



**MEETING MINUTES  
VILLAGE OF RYCROFT  
ORGANIZATIONAL COUNCIL MEETING  
OCTOBER 26, 2018  
VILLAGE OF RYCROFT COUNCIL CHAMBERS  
6:30 P.M.**

**PRESENT:**

<b>Diahann Potrebenko</b>	<b>Mayor</b>
<b>James Verquin</b>	<b>Deputy Mayor</b>
<b>Joanne Chelick</b>	<b>Councillor</b>
<b>Roxann Dreger</b>	<b>Councillor</b>
<b>Peter Thomas</b>	<b>Chief Administrative Officer</b>
<b>Lisa Shaykowski</b>	<b>Finance Clerk</b>
<b>Dolan Isaac</b>	<b>Public Works Foreman</b>

**ABSENT:** **Dwayne Kotyk** **Councillor (with notice)**

**1. CALL TO ORDER**

Mayor Potrebenko called the meeting to order at 6:30 p.m.

**2. APPOINTMENT OF CAO AS CHAIRPERSON**

**2018-10-26-356** **MOVED** by Mayor Potrebenko that Council appoint Chief Administrative Officer Peter Thomas as the Chairperson for the Annual Council Organization meeting. **CARRIED**

**3. ADOPTION OF AGENDA**

**2018-10-26-357** **MOVED** by James Verquin that Council approve the October 26, 2018 Organizational meeting agenda as with the following addition:

**ADD: 4.3 Oath of Office** **CARRIED**

**4. ELECTION OF THE MAYOR AND DEPUTY MAYOR**

**4.1 Election of Mayor**

Chairman Thomas called for nominations for the position of the Mayor.

James Verquin nominated Diahann Potrebenko for the position of Mayor. Diahann Potrebenko accepted the nomination.

Chairman Thomas called for nominations for the position of the Mayor a second time.

Chairman Thomas called for nominations for the position of the Mayor a third time.

Hearing no other nominations, Chairman Thomas declared the nominations for the position of the Mayor closed, and proclaimed Diahann Potrebenko as the Mayor for the Village of Rycroft.

**4.2 Election of Deputy Mayor**

Chairman Thomas called for nominations for the position of the Deputy Mayor.

Diahann Potrebenko nominated James Verquin for the position of Deputy Mayor. James Verquin accepted the nomination.

Chairman Thomas called for nominations for the position of the Deputy Mayor a second time.

Chairman Thomas called for nominations for the position of the Deputy Mayor a third time.

Hearing no other nominations, Chairman Thomas declared the nominations for the position of the Deputy Mayor closed, and proclaimed James Verquin as the Deputy Mayor for the Village of Rycroft.

#### 4.3 Oath of Office

All four elected officials re-affirmed or re-swore their oath of office.

Peter Thomas turned the responsibility of the Chairperson for the meeting over to Mayor Potrebenko.

#### 5. OPENING REMARKS OF COUNCIL MEMBERS

Mayor Potrebenko noted she is pleased with Council's progress and looks forward to working with Council in the upcoming year. No other comments were made.

#### 6. SIGNING AUTHORITIES

2018-10-26-358

**MOVED** by Deputy Mayor Verquin that the undernamed persons are authorized to operate an account in the name of the Village of Rycroft at the Alberta Treasury Branch where the accounts require either one of the Chief Administrative Officer Peter Thomas, or the Finance Clerk Lisa Shaykowski; and either one of the Mayor Diahann Potrebenko, or the Deputy Mayor James Verquin to withdraw funds, enter orders, withdraw assets, give instructions, sign documents, and make financial decisions regarding the funds in the accounts. **CARRIED**

#### 7. CODE OF CONDUCT BYLAW

2018-10-26-359

**MOVED** by Councillor Dreger that Council receive the Council Code of Conduct Bylaw for information. **CARRIED**

#### 8. BOARDS AND COMMITTEES COUNCILLOR APPOINTMENTS

Council had a discussion and agreed to the following changes to the Council Boards and Committees appointments:

Friends of the Hall: Mayor Potrebenko will be the representative, with CAO Peter Thomas as the alternate.

Central Peace Regional Fire Services Commission: Councillor Dreger and Deputy Mayor Verquin are the Commission representatives (2 required).

Central Peace Health and Wellness Coalition: Councillor Dreger will remain the representative, add Mayor Potrebenko as the alternate.

The Mayor and CAO will be added as an eligible member to all boards and committees, ex officio.

2018-10-26-360

**MOVED** by Councillor Chelick that Council accept the updated Council Boards and Committees appointments as amended. **CARRIED**

#### 9. IN CAMERA

##### 9.1 Public Committee Appointments

2018-10-26-361

**MOVED** by Councillor Dreger that Council move to an in camera meeting at 6:50 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of reviewing a personnel matter. **CARRIED**

Dolan Isaac left the meeting at 6:50 p.m.

2018-10-26-362

**MOVED** by Councillor Dreger that Council come out of the in camera meeting at 6:52 p.m. **CARRIED**

Dolan Isaac re-joined the meeting at 6:52 p.m.

**10. PUBLIC COMMITTEE APPOINTMENTS**

**2018-10-26-363** **MOVED** by Deputy Mayor Verquin that Council appoint the members at large to the following boards and committees:

**Agricultural Weed and Pest Appeal Committee:** Keegan Milkovich, Shane Milkovich, Thelma Dreger, Dale Emerson, Gary Sanocki, Steve McLaughlin

**Rycroft Library Board:** Bonnie Hickey, Petrina Beale, Steve Everitt, Nicole Olszewski

**Subdivision and Development Appeal Board:** Diane Dika, Caroline Sekulic, Brenda Fredel, Shane Milkovich

**Rycroft Arena Board:** DJ Barbarich, Kris Boivin, Miranda Barbarich, Greg Dika, Brian Telford, Dustin Selbach, Marcy Martin, Andy Macdaid

FCSS: Karen Potrebenko

**CARRIED**

**2018-10-26-364** **MOVED** by Councillor Dreger that Council appoint Melissa Krechler as a member of the Rycroft Library Board.

**CARRIED**

**11. DATE, TIME, AND PLACE FOR REGULAR COUNCIL MEETINGS**

**2018-10-26-365** **MOVED** by Councillor Dreger that excepting where special circumstances warrant a change, that Council approve that regular Council meeting schedule be set for the first Wednesday and third Tuesday of the month starting at 6:30 p.m. in the Village Council Chambers located at 4703 51 street, Rycroft, Alberta.

**CARRIED**

**12. DESIGNATION OF COUNCIL SPOKESPERSON**

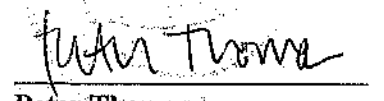
**2018-10-26-366** **MOVED** by Councillor Dreger that Mayor Potrebenko be designated as the official spokesperson for the Village of Rycroft Council.

**CARRIED**

**13. ADJOURNMENT**

Mayor Potrebenko adjourned the meeting at 6:57 p.m.

  
Diahann Potrebenko  
Mayor

  
Peter Thomas  
Chief Administrative Officer