



**MEETING MINUTES
VILLAGE OF RYCROFT
REGULAR COUNCIL MEETING
JANUARY 15, 2019**

VILLAGE OF RYCROFT COUNCIL CHAMBERS

PRESENT:

**Diahann Potrebenko
James Verquin
Joanne Chelick
Roxann Dreger
Dwayne Kotyk**

**Mayor
Deputy Mayor (left at 7:13 p.m.)
Councillor
Councillor
Councillor**

**Peter Thomas
Lisa Shaykowski
Dolan Isaac**

**Chief Administrative Officer
Finance Clerk
Public Works Foreman**

1. CALL TO ORDER

Mayor Potrebenko called the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

2019-1-15-1 **MOVED** by Councillor Dreger that Council approve the Village of Rycroft regular Council meeting agenda dated January 15, 2019 as presented. **CARRIED**

3. ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Minutes from the December 18, 2018 Regular Council Meeting

2019-1-15-2 **MOVED** by Deputy Mayor Verquin that Council approve the December 18, 2018 regular Council meeting minutes as presented. **CARRIED**

4. PUBLIC HEARINGS

5. DELEGATIONS

6. CAO REPORT

6.1 CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart

2019-1-15-3 **MOVED** by Councillor Dreger that any Council member available to attend the Emergency Management Council orientation workshop in the Village of Rycroft Council Chambers on February 26 from 7 to 9 p.m. be enabled to attend. **CARRIED**

It was noted that the Brownlee Emerging Trends in Municipal Law was held only in Edmonton and Calgary this year, so no Council members will be attending.

2019-1-15-4 **MOVED** by Councillor Chelick that Council approve the CAO Report, Action Item List, Calendar, and Council Strategic Priorities Chart as presented. **CARRIED**

7. COUNCILLOR REPORTS

2019-1-15-5 **MOVED** by Councillor Chelick that Council donate up to \$2,500 in support of the retirement event for Dr. Phillips.

2019-1-15-6 **MOVED** by Councillor Dreger that Council refer motion 2019-1-15-5 to the next Council meeting and direct administration to get information on the event plan and budget details. **CARRIED**

Councillor Chelick
January 9 Attraction and Retention Committee
January 10 FCSS meeting

Councillor Dreger

January 14 Rycroft Library Board

January 15 Central Peace Health and Wellness Coalition

Mayor Potrebenko

January 8 Water North Coalition teleconference

2019-1-15-7 **MOVED** by Deputy Mayor Verquin that Council approve the Council member verbal reports as presented. **CARRIED**

8. PREVIOUS BUSINESS**8.1 RFD: Grader Operations Cost Report**

2019-1-15-8 **MOVED** by Councillor Dreger that Council direct administration to make the necessary repairs to the brakes and the clutch on the Village grader, and put it back into use when required as part of our fleet of equipment. **CARRIED**

2019-1-15-9 **MOVED** by Councillor Dreger that Council direct administration to track the regular usage of all public works heavy equipment so the information is available for when Council needs to make a decision on things like level of service, replacement, etc. **CARRIED**

Deputy Mayor Verquin left the meeting at 7:13 p.m.

9. NEW BUSINESS**9.1 G5 Intermunicipal Economic Development Advisory Committee Terms of Reference: Representative and Alternate Appointment Required**

2019-1-15-10 **MOVED** by Councillor Kotyk that Council appoint Mayor Potrebenko as the representative, and Councillor Dreger as the alternate to the G5 Intermunicipal Economic Development Advisory Committee. **CARRIED**

9.2 Village of Rycroft Sani Dump and Truck Fill Feasibility Study

2019-1-15-11 **MOVED** by Councillor Dreger that Council accept the Village of Rycroft Sani Dump and Truck Fill Feasibility Study by Urban Systems as presented. **CARRIED**

9.3 RFD: Tax Penalty Bylaw 200-19

2019-1-15-12 **MOVED** by Councillor Kotyk that Council give first reading to Tax Penalty Bylaw 200-19. **CARRIED**

2019-1-15-13 **MOVED** by Councillor Chelick that Council give second reading to Tax Penalty Bylaw 200-19. **CARRIED**

2019-1-15-14 **MOVED** by Councillor Kotyk that Council move to third reading of Tax Penalty Bylaw 200-19. **CARRIED UNANIMOUSLY**

2019-1-15-15 **MOVED** by Mayor Potrebenko that Council give third reading to Tax Penalty Bylaw 200-19. **CARRIED**

9.4 RFD: Tax Sale Properties Actions Moving Forward

2019-1-15-16 **MOVED** by Councillor Chelick that Council direct administration to demolish the house located at 4616 50 street, then list the property for sale with our Real Estate Agent. **CARRIED**

2019-1-15-17 **MOVED** by Councillor Dreger that Council direct administration to advertise for sale by sealed bids the items located in the garage located at 4630 50 street, discard whatever remains as unusable, then list the property for sale with our Real Estate Agent. **CARRIED**

2019-1-15-18 **MOVED** by Councillor Chelick that Council direct administration to defer any action on the property located at 4648 53 street until contact is made with the owner and an update is brought back to Council. **CARRIED**

