



**MINUTES OF REGULAR COUNCIL MEETING OF THE COUNCIL OF
THE VILLAGE OF RYCROFT HELD IN THE VILLAGE OFFICE
Tuesday, September 8, 2015 AT 6:30 P.M.**

Present: Mayor – Patricia Sydoruk
Deputy Mayor – Manon Joice
Councillor – Ron Campbell
Councillor – Richard Villeneuve
Councillor – Joanne Chelick

Interim CAO – Jim Squire
Recording Secretary – Nancy Graham

Order: Mayor Patricia Sydoruk called the meeting to order at 6:30 p.m.

Agenda

Additions to the Agenda:

- 9.21 PALS/CAP
- 9.22 Rycroft Appreciation Awards
- 9.23 Laptops/I-pads
- 9.24 Energy Efficient Grants

2 Adoption of Agenda

2015-09-01 MOVED by Councillor Villeneuve that Council approve the September 8, 2015 Regular Meeting Agenda as amended.

Carried

3 Adoption of Minutes

2015-09-02 MOVED by Councillor Campbell that the Minutes of the Regular Meeting of Council August 11, 2015 be adopted as presented.

Carried

4 Delegations

4.1 STARS – Glenda Farnden

- Requesting pledge renewal of \$1,256 (\$2 per capita) for 2016, 2017, 2018

4.2 Aquatera – Jeff Johnston, Nick Kebalo, Tracey Anderson

- Recommendations
- Updated contract agreement changes

5 CAO Report

Jim Squire presented both a verbal and written report highlighting the following items:

- Contracted Services
- Capital Projects
- Grants and Finance
- IT Services
- Viability Review
- AB North Arena Damage
- Outstanding Insurance Premiums

2015-09-03 **MOVED** by Councillor Chelick that Council adopt the CAO report as presented by Mr. Squire as information.

Carried

6 **Public Works Report**

Public Works Foreman Robert Kobylanski presented both a written and verbal report highlighting the following items:

- Paving
- Pothole repair
- Crossroads intersection proposals
- Water treatment plant update
- Landscape maintenance
- Animal control

2015-09-04 **MOVED** by Councillor Chelick that Council adopt the Public Works Report as presented by Mr. Kobylanski as information.

Carried

2015-09-05 **MOVED** by Mayor Sydoruk that Council authorize Administration to proceed with the engineering services/roadway assessments as proposed by WSP.

Carried

7 **Councillor Reports**

7.1 Councillor Villeneuve – Nothing at this time.

7.2 Deputy Mayor Joice – attended the G5 Meeting and will be attending the Library Board Meeting and the FCSS Meeting.

7.3 Councillor Chelick – Nothing at this time.

7.4 Councillor Campbell- Nothing at this time

7.5 Mayor Sydoruk – attended the Grande Spirit Foundation Meeting and the FCSS Meeting.

2015-09-06 **MOVED** by Councillor Campbell that the Councillor reports presented be adopted as information.

Carried

8 **Previous Business**

8.1 Waste Management Bylaw and Garbage Collection Cart Policy

2015-09-07 **MOVED** by Councillor Chelick that Council give First Reading to Bylaw 168-15; Waste Management Bylaw.

Carried

- 2015-09-08** **MOVED** by Deputy Mayor Joice that Council give Second Reading to Bylaw 168-15; Waste Management Bylaw.
Carried
- 2015-09-09** **MOVED** by Councillor Campbell that Council give unanimous consent to Third Reading of Bylaw 168-15; Waste Management Bylaw
Carried Unanimously
- 2015-09-10-** **MOVED** by Councillor Chelick that Council give Third Reading and Final Reading to Bylaw 168-15; Waste Management Bylaw
Carried
- 2015-09-11** **MOVED** by Councillor Villeneuve that the amendments to Policy UT.01 be adopted as presented.
Carried

8.2 Grant Committee Appointments

- 2015-09-12** **MOVED** by Councillor Chelick that Council appoint Monica Bzowy and Melanie Syvertsen as Members at Large who will sit on the Village of Rycroft Grant Committee.
Carried

9 New Business

9.1 Agreement to Deliver Waste to Clairmont Landfill

- 2015-09-13** **MOVED** by Councillor Campbell that Council authorize signature of the agreement with the County of Grande Prairie to deliver municipal waste to Clairmont landfill effective September 25, 2015.
Carried

9.2 Waste Program Pickup Date

- 2015-09-14** **MOVED** by Deputy Mayor Joice that Council approve changing the waste pickup day from Wednesdays to Mondays, effective September 28, 2015
Carried

