-Camera time being 8:21 p.m.
Carried

2015-08-25 **MOVED** by Mayor Sydoruk to return to Committee of the Whole at 9:17 p.m.
Carried

2015-08-26 **MOVED** by Councillor Campbell that Administration submit the draft Aquatera Agreement to legal counsel for review.
Carried

2015-08-27 **MOVED** by Councillor Campbell that Council not list any vacant village owned properties at this time.
Carried

Being that all matters have been concluded this meeting Mayor Sydoruk declared the meeting adjourned at 9:20 p.m.

**Mayor
Patricia Sydoruk**

**Interim CAO
Jim Squire**