



**MEETING MINUTES
VILLAGE OF RYCROFT
REGULAR COUNCIL MEETING
MAY 2, 2018
VILLAGE OF RYCROFT COUNCIL CHAMBERS
6:30 P.M.**

PRESENT:

Diahann Potrebenko	Mayor
James Verquin	Deputy Mayor
Roxann Dreger	Councillor
Dwayne Kotyk	Councillor
Joanne Chelick	Councillor
Lisa Shaykowski	Interim Chief Administrative Officer
Peter Thomas	Advisor
Denise van Rootselaar	Central Peace Signal

1. CALL TO ORDER

Mayor Potrebenko called the meeting to order at 6:30 p.m.

Glenda Farnden, Senior Municipal Relations Liaison, STARS Air Ambulance joined the meeting at 6:30 p.m.

2. ADOPTION OF AGENDA

Administration advised Council that there is a legal matter for discussion to add to the closed meeting agenda.

2018-05-02-150 **MOVED** by Deputy Mayor Verquin that Council approve the Village of Rycroft regular Council meeting agenda dated May 2, 2018 as amended. **CARRIED**

3. ADOPTION OF MINUTES

3.1 Minutes from the April 16, 2018 Special Council Budget Meeting

2018-05-02-151 **MOVED** by Deputy Mayor Verquin that Council approve the April 16, 2018 Special Council Budget meeting minutes as presented. **CARRIED**

3.2 Minutes from the April 17, 2018 Regular Council Meeting

Administration noted that items 8.6 and 8.7 were missing from the draft Council minutes of April 17, 2018:

8.6 RFD: NARDAM Lease between the MD of Spirit River and the Village of Rycroft Expiry July 2018

2018-04-17-143 MOVED by Councillor Kotyk that Council defer a decision on the NARDAM lease between the MD of Spirit River and the Village of Rycroft that expires in July 2018 to a Council meeting after the May 16 Viability vote. **CARRIED**

8.7 CN Eco Connexions Tree Canada Grant Opportunity

2018-04-17-144 MOVED by Mayor Potrebenko that Council accepts the CN Eco Connexions Tree Canada Grant Opportunity for information. **CARRIED**

2018-05-02-152 **MOVED** by Deputy Mayor Verquin that Council approve the April 17, 2018 regular Council meeting minutes as amended. **CARRIED**

4. **DELEGATIONS**

4.1 **6:35 p.m. Glenda Farnden, Senior Municipal Relations Liaison, STARS Air Ambulance RE: Annual Contribution**

STARS Senior Municipal Relations Liaison Glenda Farnden gave a presentation outlining the STARS air ambulance program.

Mayor Potrebenko thanked Ms. Farnden for her presentation.

Glenda Farnden left the meeting at 7:05 p.m.

5. **CAO REPORT**

5.1 **Acting CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart and Follow up Action List.**

2018-05-02-153 **MOVED** by Councillor Dreger that Council accept the Acting CAO report, Action Item list, Calendar, Council Strategic Priorities Chart and Follow up Action List reports as presented. **CARRIED**

6. **COUNCILLOR REPORTS**

Councillor Dreger Report

The new Village of Rycroft Municipal Library hours are now Wednesday 3 pm to 7 pm; Thursday 10 am to 5 pm; Friday 12 pm to 6 pm; and Saturday 12 pm to 4 pm. Administration will post these on the Village Facebook page and webpage.

2018-05-02-154 **MOVED** by Councillor Dreger that Council approve the blocking off of the alleyway between the Co-op Park and Co-op store parking lot (between 50 and 51 street, at 48 avenue) to facilitate the bike safety and rodeo event on June 3 from 1:00 to 4:00 p.m. **CARRIED**

Councillor Dreger also advised that there will be sidewalk colouring with water soluble materials as part of the event.

Councillor Chelick verbal report
Attended PREDA Co-op Planning workshop

Mayor Potrebenko verbal report
Friends of the Hall Meeting
Water North Coalition meeting in Fairview

2018-05-02-155 **MOVED** by Deputy Mayor Verquin that Council accept the Councillor reports as presented. **CARRIED**

7. **PREVIOUS BUSINESS**

8. **NEW BUSINESS**

8.1 **RFD: Bylaw 193-18, Repeal of Bylaw 182-17, Development Incentive Bylaw**

2018-05-02-156 **MOVED** by Deputy Mayor Verquin that Council give first reading to Bylaw 193-18, Repeal of Bylaw 182-17, Development Incentive Bylaw **CARRIED**