9.3 Master Rates Bylaw Amendment

- 2015-09-15** **MOVED** by Councillor Campbell that Council give First Reading to Bylaw 166-15; Master Rates Bylaw Amendment.
Carried
- 2015-09-16** **MOVED** by Deputy Mayor Joice that Council give Second Reading to Bylaw 166-15; Master Rates Bylaw Amendment.
Carried

- 2015-09-17** **MOVED** by Councillor Villeneuve that Council give unanimous consent to Third Reading of Bylaw 166-15; Master Rates Bylaw Amendment.
Carried Unanimously

- 2015-09--18** **MOVED** by Councillor Chelick that Council give Third Reading and Final Reading to Bylaw 166-15; Master Rates Bylaw Amendment.
- Carried**
- 9.4 Annual Village Solid Waste Pickup**
- 2015-09-19** **MOVED** by Councillor Campbell that Council direct Administration to finalize arrangements and advertising for an October 3, 2015 Fall Solid Waste Cleanup Event.
- Carried**
- 9.5 Crossroads Subdivision Intersection Upgrade**
- 2015-09-20** **MOVED** by Councillor Campbell that Council authorize Administration to proceed with the Crossroads Subdivision Intersection Upgrade utilizing the services of Bill Hawrylenko Trucking and Gene's Excavating in accordance with the quotes provided.
- Carried**
- 2015-09-21** **MOVED** by Councillor Villeneuve that Council authorize Administration to write letters, that would be delivered personally at the A.U.M.A. Conference, to the Minister of Transportation explaining that the repairs needed at the Crossroads Subdivision Intersection Upgrade are more extensive than what was completed to date and additional funding is required to complete the required repairs as indicated by our engineering firm.
- Carried**
- 9.6 Sale of Vacant Village Property**
- 2015-09-22** **MOVED** by Councillor Campbell that Council sell the property at 4611-52 Street for residential development.
- Carried**
- 9.7 Sale of PUL Lot 19, Block 24, Plan 7922050**
- 2015-09-23** **MOVED** by Councillor Chelick that Council sell Lot 19, Block 24, Plan 7922020 be sold for residential development.
- Carried**
- 9.8 Sale of Tax Recovery Property**
- 2015-09-24** **MOVED** by Deputy Mayor Joice that Council set a date of October 27, 2015 for public auction of the properties described as Lot 6, Block 19, Plan 7520103; Lot 9, Block 20, Plan 7520103; Lot 19, Block 19, Plan 7520103; and Lot 4, Block 6, Plan 6819ET.
- Carried**

2015-09-25

MOVED by Councillor Campbell that Council set reserve bids on properties to be sold at Public Auction for tax recovery equal to the assessed value of the properties as indicated on the current Village assessment roll, as follows:

<u>Legal Description</u>	<u>Assessment</u>
Lot 6, Block 19, Plan 7520103	\$17,260
Lot 9, Block 20, Plan 7520103	\$54,320
Lot 19, Block 19, Plan 7520103	\$44,520
Lot 4, Block 6, Plan 6819ET	\$54,870

Carried

9.9 ATCO Electric Franchise Renewal

2015-09-26

MOVED by Deputy Mayor Joice that Council authorize signature of the ATCO Electric Franchise renewal at the increased rate of 6%.

Carried

9.10 Municipal Infrastructure Audit Funding

2015-09-27

MOVED by Councillor Campbell that Council authorize Administration to apply for a grant of \$150,000 for an infrastructure audit through the Alberta Community Development Program.

Carried

9.11 Draft Travel/Convention Policy Changes

2015-09-28

MOVED by Councillor Villeneuve that Council approve the updated Policy LEG.04 with amendments.

Carried

 **Council break at 8:50 p.m.**

9.12 Items for Minister's Meetings at AUMA Conference

Mayor Sydoruk requested Council Members bring forth concerns/topics they would like discussed at the AUMA Conference.

