



**MEETING MINUTES
VILLAGE OF RYCROFT
REGULAR COUNCIL MEETING
MAY 15, 2018
VILLAGE OF RYCROFT COUNCIL CHAMBERS
6:30 P.M.**

PRESENT:

Diahann Potrebenko	Mayor
James Verquin	Deputy Mayor
Roxann Dreger	Councillor
Dwayne Kotyk	Councillor
Joanne Chelick	Councillor
Peter Thomas	Chief Administrative Officer
Lisa Shaykowski	Finance Clerk
Denise van Rootselaar	Central Peace Signal

1. CALL TO ORDER

Mayor Potrebenko called the meeting to order at 6:30 p.m.

Steve Everitt, Amy Verquin, and Linda Duplessis joined the meeting at 6:30 p.m.

2. ADOPTION OF AGENDA

2018-05-15-172 **MOVED** by Councillor Dreger that Council approve the Village of Rycroft regular Council meeting agenda dated May 15, 2018 with the following additions:

ADD: 5.2 Village of Rycroft Organizational Structure Chart
6.1 Councillor Dreger Committee Report May 15, 2018
7.3 RCMP Request for Acknowledgement of Consultation
8.5 AUMA Request for Support for the TransCanada Mountain Pipeline
10.2 Personnel Issue **CARRIED**

3. ADOPTION OF MINUTES

3.1 Minutes from the May 2, 2018 Regular Council Meeting

2018-05-15-173 **MOVED** by Deputy Mayor Verquin that Council approve the May 2, 2018 regular Council meeting minutes as presented. **CARRIED**

4. DELEGATIONS

4.1 6:35 p.m. Peace Library System, Director Linda Duplessis RE: Peace Library System Network and Operations

Peace Library System, Director Linda gave a presentation outlining the Peace Library System network, operations with budget, and services.

Mayor Potrebenko thanked Ms. Duplessis for her presentation.

Linda Duplessis left the meeting at 6:51 p.m.

5. CAO REPORT

5.1 Acting CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart and Follow up Action List.

5.2 Village of Rycroft Organizational Structure Chart

2018-05-15-174 **MOVED** by Deputy Mayor Verquin that Council accept the Acting CAO report, Action Item list, Calendar, Council Strategic Priorities Chart, Follow up Action List, and the Village of Rycroft Organizational Structure Chart as presented.

CARRIED

CAO Peter Thomas noted that for the future the standard will be to place the entire Council package on the Village website by the Friday afternoon before the upcoming regular Council meeting, for Council's review, and public viewing.

Council noted they would like to have the same service as last year to assist residents with the removal of large items in the interest of Community clean up week May 30 to June 4.

6. COUNCILLOR REPORTS

6.1 **Councillor Dreger Committee Report May 15, 2018**

Library Board meeting May 14

Central Peace Health and Wellness Coalition May 8.

Councillor Chelick verbal report

Emergency Operations Centre Debriefing May 10

Planning and Development 101 Presentation in Peace River May 11

Recruitment and Retention Committee meeting

Mayor Potrebenko verbal report

Emergency Operations Centre Debriefing May 10

Planning and Development 101 Presentation May 11

Deputy Mayor Verquin

Planning and Development 101 Presentation May 11

2018-05-15-175 **MOVED** by Deputy Mayor Verquin that Council accept the Councillor reports as presented. **CARRIED**

4.2 **Rycroft Arena Board RE: Arena Operations and Plans**

Arena Board Executive members DJ Barbarich and Kris Boivin joined the meeting at 7:00 p.m.

The Executive supplied Council with Financial statements to the year ended May 31, 2017. They reviewed with Council previous and future financial expectations for the operational and capital budgets for the arena.

They are planning to put a new arena floor with refrigeration piping, and board system once the funding is in place, hopefully for the start of the winter (October) 2019 skating season. Funding sources include money raised by the Arena Board, a Saddle Hills grant of \$100,000, a Village contribution, and a 50% contribution through a Community Facility Enhancement Program Grant.

