



**MEETING MINUTES  
VILLAGE OF RYCROFT  
SPECIAL COUNCIL MEETING  
APRIL 16, 2018  
VILLAGE OF RYCROFT COUNCIL CHAMBERS  
6:30 P.M.**

**PRESENT:**

<b>Diahann Potrebenko</b>	<b>Mayor</b>
<b>James Verquin</b>	<b>Deputy Mayor</b>
<b>Joanne Chelick</b>	<b>Councillor</b>
<b>Roxann Dreger</b>	<b>Councillor</b>
<b>Dwayne Kotyk</b>	<b>Councillor</b>
<b>Lisa Shaykowski</b>	<b>Interim CAO</b>
<b>Peter Thomas</b>	<b>Advisor</b>
<b>Dolan Isaac</b>	<b>Acting Public Works Foreman</b>
<b>Allen Lee</b>	<b>Auditor, Doyle &amp; Company (conference call)</b>
<b>Jim Uhl</b>	<b>Capital Projects Coordinator (conference call)</b>

**1. CALL TO ORDER**

Mayor Diahann Potrebenko called the meeting to order at 6:32 p.m.

Mayor Potrebenko passed the chair of the meeting to Peter Thomas.

**2. ADOPTION OF AGENDA**

**2018-04-16-119** **MOVED** by Mayor Potrebenko that Council approve the Village of Rycroft Special Council Meeting agenda dated April 16, 2018 with the following additions:

- 6.1. Conference call Jim Uhl – Capital Projects Coordinator
- 6.2. RFD Public Works Mowing Equipment Trade In
- 6.3. Rycroft Baseball Association Request for Funding
- 6.4. Rycroft Arena Operating Grant Request

**CARRIED**

**3. 2017 ANNUAL FINANCIAL STATEMENTS PRESENTED BY ALLEN LEE, AUDITOR, DOYLE AND COMPANY**

Allen Lee joined the meeting via conference call and presented the 2017 annual financial statements to Council.

Allen Lee left the meeting 7:05 p.m.

**2018-04-16-120** **MOVED** by Mayor Potrebenko that Council approve the 2017 Annual Financial Statements as presented by Allen Lee, Auditor, Doyle and Company.

**CARRIED**

**4. 2018 OPERATING BUDGET REVENUES**

Peter Thomas reviewed the projected revenues for 2018 with Council.

It was noted that previously Council had reduced the minimum property tax rate from \$1,000 to \$750.

**2018-04-16-120** **MOVED** by Mayor Potrebenko that Council request the Village Bylaw Enforcement Officer to appear as a delegation at an upcoming Council meeting to report on bylaw enforcement in the Village.

**CARRIED**

**5. 2018 OPERATING BUDGET EXPENDITURES**

Peter Thomas reviewed the projected revenues for 2018 with Council.

2018-04-16-121 **MOVED** by Councilor Kotyk that the Council donations account in the operational budget be increased to \$25,000. **CARRIED**

Peter Thomas recessed the meeting for a break at 7:50 pm.  
Peter Thomas called the meeting back to order at 7:59 pm.

6. **2018 CAPITAL BUDGET**

6.1 **Conference call Jim Uhl -- Capital Projects Coordinator**

Capital projects Coordinator Jim Uhl joined the meeting at 7:59 pm. via conference call and reviewed the 2018 capital budget with Council.

2018-04-16-122 **MOVED** by Mayor Potrebenko that the 2018 Capital budget account be increased by \$15,000 for the purpose of completing a drainage study for the Village. **CARRIED**

Jim Uhl left the meeting at 8:20 pm.

6.2 **RFD Public Works Mowing Equipment Trade In**

2018-04-16-123 **MOVED** by Councilor Kotyk that Council approve the trade in of the John Deere Z970R Zero turn mower with bagger for a John Deere Z970R Zero turn mower with mulcher attachment, at an extra cost of \$97 from the 2018 operational budget. **CARRIED**

6.3 **Rycroft Baseball Association Request for Funding**

It was noted that the Council's 2017 donation of \$3,000 to the baseball association was never received by the association.

2018-04-16-124 **MOVED** by Deputy Mayor Verquin that Council direct Administration to send a donation of \$8,111 to the Rycroft Baseball Association for the repair and maintenance of the ball diamond for the 2018 season, along with an apology for missing the 2017 donation payment. **CARRIED**

6.4 **Rycroft Arena Operating Grant Request**

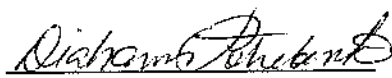
2018-04-16-125 **MOVED** by Mayor Potrebenko that Council request that the Rycroft Arena Board send a representative to Council to update Council on their operations, financial statements, and long term plan. **CARRIED**

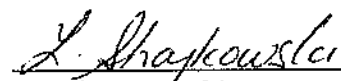
2018-04-16-126 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 8:50 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a legal matter. **CARRIED**

2018-04-16-127 **MOVED** by Councilor Dreger that Council come out of the in camera meeting at 9:00 p.m. **CARRIED**

7. **ADJOURNMENT**

Peter Thomas adjourned the meeting at 9:00 p.m.

  
Diahann Potrebenko  
Mayor

  
Lisa Shaykowski  
Interim CAO