



## **APPLICATION TO AMEND LAND USE BYLAW**

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### **CONTENTS OF AN AMENDMENT APPLICATION**

An application to amend Land Use Bylaw shall be made to the **Development Officer** on the prescribed form and accompanied by the following:

(a) ***if the amendment involves the redesignation of land to a different land use district***

(i) a certificate of title of the land affected by the proposed development that has been issued by Land Titles within the last thirty days or other documents satisfactory to the **Development Officer**,

(ii) the applicant's name address and interest in the subject property, and

(iii) an accurate and fully dimensioned graphic representation of the subject lands affected by the proposed amendment;

(b) a brief written statement by the applicant providing reasons and support for the application;

(c) permission for right-of-entry by the Development Officer and/or other persons authorized by the Municipality; and

***(d) such additional information as the Development Officer may require.***

***Each amendment application shall be accompanied by a non-refundable application fee of \$500.00 per application or as determined by resolution of Council from time to time.***

Council may at any time, commence an amendment to this Bylaw by directing the Development Officer to initiate an application to amend the Land Use Bylaw.

## THE AMENDMENT PROCESS

***Upon receipt of a complete application, it shall be referred to:***

- (a) administration for the drafting of a proposed Land Use Bylaw amendment; and***
- (b) Council for introduction and to establish a Public Hearing date.***

A notice of the application shall be published in two (2) issues of the local newspaper. The notice shall also be mailed to each owner of land that is the subject of the proposed amendment and to all land owners adjacent to the proposed land.

Council, after considering

- (a) any representations made at the public hearing; and
- (b) any municipal development plan, area structure plan or area redevelopment plan affecting the application and the provisions of this Bylaw may
  - (i) make such changes as it considers necessary to the proposed amendment, if any, and proceed to pass the proposed amendment, or
  - (ii) defeat the proposed amendment.

Where an application for an amendment has been refused by Council, the Development Officer shall refuse to accept another application on the same land for the same or similar purpose until ***six (6) months*** have passed from the date of such refusal.

Application No.: \_\_\_\_\_



**APPLICATION FOR LAND USE BYLAW AMENDMENT**  
**VILLAGE OF RYCROFT**

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NAME OF APPLICANT: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_  
ADDRESS OF APPLICANT: \_\_\_\_\_

NAME OF REGISTERED LANDOWNER (If different from applicant): \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY AFFECTED BY AMENDMENT:

Quarter \_\_\_\_ Section \_\_\_\_ Township \_\_\_\_ Range \_\_\_\_ Meridian \_\_\_\_

or

Lot \_\_\_\_ Block \_\_\_\_ Plan \_\_\_\_\_

DETAILS OF PROPOSED AMENDMENT:

From: \_\_\_\_\_ To: \_\_\_\_\_

If not reclassifying land, please specify the nature of the amendment

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\_\_\_\_\_  
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REASONS SUPPORTING THE PROPOSED AMENDMENT:

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I/We enclose the required application fee OF \$ \_\_\_\_\_

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature of Registered Landowner (If Different from Above) \_\_\_\_\_ Date \_\_\_\_\_



# VILLAGE OF RYCROFT

Box 360, Rycroft, Alberta T0H 3A0  
Email: [mjeffrey@rycroft.ca](mailto:mjeffrey@rycroft.ca)

Telephone (780) 765-3652  
Fax (780) 765-2002

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## Right of Entry

Right of Entry for an authorized person of the Village of Rycroft for the purpose of a site inspection of the land affected by an application for a Land Use Bylaw Amendment.

I hereby give consent for an authorized person of the Village of Rycroft to enter upon the land that is subject to a Land Use Bylaw Amendment.

If you wish to be present at the time of inspection, please check the following space\_\_\_\_\_

Legal Description of Land: \_\_\_\_\_

Owner's Name in Block Letters: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_