2018-05-15-176 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 7:24 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a legal matter. **CARRIED**

Lisa Shaykowski and Denise van Rootselaar left the meeting at 7:24 p.m.

2018-05-15-177 **MOVED** by Mayor Potrebenko that Council come out of the in camera meeting at 7:44 p.m. **CARRIED**

2018-05-15-178 **MOVED** by Councillor Dreger that Council direct administration to investigate and follow up with the arena legal issue as discussed. **CARRIED**

Lisa Shaykowski and Denise van Rootselaar re-joined the meeting at 7:45 p.m.

7. PREVIOUS BUSINESS

7.1 **RFD: Library Board Lease**

CAO Peter Thomas noted that the agreement lease has been amended to indicate the official name of the entity as the Rycroft Library Board. Also, the Library Board pays for all its own utilities, with the exception of water and sewer.

The term of the lease ends on December 31, 2023.

2018-05-15-179 **MOVED** by Councillor Dreger that Council enable the Mayor to sign the Rycroft Municipal Library lease as amended. **CARRIED**

7.2. Lori Sigurdson, Minister of Seniors and Housing RE: Seniors' Week 2018

2018-05-15-180 **MOVED** by Mayor Potrebenko that Council proclaim the week of June 3 to 9, 2018 as Seniors' Week in the Village of Rycroft. **CARRIED**

7.3 RCMP Request for Acknowledgement of Consultation

2018-05-15-181 **MOVED** by Councillor Kotyk that Council approve the RCMP Acknowledgement of Consultation document as presented. **CARRIED**

8. NEW BUSINESS

8.1 Royal Canadian Legion Request for Donation for Service Recognition Book

2018-05-15-182 **MOVED** by Deputy Mayor Verquin that Council purchase an ad in the Royal Canadian Legion Service Recognition Book for 2018 in the amount of \$285. **CARRIED**

8.2. RFD: Letter of Support for an Expression of Interest for the Central Peace Water Study

2018-05-15-183 **MOVED** by Councillor Dreger that the Village of Rycroft Council supports an application to the Investing in Canada Infrastructure Program for Phase 1 and 2 of our Central Peace Water study. **CARRIED**

8.3. RFD: Calcium Application for the Village Roads

2018-05-15-184 **MOVED** by Councillor Kotyk that Council defer the decision of the application of calcium on the Village roads until after the viability vote date. **CARRIED**

8.4. ATB Financial Request for Donation of Table and Chairs for the Hospital Fundraiser

2018-05-15-185 **MOVED** by Deputy Mayor Verquin that Council direct administration to deliver and then remove tables and chairs for the ATB annual fundraising BBQ event at the ATB building on May 31, 2018. **CARRIED**

8.5 AUMA Request for Support for the TransCanada Mountain Pipeline

2018-05-15-186 **MOVED** by Councillor Kotyk that Council approve support for the Alberta Urban Municipality Association letter to the Prime Minister in support of the Trans Mountain Pipeline Expansion Project. **CARRIED**

9. INFORMATION ITEMS

No items for information were received for the agenda.

Mayor Potrebenko recessed the meeting at 8:00 p.m.
Denise van Rootselaar left the meeting at 8:00 p.m.
Mayor Potrebenko resumed the meeting at 8:05 p.m.

10. IN CAMERA

2018-05-15-187 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 8:05 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a legal, and personnel matter. **CARRIED**

2018-05-15-188 **MOVED** by Mayor Potrebenko that Council come out of the in camera meeting at 8:30 p.m. **CARRIED**

2018-05-15-189 **MOVED** by Councillor Kotyk that Council direct administration to respond to the resident regarding the damage to the drainage infrastructure as discussed. **CARRIED**


2018-05-15-190 **MOVED** by Mayor Potrebenko that Council appoint Petrina Beale as a member for the Rycroft Library Board. **CARRIED**

11. ADJOURNMENT

Mayor Potrebenko adjourned the meeting at 8:31 p.m.



Diahann Potrebenko
Mayor



Peter Thomas
Chief Administrative Officer