



**MEETING MINUTES
VILLAGE OF RYCROFT
REGULAR COUNCIL MEETING
FEBRUARY 13, 2018
VILLAGE OF RYCROFT COUNCIL CHAMBERS
6:30 P.M.**

Present:

Diahann Potrebenko	Mayor
James Verquin	Deputy Mayor
Joanne Chelick	Councillor
Roxann Dreger	Councillor
Dwayne Kotyk	Councillor
Lisa Shaykowski	Interim CAO
Peter Thomas	Advisor

1. CALL TO ORDER

Mayor Diahann Potrebenko called the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

2018-02-13-046 **MOVED** by Councillor Kotyk that Council approve the Village of Rycroft regular Council meeting agenda dated February 13, 2018 as presented.

CARRIED

3. ADOPTION OF MINUTES

3.1 Minutes from the January 23, 2018 Regular Council Meeting

2018-02-13-047 **MOVED** by Deputy Mayor Verquin that Council approve the January 23, 2018 regular Council Meeting minutes as presented.

CARRIED

4. DELEGATIONS

5. CAO REPORT

- 5.1 Interim CAO Report, Action Item List, Calendar,**
- **Brian Kroes, Central Peace Manager/Fire Chief Report**
 - **Jim Uhl, Consultant, Berm Rehabilitation Update**
 - **Dolan Isaac, Acting Public Works Foreman, Public Works Report**
 - **By-Law Officer Summary**

2018-02-13-048 **MOVED** by Deputy Mayor Verquin that Council accept the CAO report as presented.

CARRIED

6. COUNCILLOR REPORTS

Councillor Chelick

- Grande Spirit Foundation meeting

Mayor Potrebenko

- Water North Coalition meeting

2018-02-13-049 **MOVED** by Councillor Kotyk that Council accept the Councillor reports as presented.

CARRIED

7. PREVIOUS BUSINESS

7.1 Gord McIntosh, Strategic Plan Session Documents

2018-02-13-050 **MOVED** by Mayor Potrebenko that Council direct Administration to reformat the Strategic Plan Priorities chart into a user friendly document, and publicize it on the Village of Rycroft web page, AND put it on the G5 meeting agenda.

CARRIED

7.2. RFD: Rycroft Ranch Supplies Property Maintenance Issue

2018-02-13-051 **MOVED** by Councillor Dreger that Council direct administration to send a letter to the owner advising that we will re-visit the property in the spring time with the owner and provide clarification on what Council's expectation is for the appearance of the property, in accordance with Bylaw 179-16, Untidy, Unsafe, & Unsightly Premises. **CARRIED**

2018-02-13-052 **MOVED** by Councillor Dreger that Council include Bylaw 179-16, Untidy, Unsafe, & Unsightly Premises on the next Council Meeting agenda for discussion. **CARRIED**

8. NEW BUSINESS

8.1 RFD: Central Peace (G5) Peace Regional Water Study

2018-02-13-053 **MOVED** by Councillor Dreger that Council approve the Central Peace (G5) Peace Regional Water Committee Terms of Reference as presented, subject to support and approval from other G5 municipalities. **CARRIED**

2018-02-13-054 **MOVED** by Councillor Dreger that Council supports the regional option 1A as presented in the Associated Engineering presentation (a new raw water intake from Peace River near the Dunvegan Bridge) as the preferred option to be pursued by the Central Peace (G5) Peace Regional Water Study Committee. **CARRIED**

8.2. RFD: Central Peace (G5) Medical Clinic Committee

2018-02-13-055 **MOVED** by Councillor Kotyk that Council direct administration to enter into a formal agreement with the Central Peace Medical Corporation regarding leasing the clinic space to third parties while the property (Plan 970BP, Block 6, Lots 1-7 located in the Town of Spirit River) is in the Saddle Hills County's name. **CARRIED**

2018-02-13-056 **MOVED** by Deputy Mayor Verquin that the lands/property for Plan 1970BP, Block 6, Lots 1-7 located in the Town of Spirit River be transferred into the five municipalities' ownership upon completion of the medical health center construction with the following ownership shares: Saddle Hills County at 60%, Town of Spirit River at 15%, MD of Spirit No 133 at 12.5%, Birch Hills County at 10%, and the Village of Rycroft at 2.5%. **CARRIED**