- 2019-1-15-19 **MOVED** by Councillor Kotyk that Council direct administration to list the property located at 4901 41 street for sale with our Real Estate Agent. **CARRIED**
- 2019-1-15-20 **MOVED** by Councillor Kotyk that Council direct administration to clean the property by leveling the top soil piles located on the property at 4619 44 street, and list the property for sale with our Real Estate Agent. **CARRIED**
- 2019-1-15-21 **MOVED** by Councillor Chelick that Council direct administration to eliminate the trailer and addition from the property located at 4624 46 street, then list the property for sale with our Real Estate Agent. **CARRIED**
- 2019-1-15-22 **MOVED** by Councillor Dreger that Council direct administration to advertise for sale by sealed bids the items located in the house located at 4639 53 street, discard whatever remains as unusable, then demolish the house, then list the property for sale with our Real Estate Agent. **CARRIED**

9.5 RFD: Old Tax Sale Properties

- 2019-1-15-23 **MOVED** by Councillor Kotyk that Council direct administration to contact the local auction marts to find out the details of selling property with a reserve bid. **CARRIED**
- 2019-1-15-24 **MOVED** by Mayor Potrebenko that Council direct Administration to enter into a 3 month contract with a Realtor to valuate, market, and sell the properties listed below that are currently under the ownership and not being used for the Village of Rycroft operations:

TITLE	ADDRESS	ROLL NO.	
172 164 150	4639 53 ST	165.000	
162 117 840	4616 47 ST	293.000	
172 164 154	4607 47 ST	351.000	
172 164 151	4624 46 ST	364.000	
022082021+17	4202 50 AVE	500.000	
22082021	4110 50 AVE	501.000	
022082021+1	4106 50 AVE	502.000	
022082021+5	4917 41 ST	506.000	
022082021+12	4910 41 ST	513.000	
172 164 148	4914 41 ST	514.000	
172 164 153	4909 42 ST	516.000	
172 164 149	4905 42 ST	517.000	CARRIED

- 9.6 a) RFD: Snow Removal Policy
- b) PW.04 Snow Plow Route Policy April 2014
- c) PW.05 Snow Removal Policy December 2016

Council reviewed the snow removal policy in terms of its level of service. Council would like some general guidelines incorporated into the policy, including waiting for the falling snow to stop prior to its removal; avoid paying overtime costs when possible; being mindful of the placement of snow considering issues with safety, melting, etc.; and allowing the workers discretion in all aspects when considering all costs and benefits.

- 2019-1-15-25 **MOVED** by Councillor Chelick that Council direct administration to update the snow removal policy as discussed and bring it back to Council for approval. **CARRIED**
- Dolan Isaac left the meeting at 8:20 p.m.

9.7 Central Peace Health Centre Coordinator Report January 7, 2018 and 2019 Operating Budget

- 2019-1-15-26 **MOVED** by Councillor Chelick that Council accept the Central Peace Health Centre Coordinator Report January 7, 2018 and 2019 Operating Budget as presented. **CARRIED**

9.8 Alberta Northwest Species at Risk Committee RE: Invitation for Associate Membership

2019-1-15-27 **MOVED** by Councillor Chelick that Council accept the Alberta Northwest Species at Risk Committee Invitation for Associate Membership for information.
CARRIED

9.9 RMRF Municipal Law Seminar Grande Prairie March 8, 2019

2019-1-15-28 **MOVED** by Mayor Potrebenko that any council members available to attend the RMRF Municipal Law Seminar in Grande Prairie on March 8, 2019 be enabled to do so.
CARRIED

Mayor Potrebenko, and Councillors Dreger and Chelick indicated they will attend.

9.10 FCCS Representative Pat Sydoruk Resignation

2019-1-15-29 **MOVED** by Councillor Chelick that Council accept the resignation of Community member at large Pat Sydoruk to the FCSS committee, AND THAT Council direct administration to advertise for another community member to fill the vacancy on the board.
CARRIED

10. CORRESPONDENCE ITEMS

- 10.1 Peace Library System Invoice January to June 2019 \$1,949**
- 10.2 AMISK Hydroelectric Project RE: Schedule Update Environmental Work**
- 10.3 Minister of Seniors & Housing Re: Supportive Living in the Central Peace Region**
- 10.4 Central Peace Regional Waste Mgmt. Commission Mtg Minutes Dec 17, 2018**
- 10.5 Alberta Environment and Parks RE: Update to Attendance Guideline for Waterworks Systems**
- 10.6 ATCO RE: 2017 Franchise Report**
- 10.7 Water North Coalition Teleconference Meeting Notes January 8, 2019**
- 10.8 Community Electricity Generation Roadshow 2019 in Grande Prairie February 11**

2019-1-15-30 **MOVED** by Councillor Dreger that Council accept items 10.1 to 10.8 for information.
CARRIED

Lisa Shaykowski left the meeting at 8:25 p.m.

Mayor Potrebenko recessed the meeting for a break at 8:25 p.m.
Mayor Potrebenko called the meeting back to order at 8:34 p.m.

11. IN CAMERA

2019-1-15-31 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 8:34 p.m., as per section 197(2) of the *Municipal Government Act* for the purpose of discussing a personnel matter.
CARRIED

2019-1-15-32 **MOVED** by Councillor Dreger that Council come out of the in camera meeting at 8:51 p.m.

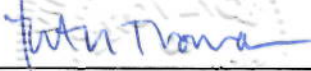
2019-1-15-33 **MOVED** by Councillor Kotyk that Council approve the adjustment to the CAO salary as discussed.
CARRIED

12. ADJOURNMENT

Mayor Potrebenko adjourned the meeting at 8:51 p.m.



Diahann Potrebenko
Mayor



Peter Thomas
Chief Administrative Officer