



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
TUESDAY, January 13, 2015 AT 7:00 P.M.**

Present: Mayor – Patricia Sydoruk
Deputy Mayor – Manon Joice
Councillor – Ron Campbell
Councillor – Joanne Chelick
Councillor – Tom Villeneuve

**Interim CAO – Cary Merritt
Recorder – Nancy Graham**

Order: Mayor Patricia Sydoruk called the meeting to order at 7:05p.m.

2. Agenda

Additions to the Agenda:

- 8.6 FCSS
- 8.7 Arena Insurance
- 8.8 Paving
- 8.9 Unsightly Properties

2.1 Adoption of Agenda

2015-01-01 **MOVED** by Deputy Mayor Joice that Council approve the January 13, 2015 Agenda as amended.

Carried

3. Minutes of Previous Meetings

3.1 Minutes of Regular Council Meeting December 9, 2014.

2015-01-02 **MOVED** by Councillor Campbell that Council adopt the December 9, 2014 Council Meeting Minutes as presented.

Carried

4. Public Hearings

None

5. Delegations

None

6. Bylaws

6.1 Bylaw 22-93; Community Hall Bylaw

2015-01-03 **MOVED** by Deputy Mayor Joice that Administration send a copy of the recommended changes regarding the Community Hall Bylaw to the Community Hall Board for feedback prior to giving further readings to the amendment.

Carried

6.2 Bylaw 156-15; Procedural Bylaw

2015-01-04 **MOVED** by Councillor Villeneuve that Council for the Village of Rycroft gives first reading to Bylaw #156-15
Carried/Unanimously

2015-01-05 **MOVED** by Councillor Campbell that Council for the Village of Rycroft gives Second reading to Bylaw #156-15.
Carried/Unanimously

2015-01-06 **MOVED** by Councillor Chelick that Council for the Village of Rycroft request a third and final reading to Bylaw #156-15.
Carried/Unanimously

2015-01-07 **MOVED** by Deputy Mayor Joice that Council for the Village of Rycroft give third and final reading to Bylaw #156-15.
Carried/Unanimously

2015-01-08 **MOVED** by Councillor Chelick that Council repeals Policy ADM.11.
Carried/Unanimously

7. Previous Business

7.1 Frontage Fees

2015-01-09 **MOVED** by Councillor Campbell that Administration research further frontage fees for the Village based on water and sewer amortization amounts.
Carried

7.2 Alberta Transportation – Crossroads service roads

2015-01-10 **MOVED** by Councillor Chelick that Council defer further discussion until additional information is received.
Carried

7.3 Set date for Policies, Procedures & Bylaws

2015-01-11 **MOVED** by Councillor Chelick that Administration bring batches of updates to each of the upcoming Council for further consideration.
Carried

8. NEW BUSINESS

8.1 Minimum Tax

2015-01-12 **MOVED** by Councillor Campbell that discussion be deferred until Administration compiles a breakdown of tax amounts charged to the Village property owners in 2014.
Carried

8.2 Minimum Water Rates

2015-01-13 **MOVED** by Mayor Sydoruk that Council defer this item until next meeting.
Carried

8.3 Capital Plan

2015-01-14 **MOVED** by Deputy Mayor Joice that work be done to complete the upgrades to the Water Treatment Plant in order to protect all of the upgrades already done at the plant with requests for tender be advertised.

Carried

8.4 Canada Day Grant

2015-01-15 **MOVED** by Councillor Campbell that Administration complete the application for Celebrate Canada on behalf of both the Village and MD 133.

Carried

8.5 Disposal of Old Fire Truck

2015-01-18 **MOVED** by Deputy Mayor Joice that Council donate the 1990 U-3 Pumper truck to the Birch Hills Training Facility.

Carried.

8.6 FCSS

2015-01-19 **MOVED** by Mayor Sydoruk that Council accept, with regret, the letter of resignation from Mary Anne Johnson, send a letter of appreciation to Ms. Johnson and advertise for another Member at Large.

Carried.

8.7 Arena Insurance

2015-01-20 **MOVED** by Councillor Campbell that this item be deferred until Administration investigates amounts being paid for Village property insurance.

Carried

8.8 Paving

2015-01-21 **MOVED** by Councillor Campbell that Administration petition residents to confirm if they would be willing to pay a frontage tax in order to have paving completed.