2018-02-13-057 **MOVED** by Councillor Kotyk that Council supports the G5 Medical Clinic Committee's recommendation to dissolve the old Clinic Association (currently administered by the Town of Spirit River); transfer its financial assets to the Central Peace Medical Services Corporation (CPMSC), with the CPMSC taking care of the operational bills, leases, etc. for all clinic facilities; and transfer non-financial assets to the five municipalities. **CARRIED**

2018-02-13-058 **MOVED** by Deputy Mayor Verquin Council direct administration to proceed with the G5 Medical Clinic Committee's recommendation to draft an agreement between the five municipalities for the Central Peace Medical Service Corporation with the following reflected:

- a. The five municipalities are the owners of the Central Peace Medical Health Centre (CPMSC) lands and buildings;
- b. The five municipalities lease the Central Peace Medical Health Center to CPMSC for the purpose of their objects as established in its corporate documents;
- c. CPMSC is the body that will be responsible for operations and maintenance, and leasing arrangements/agreements;
- d. The Medical Clinic asset be shared upon dissolution of CPMC per the following percentages: Saddle Hills County at 60%, Town of Spirit River at 15%, MD of Spirit No 133 at 12.5%, Birch Hills County at 10%, and the Village of Rycroft at 2.5%;
- e. the Medical Clinic operational deficits be shared per the following percentages: Saddle Hills County at 30%, Birch Hills County at 20%, Town of Spirit River at 20%, MD of Spirit River No. 133 at 20%, and the Village of Rycroft at 10%;
- f. Outline dispute resolution process. **CARRIED**

- 2018-02-13-059** **MOVED** by Councillor Chelick that Council direct administration to proceed with the G5 Medical Clinic Committee's recommendation to draft an agreement between the five municipalities (jointly) and the Central Peace Medical Services Corporation with the following reflected:
- Leasing the Central Peace Medical Health Center to CPMSC for the purpose of operating and maintaining it as per the objects established in its corporate documents;
 - Discuss the responsibilities and authorities of each party to this agreement (these being the G5 municipalities collectively and CPMSC);
 - Outline the operating deficits requisitioning process, citing the agreement between the G5 municipalities;
 - Outline dispute resolution process. **CARRIED**
- 2018-02-13-060** **MOVED** by Mayor Potrebenko that Council direct Administration to collect all the Terms of Reference for all the Boards and Committees and include them in the Council Orientation Package. **CARRIED**
- 8.3. Barry Morishita, President, AUMA, RE: Police Funding Letter Writing Campaign**
- 2018-02-13-061** **MOVED** by Councillor Dreger that Council accept the AUMA Police Funding Letter Writing Campaign for information. **CARRIED**
- 8.4. FCM Conference in Halifax May 31 to June 3, 2018**
- 2018-02-13-062** **MOVED** by Councillor Kotyk that Council direct Administration to determine the cost for one member of Council to attend the FCM Conference in Halifax May 31, 2018 to June 3, 2018, and report back to Council. **CARRIED**
- 8.5. Reynolds Mirth Richards & Farmer LLP Annual Law Seminar February 23, 2018 in Grande Prairie**
- 2018-02-13-063** **MOVED** by Deputy Mayor Verquin that Council approve Councillor Chelick to attend the Reynolds Mirth Richards & Farmer LLP Annual Law Seminar February 23, 2018 in Grande Prairie. **CARRIED**
- 8.6. Farm Safety Centre Request for Donation**
- 2018-02-13-064** **MOVED** by Councillor Kotyk that Council donate \$300 to the Farm Safety Center to support the farm safety education program. **CARRIED**
- 8.7. Kamie Currie, Manager, NW Region, Economic Development Services, RE: Economic Development Training for Elected Officials**
- 2018-02-13-065** **MOVED** by Councillor Kotyk that Council approve Councillor Dreger to attend the NW Region Economic Development Services, Economic Development Training for Elected Officials held in Grande Prairie February 23, 2018. **CARRIED**
- 8.8. Ken Hawrylenko, Field Officer NW Region RE: Municipal Elected Officials Emergency Management Training, March 8, 2018**
- 2018-02-13-066** **MOVED** by Mayor Potrebenko that all members of Council be enabled to attend the Municipal Elected Officials Emergency Management Training on March 8, 2018 at the Rycroft Community Hall. **CARRIED**
- Councillors Chelick and Dreger indicated they would attend.
- 8.9. Invitation to the Grand Opening of the MD of Greenview Regional Multiplex February 10**
- 2018-02-13-067** **MOVED** by Mayor Potrebenko that Council direct Administration to send a letter to the MD of Greenview congratulating them on the Regional Multiplex Grand Opening on February 10, 2018. **CARRIED**
- 8.10. Whitecourt Chamber of Commerce RE: Call to action – Help us Save Jobs and Caribou**
- 2018-02-13-068** **MOVED** by Councillor Chelick that Council accept the Whitecourt Chamber of Commerce correspondence RE: Call to action – Help us Save Jobs and Caribou for information. **CARRIED**

