



**MEETING MINUTES  
VILLAGE OF RYCROFT  
REGULAR COUNCIL MEETING  
NOVEMBER 7, 2018  
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

**PRESENT:**

<b>Diahann Potrebenko</b>	<b>Mayor</b>
<b>Joanne Chelick</b>	<b>Councillor</b>
<b>Roxann Dreger</b>	<b>Councillor</b>
<b>Dwayne Kotyk</b>	<b>Councillor</b>
<b>Peter Thomas</b>	<b>Chief Administrative Officer</b>
<b>Lisa Shaykowski</b>	<b>Finance Clerk</b>

**ABSENT:**

<b>James Verquin</b> (in attendance 8:09 to 8:14 p.m.)	<b>Deputy Mayor (with notice)</b>
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**1. CALL TO ORDER**

Mayor Potrebenko called the meeting to order at 6:30 p.m.

Steve Everitt joined the meeting at 6:30 p.m.

**2. ADOPTION OF AGENDA**

**2018-11-07-393** **MOVED** by Councillor Dreger that Council approve the Village of Rycroft regular Council meeting agenda dated November 7, 2018 with the following additions:

**ADD:** 7.1 Councillor Dreger's Written Report  
9.10 Canada Day Grant Application **CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Minutes from the October 26, 2018 Council Organizational Meeting**

**2018-11-07-394** **MOVED** by Councillor Chelick that Council approve the October 26, 2018 Council Organizational meeting minutes as presented. **CARRIED**

**3.2 Minutes from the October 26, 2018 Regular Council Meeting**

**2018-11-07-395** **MOVED** by Councillor Chelick that Council approve the October 26, 2018 regular Council meeting minutes as presented. **CARRIED**

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**5.1 Steve Everitt, Chairman, Rycroft Library Board, Annual Update**

Rycroft Library Board Treasurer Steve Everitt reported on the library's submitted presentation, which included budget, financial position, and programs report.

Library Board member Nicole Olszewski joined the meeting at 6:31 p.m.  
Librarian Amy Verquin joined the meeting at 6:58 p.m.

**2018-11-07-396** **MOVED** by Councillor Dreger that Council accept the annual Library report as presented, and that Council review the Library's funding request for 2019 at the upcoming budget meeting. **CARRIED**

6. **CAO REPORT**

6.1 **CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart**

- 2018-11-07-397 **MOVED** by Councillor Chelick that Council appoint Pat Sydoruk to the Central Peace FCSS board. **CARRIED**
- 2018-11-07-398 **MOVED** by Councillor Chelick that Council direct Administration to schedule a Special Council meeting to review the budget plan on November 27 at 6:30 p.m. in the Village Council Chambers. **CARRIED**
- 2018-11-07-399 **MOVED** by Councillor Chelick that Council approve the CAO Report, Action Item List, Calendar, and Council Strategic Priorities Chart as presented. **CARRIED**

6.2 **Financial Report to September 30, 2018**

- 2018-11-07-400 **MOVED** by Councillor Chelick that Council approve the Financial Report to September 30, 2018 as presented. **CARRIED**

6.3 **Christmas Tree Light up**

- 2018-11-07-401 **MOVED** by Councillor Dreger that Council accept the Christmas Tree Light Up Event memorandum for information. **CARRIED**

Steve Everitt, Nicole Olszewski, and Amy Verquin left the meeting at 7:00 p.m.

7. **COUNCILLOR REPORTS**

**Councillor Dreger**

November 3 13 Ways to Kill a Community Workshop in St. Isidore  
November 6 Rycroft Library Board

**Councillor Chelick**

November 2 PREDA meeting in Rycroft  
November 3 13 Ways to Kill a Community Workshop in St. Isidore  
November 6 FCSS Meeting

**Mayor Potrebenko**

October 31 Medical Clinic Corporation and Committee meeting  
November 3 13 Ways to Kill a Community Workshop in St. Isidore

- 2018-11-07-402 **MOVED** by Councillor Dreger that Council accept the Council reports as presented. **CARRIED**

8. **PREVIOUS BUSINESS**

8.1 **FCSS Trauma Drama Program**

- 2018-11-07-403 **MOVED** by Councillor Chelick that Council accept the information on the FCSS Trauma Drama Program as presented. **CARRIED**

9. **NEW BUSINESS**

9.1 **RFD: Water, Sewer, and Garbage Rates Adjustment Proposal**

- 2018-11-07-404 **MOVED** by Councillor Kotyk that Council direct Administration to amend the Master Rates Bylaw for the Village water, sewer, and solid waste utility rates, effective January 1, 2019 as follows:

For the sewer utility, increase the monthly base fee charge from \$8 to \$12.75/bill Residential; from \$15 to \$22.75/bill for Commercial; from \$64.50 to \$94.75/bill Grande Spirit Foundation; and from \$58.50 to \$85.75/bill Hotels/Motels;

For the water utility, implement a flat fee of \$16 per account per month, and increase the rate from \$5.00/cube to \$7.25/cube of water.

