

VILLAGE OF RYCROFT	Function:	Legislative
POLICY AND PROCEDURES MANUAL	Policy No.	LEG.02
	E f f e c t i v e Date:	January 2009
CONDUCT OF BUSINESS BY RESOLUTION	Supersedes:	NEW
OR BYLAW	Amends:	

Policy Statement

The Council of the Village of Rycroft shall conduct business, on behalf of the Municipality, in accordance to the provisions of the Municipal Government Act, RSA-2000, Chapter M-26 and the amendments thereto.

Procedure:

The Council may act only by resolution or bylaw:

- a) Where the Council is required or authorized under the Municipal Government Act or any other enactment or bylaw to do something by bylaw, it may only be done by bylaw.
- b) Where the Council is required or authorized under the Municipal Government Act or any other enactment or bylaw to do something by resolution, or to do something without specifying that it is to be done by bylaw or resolution, it may be done by bylaw or resolution. MGA (sec 180)

A by-law or resolution of Council is not valid unless passed at a Council Meeting held in public at which there is a quorum present. MGA (sec 181(1))

A resolution of a Council committee is not valid unless passed at a meeting of that committee, held in public, at which there is a quorum present. MGA (Sec 181(2))