2018-05-02-157 **MOVED** by Councillor Chelick that Council give second reading to Bylaw 193-18, Repeal of Bylaw 182-17, Development Incentive Bylaw **CARRIED**

2018-05-02-158 **MOVED** by Councillor Kotyk that Council move to third reading of Bylaw 193-18, Repeal of Bylaw 182-17, Development Incentive Bylaw. **CARRIED UNANIMOUSLY**

2018-05-02-159 **MOVED** by Councillor Dreger that Council gives third reading and pass Bylaw 193-18, Repeal of Bylaw 182-17, Development Incentive Bylaw. **CARRIED**

8.2 Angel Flight Alberta

2018-05-02-160 **MOVED** by Councillor Dreger that Council accepts the information on Angel Flight Alberta for information. **CARRIED**

8.3 Friends of the Rycroft Community Hall Association Meeting Minutes from April 18, 2018

2018-05-02-161 **MOVED** by Councillor Kotyk that Council accepts the Friends of the Rycroft Community Hall Association Meeting Minutes from April 18, 2018 for information. **CARRIED**

8.4 Municipal Leaders Caucus, June 12, 2018 in Camrose, AB

2018-05-02-162 **MOVED** by Mayor Potrebenko that Council accepts the Municipal Leaders Caucus, June 12, 2018 in Camrose, AB for information. **CARRIED**

8.5 Lori Sigurdson, Minister of Seniors and Housing RE: Seniors' Week 2018

2018-05-02-163 **MOVED** by Mayor Potrebenko that Council defers the proclamation of Senior's week to the next Council meeting agenda. **CARRIED**

Council liaison Councillor Dreger will contact FCSS/Seniors to see what form of support they would like from Council in the proclamation of Seniors' week.

8.6 RFD: Bank Fee Charges

2018-05-02-164 **MOVED** by Mayor Potrebenko that Council direct administration to stop accepting VISA or MasterCard as payment options for Village services incurred, effective June 1, 2018, and advertise this to the public; **AND THAT** Administration formalizes the payment policy and brings it to Council for approval. **CARRIED**

9. INFORMATION ITEMS

9.1 Mighty Peace Watershed Alliance April Newsletter

9.2 Rycroft Municipal Library Request for Half of the Annual Operational Grant \$2,000

9.3 Rycroft Municipal Library Request for Extra Funding of \$2,500 for Computer Upgrades

9.4 Central Peace Fire and Rescue Commission 2017 Financial Statements

9.5 New Home Buyer Protection Office RE: Builder License Implementation & Building Permit Applications

2018-05-02-165 **MOVED** by Councillor Kotyk that Council accept items 9.1 to 9.5 for information **CARRIED**

Denise van Rootselaar left the meeting at 7:45 p.m.

10. IN CAMERA

2018-05-02-166 **MOVED** by Mayor Potrebenko that Council move to an in camera meeting at 7:45 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a legal and personnel matter. **CARRIED**

2018-05-02-167 **MOVED** by Mayor Potrebenko that Council come out of the in camera meeting at 8:26 p.m. **CARRIED**

2018-05-02-168 **MOVED** by Councillor Dreger that Council honour their previous commitment of \$2 per capita to STARS and make the payment for 2017 of \$1,276; and the payment of \$1,276 for 2018, for a total of \$2,552; and that these funds come from the 2018 Council donation account. **CARRIED**

2018-05-02-169 **MOVED** by Mayor Potrebenko that Council approve the 2018 Village of Rycroft salary grid as presented. **CARRIED**

2018-05-02-170 **MOVED** by Councillor Kotyk that Lisa Shaykowski be relieved of her responsibilities as Interim Chief Administrative Officer for the Village of Rycroft effective May 3, 2018; **AND THAT** Peter Thomas be appointed as Chief Administrative Officer for the Village of Rycroft, effective May 3, 2018. **CARRIED**


2018-05-02-171 **MOVED** by Councillor Dreger that the undernamed persons are authorized to operate an account in the name of the Village of Rycroft at the Alberta Treasury Branch where the accounts require either one of the Chief Administrative Officer Peter Thomas, or the Finance Clerk Lisa Shaykowski; and either one of the Mayor Diahann Potrebenko, or the Deputy Mayor James Verquin to withdraw funds, enter orders, withdraw assets, give instructions, sign documents, and make financial decisions regarding the funds in the accounts. **CARRIED**

11. ADJOURNMENT

Mayor Potrebenko adjourned the meeting at 8:30 p.m.



Diahann Potrebenko
 Mayor



Peter Thomas
 Chief Administrative Officer