8.11. Possible rent space in the back of Library Building

- 2018-02-13-069 **MOVED** by Councillor Dreger that Council direct Administration to locate the Library Board lease agreement and forward the information to the Council liaison (Councillor Dreger) to review at the next Library Board meeting in regards to potential renters
CARRIED

9. INFORMATION ITEMS

- 9.1. Central Peace Fire and Rescue Commission Board Meeting Minutes of December 12, 2018
- 9.2. Rycroft Municipal Library Meeting Minutes of December 18, 2018
- 9.3. Honourable Minister of Municipal Affairs, Shaye Anderson, RE: Response to Northern Alberta Elected Leaders Correspondence
- 9.4. Honourable Minister of Municipal Affairs, Shaye Anderson, RE: Municipal Excellence Awards
- 9.5. Central Peace Early Childhood Coalition Board Meeting Minutes of January 15, 2018
- 9.6. Northern Alberta Elected Leaders Letter to Northern Alberta Development Council Chair MLA Debbie Jabbour RE: Caribou Range Plan Issue
- 9.7. Steve Madden, GM Grande Prairie Spirit Foundation RE: Amendment to Include Spirit River Seniors Facility

- 2018-02-13-070 **MOVED** by Deputy Mayor Verquin that Council accept items 9.1 to 9.7 for information.
CARRIED

10. IN CAMERA

- 2018-02-13-071 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 7:47 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a legal, and a personnel matter.
CARRIED

- 2018-02-13-072 **MOVED** by Councillor Dreger that Council come out of the in camera meeting at 8:17 p.m.
CARRIED

- 2018-02-13-073 **MOVED** by Councillor Kotyk that Council rescind motion 2017-10-026:
"MOVED by Councillor Kotyk that Council authorize the approval of a Development Permit for Vertex to have temp skid shack living quarters in the Village of Rycroft at the Vertex site to be renewed every year."
CARRIED

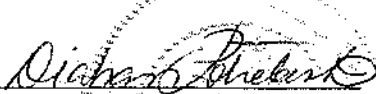
- 2018-02-13-074 **MOVED** by Councillor Kotyk that Council rescind motion 2017-12-09
"MOVED by Councillor Kotyk, that Council allows Vertex to have a temporary permit which is to be reviewed every 6 months".
CARRIED

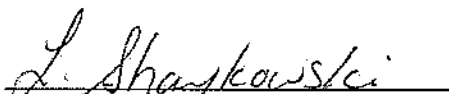
- 2018-02-13-075 **MOVED** by Mayor Potrebenko that Council direct administration to advertise to fill the Chief Administrative Officer job vacancy for the village.
CARRIED

- 2018-02-13-076 **MOVED** by Councillor Dreger that Council direct Administration to resolve the issue with the dog at large as discussed.
CARRIED

11. ADJOURNMENT

Mayor Potrebenko adjourned the meeting at 8:18 p.m.


Diahann Potrebenko
Mayor


Lisa Shaykowski
Interim CAO