Central Peace
Regional Emergency Management Committee
Meeting Minutes

Thursday November 21, 2019 Supper: 6:00 p.m.
Saddle Hills County Meeting to follow

In Attendance:

Christine Elliott - SHC
Nick van Rootselaar – MD133
Diahann Potrebenko - Rycroft
Willis Fitzsimmons - SHC
Shelly Abram - ATCO
Doug Baggett - ATCO
Dee Deveau – CAO of TOSR
Brenda Stanich - TOSR
John Moen – SHC
Lorne Johnson - AEP
Mike Kingsbury – A&F
Debi Cardwell – Victim Services
Bryce Tarzwell – RCMP
Peter Thomas – CAO Rycroft
Ron Pelensky – SHC
Shelley Braun – BHC
Cary Merritt – CAO SHC
Brice Daly – AEMA
Brian Ballard – SHC
Darryl Martin - AHS

1. **Introductions**

2. **Minutes**
   - Minutes of July 18, 2019
     Moved By: Nick VanRootselaar
     That the minutes of the July 18, 2019 meeting be accepted as amended.
     As Peter Thomas name was missing from last meeting attendance.

3. Administration

- Regional EM Plan update
    - Staff and Committee changes
      Two memos were included in the Agenda package explaining the distribution of updates last year for the CP-REM binders and the second memo is a check list of what we will be needing for the 2020 plan update.
    - Evacuation Plan
      The Evacuation Plan will be an area of focus for this update
    - List of Seniors
      Each Municipality is asked to create and maintain a list of Persons with Functional Needs within their Municipality

    - People with Disabilities
      A 72 hour Preparedness guide was included in the Agenda package with details of what people with Disabilities could need in an emergency evacuation.

- Website:
    - CP-REM Website project
      The CP-REM.CA website will be hosted by New Harvest Media..

      Motion Made By: Diahann Potrebenko that we accepted the CP-REM sample web page option Sample Title (Black and Yellow Tabs) as our home page on the new web site

- I Compass
      Future Agenda packages will be created in I-Compass software allowing them to be done electronically with a better flow of documents and communication with all committee members.

4. Training

- Course Worksheets
- EOC Position/Course Requirements

- Upcoming Training
  Most of the 2019 training course have been completed, but some rescheduling into the New Year.

The 2020 Training Schedule was populated with dates, times and locations which will distributed out to all Municipality's.

- Needs

5. Regional Exercise

- March 20, 2020 Regional Exercise at Saddle Hills (West) EOC
  Which will be a full activation exercise, with EOC Site, Reception Centre, Council Media and Public Education components.
  The Exercise Design group will meet early in the New Year will get together to identify the scenario

6. Preparedness

- Central EOC – Brownlee Building
  MD133 is still working on the Internet availability and a few other things so this EOC location is still a work in progress.

7. Mutual Aid

- NW-AHIMT (EOC Support Team) AB Task Force 1, is recruiting new members from Municipal staff.

8. Mitigation Programs

- FRIAA
  - Saddle Hills County – Wildfire Risk Hazard Assessment work is completed and the report will be presented to Council in the new year.
  - January 2020 Birch Hills County
    Apply in January assuming the grant funding is available.
  - January 2021- MD-133
- Flood Mitigation Grant (MD-133/Rycroft)
  Final report for Rycroft is on their website
- Other
- CAP Grant Application – Livestock Emergency Plan

Saddle Hills County has applied for this Grant to create a Large Animal Emergency Plan for the Central Peace

9. Response

We were notified about the Incident on the Pouce Coupe Bridge in BC, no response was required.

10. Recovery

- 2018 Disaster Recovery Program
  (Status of repairs)
  Municipalities are not having very good communication from the province.

11. Partner Agency Updates

- Alberta Emergency Management Agency
  Moving forward CAO's and DEM will have to be up to date on their training.

- Agriculture & Forestry
  Training for Public Awareness
  With the Budget cuts the Rappel Program will not be happening in 2020, and some fire lookout towers will not be utilized, Which ones remains to be determined. They will be down one Air Tanker. Waiting for approval on the Fire Smart program. There is still money in the FRIAA Grant program. Anyone can apply on the Fire Smart Community program the link is Firesmartcanada.ca

- Alberta Health Services
  Can help with Go and No Go in an Evacuation situation.
- Alberta Support & Emergency Response Team
  Good communication from BC during the Fire on the Pouce Coupe Bridge.
- Alberta Energy Regulator - FIRST
- AHS/EMS

- RCMP
  AFFRAC's is across the board in Alberta with some dead spots still a problem.

- Alberta Transportation
- ATCO

  Doug is looking into our ICS200 and 300 training information. A few people went to California to help within their fires. Good feedback on Mutual Aid

  Shelley talked about the Outage App. Powerline Awareness is available online

  They also have BBQ's which can be borrowed from them. Here is the contact information,

  Shelley Abram

  Shelley.abram@atco.com

12. <u>Round Table</u>

Saddle Hills County has been working on a radio system for all County Departments, Emergency vehicles would be able to communicate with AFFRAC's

Debi Cardwell was very impressed with the Block Training, with that being said she feels that the Scribe position is a very important role.

Mike talk about staff from Alberta going to California and Australia to help fight the fires there.

<u>Next Meeting:</u>

March 5, 2020 Supper at 6:00 p.m.
Location: Brownlee Building Meeting to follow