For the Solid waste utility, increase the monthly recycling charge from \$5.12 to \$5.55/bill. **CARRIED**

## 9.2 RFD: Community Hall Rental Rates

2018-11-07-405 **MOVED** by Councillor Kotyk that Council amend the Master Rates bylaw to reflect an increase in the hall rental category for "funeral, variety markets, no kitchen" from \$100 to \$150/full day; increase "multi day event weddings, socials, stags" from \$200 to \$550 (Friday to Sunday); increase the kitchen rental from \$50 to \$100/day; and institute a key replacement charge of \$500, effective November 8, 2018. **CARRIED**

## 9.3 Farm Safety Centre Request for 2018/19 Program Funding • Council Grants Summary 2018

2018-11-07-406 **MOVED** by Councillor Kotyk that Council donate \$300 to the Farm Safety Centre in support of the Farm Safety Smarts Program for 2019. **CARRIED**

## 9.4 RFD: NARDAM 2018 Report

2018-11-07-407 **MOVED** by Councillor Chelick that Council accept the NARDAM report for the 2018 season as presented, and direct Administration to forward the report to the MD of Spirit River and request a meeting to discuss renewing the contract for future years with a fee for service contract. **CARRIED**

## 9.5 RFD: Assessment Review Board Chair Appointment

2018-11-07-408 **MOVED** by Mayor Potrebenko that Council appoint Karen Egge as the Chairperson of the Central Peace Assessment Review Board for a one-year term and that the remuneration and expenses be according to the Village of Rycroft's policy LEG. 04 Council, Committee and Board Remuneration. **CARRIED**

## 9.6 RFD: Tax Sale Minutes October 29, 2018

2018-11-07-409 **MOVED** by Councillor Kotyk that Council direct Administration to register the Village's name as title holder for Roll Numbers 22,000, 26,000, 206,000, 442,000, and 510,000 for tax forfeiture as a result of the October 29, 2018 Tax Sale. **CARRIED**

## 9.7 RFD: Council Meeting Schedule 2019

2018-11-07-410 **MOVED** by Councillor Chelick that Council approve the regular Council meeting schedule for 2019 as presented. **CARRIED**

## 9.8 Spirit River Airport Services Invoice for 2018

2018-11-07-411 **MOVED** by Councillor Dreger that Council direct Administration to pay the Spirit River Airport Services Invoice for 2018 in the amount of \$1,500. **CARRIED**

## 9.9 Northern Alberta Elected Leaders (NAEL) Request for Agenda Topics Minister of Municipal Affairs

2018-11-07-412 **MOVED** by Councillor Chelick that Council accept the Northern Alberta Elected Leaders (NAEL) Request for Agenda Topics for information. **CARRIED**

Deputy Mayor James Verquin joined the meeting at 8:09 p.m.

## 9.10 Canada Day Grant Application

2018-11-07-413 **MOVED** by Councillor Chelick that Council direct Administration to apply for a Canada Day grant for the 2019 Canada Day program. **CARRIED**

10. CORRESPONDENCE ITEMS

- 10.1 Central Peace Early Childhood Coalition Bd Mtg Draft Minutes Sept. 10, 2018  
 10.2 Friends of the Rycroft Community Hall Association Mtg Minutes Oct. 17, 2018  
 10.3 Central Peace Health and Wellness Coalition Draft Minutes Oct. 14, 2018  
 10.4 Dennis Woronuk Draft Intervenor Submission to Alberta Utilities Commission  
 RE: Proceeding 23105

2018-11-07-414 **MOVED** by Councillor Dreger that Council accept items 10.1 to 10.4 for information. **CARRIED**

Mayor Potrebenko recessed the meeting for a break at 8:11 p.m.  
 Deputy Mayor James Verquin left the meeting.  
 Mayor Potrebenko called the meeting back to order at 8:19 p.m.

11. IN CAMERA

2018-11-07-415 **MOVED** by Councillor Dreger that Council move to an in camera meeting at 8:19 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing legal issues. **CARRIED**

2018-11-07-416 **MOVED** by Councillor Dreger that Council come out of the in camera meeting at 8:49 p.m. **CARRIED**

Lisa Shaykowski left the meeting at 8:49 p.m.

2018-11-07-417 **MOVED** by Mayor Potrebenko that Council extend the regular council meeting to go past 9:00 p.m. if required. **CARRIED UNANIMOUSLY**

2018-11-07-418 **MOVED** by Councillor Dreger that Council move to an in camera meeting at 8:50 p.m., as per section 197 (2) of the *Municipal Government Act* for the purpose of discussing a personnel issue. **CARRIED**


2018-11-07-419 **MOVED** by Councillor Dreger that Council come out of the in camera meeting at 9:46 p.m.

2018-11-07-420 **MOVED** by Councillor Dreger that Council direct Administration to proceed with the legal matters as discussed. **CARRIED**

12. ADJOURNMENT

Mayor Potrebenko adjourned the meeting at 9:47 p.m.

  
 Diahann Potrebenko  
 Mayor

  
 Peter Thomas  
 Chief Administrative Officer