Carried

8.9 Unightly Properties

2015-01-22 **MOVED** by Councillor Campbell that Administration send letters to owners of unsightly properties immediately notifying them that action is required as per the Unightly Properties bylaw.

Carried

Councillor Campbell noted that A&B Rentals has agreed to assist if needed and delay receipt of payment if required.

9. COUNCILLOR REPORTS

9.1 Councillor Villeneuve – nothing at this time

9.2 Deputy Mayor Joice – verbal report - Waste Management meeting, meeting with the province.

9.3 Councillor Campbell – verbal report – 2 meetings including Waste Management.

9.4 Councillor Chelick – verbal report - Clinic meeting

9.5 Mayor Sydoruk – verbal report – attended Hall Board Meeting, Medical Clinic Meeting, and Mediation meeting regarding Fire Commission.

2015-01-23 **MOVED** by Councillor Chelick that Council accept the Councillors reports from January 13, 2015 Regular Council Meeting for information.

Carried

10. CAO REPORT & PUBLIC WORKS REPORT

10.1 Interim CAO Report

Cary Merritt – verbal report

- Preparation for Audit
- I.T. issues
- Assessment Review Board Training
- Student employment
- Taxes
- AB North

2014-01-24 **MOVED** by Deputy Mayor Joice that Administration sends a letter to AB North explaining that the Village is expecting payment for the damages done to the arena within 30 days or the Village will seek legal counsel.

2014-01-25 **MOVED** by Councillor Chelick that Council accepts the CAO verbal report as presented January 13, 2015 as information.

Carried

10.2 Public Works Report

Robert Kobylanski – verbal report

- Snow removal
- Repair of water leak
- Snow cap removal on roads
- Quote for certification of water treatment plant tools.

2015-01-26 **MOVED** by Councillor Chelick that Council accept the Public Works Foreman verbal report as presented January 13, 2015 as information.

Carried

11 FINANCIAL REPORTS

11.1 Taxes Trial Balance as of January 12, 2015

2015-01-27 **MOVED** by Deputy Mayor Joice that Council accepts the January 12, 2015 Tax Trial Balance as information.

Carried

11.2 Utilities Trial Balance as of January 12, 2015

2015-01-28 **MOVED** by Councillor Campbell that Council accepts the January 12, 2015 Utilities Trial Balance as information.

Carried

11.3 Cheque listing to January 12, 2015

2015-01-29 **MOVED** by Councillor Chelick that Council ratify the cheque listing for accounts payable in the amount of as of January 12, 2015 as presented.

Carried

12. CORRESPONDENCE FOR INFORMATION

12.1 Letter from Saddle Hills County

2015-01-30 **MOVED** by Deputy Mayor Joice that Council respond to Saddle Hills County acknowledging the letter and requesting time to meet with Saddle Hills to discuss different opportunities.

Carried

Deputy Mayor Joice requested that Mr. Merritt provide Council with some alternatives and considerations to assist with filling the CAO position requirements and present it at the next meeting.

12.2 Information from AMISK

2015-01-31 **MOVED** by Councillor Villeneuve that Council accept this item for information.
Carried

12.3 Email from ATCO

Reviewed by Council

12.4 Letter from Central Peace Fire & Rescue Commission

2015-01-32 **MOVED** by Councillor Campbell this item is accepted for information.
Carried

12.5 Letter from AHS

2015-01-33 **MOVED** by Councillor Campbell this item is accepted for information.
Carried

12.6 LGAA conference information

2015-01-34 **MOVED** by Councillor Campbell this item is accepted for information.
Carried

13. QUESTION PERIOD

14 IN CAMERA

2015-01-35 **MOVED** by Mayor Sydoruk that Council go in camera at 9:11pm.
Carried

2015-01-36 **MOVED** by Mayor Sydoruk that Council come out of camera at 10:40pm.
Carried

2015-01-37 **MOVED** by Deputy Mayor Joice that Council support the final option of \$211,234 on the Central Peace Medical Clinic Funding Formula Scenario proposal.
Carried

2015-01-38 **MOVED** by Mayor Sydoruk that Council appoints Jennifer Lewis, Bonnie Hickey, Adeline Mohyluk and Sharon Magill to the Rycroft Library Board.
Carried

Being that all matters have been concluded this meeting is adjourned at 10:50pm.

Mayor

Patricia Sydoruk

Interim CAO

Cary Merritt