



**MEETING MINUTES  
VILLAGE OF RYCROFT  
REGULAR COUNCIL MEETING  
DECEMBER 18, 2018  
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

**PRESENT:**

<b>Diahann Potrebenko</b>	<b>Mayor (via telephone)</b>
<b>James Verquin</b>	<b>Deputy Mayor</b>
<b>Joanne Chelick</b>	<b>Councillor</b>
<b>Roxann Dreger</b>	<b>Councillor</b>
<b>Dwayne Kotyk</b>	<b>Councillor</b>
<b>Peter Thomas</b>	<b>Chief Administrative Officer</b>
<b>Dolan Isaac</b>	<b>Public Works Foreman</b>

**1. CALL TO ORDER**

Deputy Mayor Verquin called the meeting to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

**2018-12-18-457** **MOVED** by Councillor Dreger that Council approve the Village of Rycroft regular Council meeting agenda dated December 18, 2018 as presented. **CARRIED**

**3. ADOPTION OF PREVIOUS MEETING MINUTES**

**3.1 Minutes from the November 20, 2018 Regular Council Meeting**

**2018-12-18-458** **MOVED** by Councillor Chelick that Council approve the November 20, 2018 regular Council meeting minutes as presented. **CARRIED**

**3.2 Minutes from the November 27, 2018 Special Council Meeting**

**2018-12-18-459** **MOVED** by Councillor Chelick that Council approve the November 27, 2018 special Council meeting minutes as presented. **CARRIED**

**4. PUBLIC HEARINGS**

**6. CAO REPORT**

**6.1 CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart**

**2018-12-18-460** **MOVED** by Councillor Chelick that Council approve the CAO Report, Action Item List, Calendar, and Council Strategic Priorities Chart as presented. **CARRIED**

**5. DELEGATIONS**

**5.1 Prodigy Tech Group Inc., DJ Barbarich RE: 2018 Tax Notice and Penalties (a) RFD: Tax Penalty Issue**

Prodigy Tech Group President DJ Barbarich joined the meeting at 6:32 p.m.  
Prodigy Tech Group President DJ Barbarich left the meeting at 6:36 p.m.

**2018-12-18-461** **MOVED** by Mayor Potrebenko that due to an administrative error, that Council forgives 50% of the 2018 current tax penalty on Roll 486.000 in the amount of \$1,697.91. **MOTION DEFEATED**

**2018-12-18-462** **MOVED** by Councillor Kotyk that due to an administrative error, that Council forgives the 2018 current tax penalty of 18% on Roll 486.000 in the amount of \$3,395.82. **CARRIED**

7. **COUNCILLOR REPORTS**

7.1 **Councillor Chelick November and December 2018 Meeting Report Form**

2018-12-18-463 **MOVED** by Councillor Dreger that Council accept the Council reports as presented.  
**CARRIED**

8. **PREVIOUS BUSINESS**

8.1 **MD of Spirit River RE: Cancellation of NARDAM Campground Lease**

2018-12-18-464 **MOVED** by Councillor Dreger that Council accept the notice of cancellation of NARDAM campground lease from the MD of Spirit River; AND THAT Administration include the NARDAM campground and in particular the Village's previous years' of investment into its infrastructure as a topic of discussion at the upcoming Intermunicipal Collaboration Framework meeting with the MD of Spirit River.  
**CARRIED**

8.2 **Minister of Municipal Affairs RE: Viability Review Update Extension**

CAO Thomas showed Council the new format that the viability review recommendations have been updated into and forwarded to Municipal Affairs for feedback. The 10 year capital budget with funding sources that was approved at the November 27 special Council budget meeting was also sent. The 62 recommendations have been regularly updated as we have progressed have been on the Village website since July.

2018-12-18-465 **MOVED** by Councillor Dreger that Council accept the correspondence from the Minister of Municipal Affairs RE: Viability Review update extension for information.  
**CARRIED**

9. **NEW BUSINESS**

9.1 **Northern Woods & Water Highway Association Request for Funding**

2018-12-18-466 **MOVED** by Mayor Potrebenko that Council accept the Northern Woods & Water Highway Association request for funding for information.  
**CARRIED**

9.2 **Alberta Recreation & Parks Association Leaders Summit Program Jan 30 - Feb 1 Kananaskis**

2018-12-18-467 **MOVED** by Councillor Chelick that Council accept the Alberta Recreation & Parks Association Leaders Summit Program January 30 to February 1 in Kananaskis for information.  
**CARRIED**

9.3 **Brownlee Emerging Trends in Municipal Law Seminar February 2019**

2018-12-18-468 **MOVED** by Councillor Deputy Mayor Verquin that Council enable up to 2 Council members to attend the Brownlee Emerging Trends in Municipal Law Seminar on February 14, 2019 in Edmonton.  
**CARRIED**

9.4 **RFD: Grader repairs**

2018-12-18-469 **MOVED** by Councillor Kotyk that Council direct Administration to bring back a report on how much the Village has spent on grader operations and contractor graders for the past years.  
**CARRIED**

9.5 **RFD: Auditor Appointment**

2018-12-18-470 **MOVED** by Councillor Kotyk that Council appoint Doyle and Company, Chartered Accountants as the financial auditor for the Village of Rycroft.  
**CARRIED**

10. CORRESPONDENCE ITEMS

- 10.1 Central Peace Fire Commission Annual Report
- 10.2 Minister of Municipal Affairs RE: Bill 32 City Charters Fiscal Framework Act
- 10.3 AUMA President RE: Bill 32 City Charters Fiscal Framework Act
- 10.4 Peace Library Systems Board Meeting Highlights November 24, 2018
- 10.5 Peace Library Systems 2019 Budget and Plan of Service
- 10.6 Alberta Community Partnerships Grant Extension of Medical Corporation Grant
- 10.7 Friends of the Hall Association Meeting Minutes of November 21, 2018
- 10.8 Community Planning Assoc. of Alberta Annual Conference & Sponsorship Request
- 10.9 Water North Coalition Draft Meeting Minutes November 15, 2018 and Action List
- 10.10 FCSS Reports: Board Meeting Minutes Nov 6, 2018; Coordinators Report Dec 2018
- 10.11 Alberta Emergency Management Agency RE: Emergency Plan Review
- 10.12 Central Peace IDP/MDPs/LUBs Record of Meeting December 5, 2018
- 10.13 Peace Wapiti Public School Division 76 RE: Transportation Funding Crisis

2018-12-18-471 **MOVED** by Councillor Dreger that Council accept items 10.1 to 10.13 for information. **CARRIED**

11. IN CAMERA

2018-12-18-472 **MOVED** by Deputy Mayor Verquin that Council move to an in camera meeting at 7:09 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a personnel matter. **CARRIED**

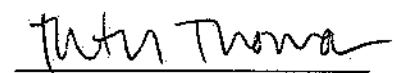
2018-12-18-473 **MOVED** by Councillor Dreger that Council come out of the in camera meeting at 7:15 p.m.

2018-12-18-474 **MOVED** by Deputy Mayor Verquin that Council close the Village office and operations on December 24, 2018 without loss of pay for the employees, AND THAT Administration bring back a policy by February 2019 for Council's consideration to incorporate a 5 day spread off annually every Christmas holiday. **CARRIED**

12. ADJOURNMENT

Deputy Mayor Verquin adjourned the meeting at 7:15 p.m.

  
 Diahann Potrebko  
 Mayor

  
 Peter Thomas  
 Chief Administrative Officer