



**MEETING MINUTES
VILLAGE OF RYCROFT
SPECIAL COUNCIL BUDGET MEETING
NOVEMBER 27, 2018
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

PRESENT:

**Diahann Potrebenko
James Verquin
Joanne Chelick
Roxann Dreger
Dwayne Kotyk**

**Mayor
Deputy Mayor
Councillor
Councillor
Councillor**

**Peter Thomas
Lisa Shaykowski
Dolan Isaac**

**Chief Administrative Officer
Finance Clerk
Public Works Foreman (at 6:40 p.m.)**

1. CALL TO ORDER

Mayor Potrebenko called the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

2018-11-27-442

MOVED by Councillor Chelick that Council approve the Village of Rycroft special Council budget meeting agenda dated November 27, 2018 as presented.

CARRIED

Mayor Potrebenko turned the chair of the meeting over to CAO Thomas.

3. 2019 OPERATING BUDGET REVENUES

CAO Thomas reviewed the 2019 operating budget revenues, and noted that provisionally, compared to the 2018 operating budget, \$364,723 less taxes will need to be recovered through taxation now that the water and sewer utilities have a cost recovery system in place.

The local improvement tax for the 2017/18 paving project will be determined in January once the final bill for the paving project is established.

The 2019 operational budget projects revenues of \$2,453,188, down from \$2,647,238 in the 2018 budget.

Dolan Isaac joined the meeting at 6:40 p.m.

4. 2019 OPERATING BUDGET EXPENSES

CAO Thomas reviewed the 2019 operating budget expenses, and noted that:

- the overall telephone bill is expected to realize an annual savings of over \$4,000 due to a new 3 year agreement signed in June 2018
- the new salary grid has been incorporated into the operating budget
- administration borrowing costs from ATB will be eliminated
- professional services costs have been reduced as administration is in place, and we plan to use some expertise for our public works projects
- the tax incentive bylaw obligations are complete to eliminate those potential costs
- \$20,000 has been budgeted to upgrade our webpage
- the Protective Services Commission expense requirement is down \$11,000 for 2019
- water, sewer, and solid waste utilities are budgeted at cost recovery

The 2019 budget projects expenditures of \$2,028,160, down from \$2,126,241 in the 2018 budget.

The budget projects a surplus of \$425,028. After paying principle loan obligations for the water/sewer project (\$21,487) and pavement project (\$44,108) that leaves a surplus of \$359,433, without amortization.

5. **FUNDING REQUESTS**

5.1 **Victim Services Request for \$1,500**

2018-11-27-443 **MOVED** by Councillor Kotyk that Council include \$1,500 in the 2019 Council Grant budget to support the Victim Services Program. **CARRIED**

6. **2019 COMMUNITY GRANT APPLICATIONS**

6.1 **Council Grants 2018**

6.2 **Lions Club**

2018-11-27-444 **MOVED** by Mayor Potrebenko that Council approve half of the cost, up to \$2,500 in the 2019 Council Grant budget for the Lion's Club project of re-surfacing the playground in the ball park, provided the replacement material meets the standard for Children's play spaces and equipment (CAN/CSA-Z614-14), and that this evidence is provided to Council prior to its application. **CARRIED**

6.3 **Rycroft Baseball Association**

2018-11-27-445 **MOVED** by Councillor Kotyk that Council include \$3,500 in the 2019 Council Grant budget to support the Rycroft Baseball Association in completing their baseball dugout repairs. **CARRIED**

6.4 **Rycroft Community Quilters**

2018-11-27-446 **MOVED** by Deputy Mayor Verquin that Council include \$2,500 in the 2019 Council Grant budget to support the Rycroft Community Quilters Program. **CARRIED**

6.5 **Rycroft Merry Pioneers**

2018-11-27-447 **MOVED** by Councillor Dreger that Council provide \$2,000 to the Rycroft Merry Pioneers in support of the community Christmas supper, and that these funds come from the 2018 Council Grant budget. **CARRIED**

7. **OTHER BUDGETS RECEIVED**

7.1 **Central Peace Fire and Rescue Commission 2019 Budget**

2018-11-27-448 **MOVED** by Deputy Mayor Verquin that Council accept the Central Peace Fire and Rescue Commission 2019 budget as presented. **CARRIED**

7.2 **Central Peace Medical Services Corporation Budget**

2018-11-27-449 **MOVED** by Deputy Mayor Verquin that Council accept the Central Peace Medical Services Corporation budget as presented. **CARRIED**

CAO Thomas recessed the meeting for a break at 7:29 p.m.

CAO Thomas resumed the meeting at 7:39 p.m.

6. **2019 CAPITAL BUDGET**

CAO Thomas reviewed the 2019 to 2028 Capital budget projects with Council. He advised that we currently have applied for the following grants:

Canada Infrastructure for the sewer lift station and water truck fill station: \$1.18M
 Canada Infrastructure for pavement on the west side of the Village: \$2.25M
 Community Resilience grant for the drainage project: \$3.015M
 CARES grant for Economic Development inventory and plan: \$10K
 Alberta Community Partnership grant with the MD of Spirit River for a storm water management plan for the Village and surrounding area: \$20K
 Disaster Recovery Program appeal: ~\$15K
 Federal Canada Day Program grant \$2K

Capital Projects consultant Jim Uhl joined the meeting via telephone at 7:50 p.m.

2018-10-27-450 **MOVED** by Deputy Mayor Verquin that Council direct Administration to proceed with an application for funding to the Alberta Water/Wastewater Partnership Funding Program for upgrades to the sanitary sewer lift station and forcemain.
CARRIED

2018-10-27-451 **MOVED** by Mayor Potrebenko that Council budget \$150,000 in the 2019 Capital budget for phase one of the sewer lift station project as outlined in the Urban System Predesign report.
CARRIED

2018-10-27-452 **MOVED** by Councillor Chelick that Council budget \$65,000 in the 2019 Capital budget for improvements and upgrades to the Rycroft water truck fill station.
CARRIED

Capital Projects consultant Jim Uhl left the meeting via telephone at 8:21 p.m.

Council had a general discussion on the proposed 2019 operational and capital budgets.

As the topic of the library budget operational funding was brought up for discussion, Deputy Mayor Verquin declared a conflict of interest and left the room at 8:31 p.m.

2018-10-27-453 **MOVED** by Councillor Kotyk that Council budget \$7,000 in the 2019 operational budget for the Rycroft Municipal Library program grant. **CARRIED**

Deputy Mayor Verquin returned to the meeting at 8:38 p.m.

2018-10-27-454 **MOVED** by Deputy Mayor Verquin that Council approve the provisional 2019 to 2021 operating budget as amended. **CARRIED**

2018-10-27-455 **MOVED** by Mayor Potrebenko that Council approve the provisional 2019 to 2028 Capital budget as amended. **CARRIED**

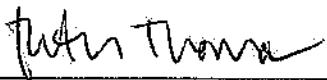
CAO Thomas passed the chair of the meeting back to Mayor Potrebenko.

2018-10-27-456 **MOVED** by Mayor Potrebenko that Council support the initiative of the Central Peace Health and Wellness Coalition by acting as the fiscal agent for the Afterschool Youth Mentorship Program in principle, contingent on receiving all details of what that position entails.
CARRIED

7. **ADJOURNMENT**

Mayor Potrebenko adjourned the meeting at 8:51 p.m.


Diahann Potrebenko
Mayor


Peter Thomas
Chief Administrative Officer