9.13 Short Term Borrowing/ Credit Card Bylaw

2015-09-29

MOVED by Councillor Campbell that Council give First Reading to Bylaw 167-15; Short Term Borrowing/Credit Card Bylaw

Carried

2015-09-30

MOVED by Deputy Mayor Joice that Council give Second Reading to 167-15; Short Term Borrowing/Credit Card Bylaw

Carried

- 2015-09-31** **MOVED** by Councillor Villeneuve that Council give unanimous consent to Third Reading of Bylaw 167-15; Short Term Borrowing/Credit Card Bylaw
Carried Unanimously
- 2015-09--32** **MOVED** by Councillor Chelick that Council give Third Reading and Final Reading to Bylaw 167-15; Short Term Borrowing/Credit Card Bylaw.
Carried
- 9.14 Town Hall Meeting Date**
- 2015-09-33** **MOVED** by Councillor Campbell that Council host a Town Hall Meeting October 27 at 7:00 p.m. at the Rycroft Community Hall.
Carried
- 9.15 MD 133 100th Anniversary**
- 2015-09-34** **MOVED** by Councillor Campbell that Administration begin advertising for volunteers to assist with the M.D. of Spirit River No. 133s' 100th Anniversary celebration being held August 2016.
Carried
- 9.16 Thank You Supper for Saddle Hills**
- 2015-09-35** **MOVED** by Councillor Campbell that Council instruct Administration to coordinate a date for a Social with Saddle Hills County Council.
Carried
- 2015-09-36** **MOVED** by Councillor Chelick that Council appoint Deputy Mayor Joice and Councillor Campbell to coordinate the details of the Social with Saddle Hills County Council.
Carried
- 9.17 DAH (FCC) Tour Partnership**
- 2015-09-37** **MOVED** by Councillor Chelick that Council adopt the materials presented as information.
Carried
- 9.18 PREDA Study**
- 2015-09-38** **MOVED** by Councillor Campbell that Council adopt the materials presented as information.
Carried
- 9.19 PALS Needs Assessment**
- 2015-09-39** **MOVED** by Councillor Chelick that Council adopt the material presented as information.
Carried
- 9.20 Revenue & Expenditure Report**
- 2015-09-40** **MOVED** by Deputy Mayor Joice that Council adopt the report presented as information.
Carried

9.21 PALS – CAP Site

2015-09-41

MOVED by Councillor Campbell that the Village’s relationship with PALS remains unchanged with the exception that the Village will no longer pay the CAP Site Coordinators Wage nor the telephone bill.

Carried

9.22 Rycroft Appreciation Awards

2015-09-42

MOVED by Councillor Chelick that the residents of the following properties be recognized for displaying community pride based on the following criteria with each receiving a cheque for \$150:

- Full street address is displayed in a visible fashion
- No encroachments onto Village property
- General maintenance

June:

- 4615-55th Street
- 4712-53rd Street
- 4635-48th Street

July:

- 4611-54th Street
- 4612-54th Street
- 4604-48th Street

August:

- 4615-50th Street
- 4508-50th Street
- 4507-46A Avenue

Carried

2015-09-43

MOVED by Councillor Campbell that Council instruct Administration to place an advertisement in the local paper to recognize the community spirit displayed over the summer by individuals who contributed to the “pay it forward” activities.

Carried.

9.23 Laptops

2015-09-44

MOVED by Councillor Campbell that Council instruct Administration to research purchase prices for potential IT products that could be used during Council meetings.

Carried

9.24 Energy Efficiency Grants

2015-09-45

MOVED by Deputy Mayor Joice that Council instruct Administration to research energy efficiency grants that might be presently available in Alberta.

Carried

10 Informational Items

10.1 Grants in Place of Taxes

Information

10.2 Terry Fox Run

Information

10.3 Legion Request

2015-09-46

MOVED by Councillor Campbell that Council approve the 1/10 advertisement in the in the Albert-Northwest Territory Command The Royal Canadian Legion “Military Service Recognition Book” at a cost of \$275.00.

Carried

10.3 Gas Tax Fund

Information

10.3 Library Board Minutes – June 18, 2015

Information

2015-09-47

MOVED by Councillor Villeneuve that the items presented by adopted as information

Carried

11 In Camera

2015-09-48

MOVED by Mayor Sydoruk that Council go In-Camera time being 9:47 p.m.

Carried

2015-09-49

MOVED by Mayor Sydoruk to return to Committee of the Whole at 10:15 p.m.

Carried

2015-09-50

MOVED by Councillor Campbell that Council accept the recommended legal changes to the proposed Aquatera Agreement.

Carried

2015-09-51

MOVED by Councillor Chelick that the proposed Aquatera Agreement be signed with recommended legal changes.

Carried

2015-09-52

MOVED by Councillor Campbell that Administration proceed with the proposal received from WSP September 8, 2015 regarding the repairs to 46th Ave.

Carried

Being that all matters have been concluded this meeting Mayor Sydoruk declared the meeting adjourned at 10:20p.m.

Mayor
Patricia Sydoruk

Interim CAO
Jim Squire