



**MEETING MINUTES
VILLAGE OF RYCROFT
SPECIAL COUNCIL BUDGET MEETING
NOVEMBER 4, 2019
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

PRESENT:

Diahann Potrebenko	Mayor
James Verquin	Deputy Mayor
Joanne Chelick	Councillor
Dwayne Kotyk	Councillor
Peter Thomas	Chief Administrative Officer
Lisa Shaykowski	Finance Clerk
Dolan Isaac	Public Works Foreman

ABSENT:

Roxann Dreger	Councillor
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1. CALL TO ORDER

Mayor Potrebenko called the meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

2019-11-04-317 **MOVED** by Councillor Chelick that Council approve the Village of Rycroft special Council budget meeting agenda dated November 4, 2019 as presented.

CARRIED

Mayor Potrebenko turned the chair of the meeting over to CAO Thomas.
Deputy Mayor Verquin joined the meeting at 6:33 p.m.

3. 2020 OPERATING BUDGET REVENUES

CAO Thomas reviewed the 2020 operating budget revenues and noted that non-residential school taxes were increased in 2019 by 37% due to an increase in the re-evaluation of our equalized assessment, an amount we will have to recover in the 2020 taxes.

The 2020 operational budget projects revenues of \$2,578,572, slightly up from \$2,453,188 in the 2019 budget.

4. 2020 OPERATING BUDGET EXPENSES

CAO Thomas reviewed the 2020 operating budget expenses and noted that there is an extra \$46,946 ATCO charge in 2019 for the street light installation at Courtesy Corner frontage roads that was ordered in 2017, and delivered in 2018, but never charged to the Village until now.

2019-11-04-318 **MOVED** by Councillor Chelick that Council direct administration to work with Peace River Community Futures to consider an entrepreneur grant program for the purpose of allowing potential businesses to develop business cases in the Village.

CARRIED

2019-11-04-319 **MOVED** by Mayor Potrebenko that Council budget \$15,000 in the operational budget to install a fence for a dog park between the ball diamonds, and other beautification projects for the Village.

CARRIED

2019-11-04-320 **MOVED** by Councillor Kotyk that Council direct administration to address the need for a professionally printed and packaged business/residential information package with the current allotted operational budget.

CARRIED

- 2019-11-04-321** **MOVED** by Mayor Potrebenko that Council purchase a membership in the Alberta Rural Coalition on Housing and Homelessness for 2020.
- 2019-11-04-322** **MOVED** by Councillor Kotyk that Mayor Potrebenko be the member representative on the Alberta Rural Coalition on Housing and Homelessness, with Deputy Mayor Verquin as the alternate. **CARRIED**
- The 2020 operational budget projects expenditures of \$1,944,984, down from \$2,028,160 in the 2019 budget. This amounts to a budget surplus of \$633,587. After paying principle loan obligations for the water/sewer project (\$22,272) and pavement project (\$45,416) that leaves a surplus of \$565,899, without amortization. Amortization amount is \$527,480.
- 5. FUNDING REQUESTS**
- 5.1 Spirit River Curling Club**
- Spirit River Curling Club representative Brodie Wells joined the meeting at 7:18 p.m. and made a presentation on the condition of the curling facility in Spirit River, and the plan for a new facility. He noted that the new facility has a projected cost of \$2,970,000. The club is looking to raise \$1,500,000 from the local municipalities.
- Council advised that the Village's financial resources remain limited at this point in time, and the money they have is slated for Village infrastructure.
- 2019-11-04-323** **MOVED** by Councillor Kotyk that Council accept the Spirit River Curling Club presentation as presented. **CARRIED**
- Brodie Wells left the meeting at 7:31 p.m.
- 6. 2019 COMMUNITY GRANT APPLICATIONS**
- 6.1 Rycroft Library**
- Deputy Mayor Verquin declared a conflict of interest and left the meeting at 7:31 p.m.
- 2019-11-04-324** **MOVED** by Councillor Kotyk that Council increase the library operating grant from 2019s \$7,000, to \$12,000 for 2020 in the operation budget. **CARRIED**
- Deputy Mayor Verquin returned to the meeting at 7:44 p.m.
- 6.2 Rycroft Baseball Association**
- 2019-11-04-325** **MOVED** by Mayor Potrebenko that Council include \$1,000 in the 2020 Council grant budget to support the Rycroft Baseball Association for operations and maintenance costs for the 2020 baseball season. **CARRIED**
- 6.3 Friends of the Community Hall**
- 2019-11-04-326** **MOVED** by Councillor Kotyk that Council deny the Friends of the Hall Request for \$12,000 to purchase a Beam Interactive Projection System for the Community Hall at this time, as the money instead will be place into the reserve account for future building maintenance and repair. **CARRIED**
- 6.4 Community Hall**
- 2019-11-04-327** **MOVED** by Mayor Potrebenko that Council direct Administration to ensure that the Community Hall stove system is up to the required codes and safe for all users. **CARRIED**
- 2019-11-04-328** **MOVED** by Mayor Potrebenko that Council direct Administration to look at other options for the Community Hall floor cleaning unit. **CARRIED**

6.5 Rycroft Arena Board

2019-11-04-329 **MOVED** by Mayor Potrebenko that Council direct Administration to install the jersey barriers for the arena parking lot as requested by the arena board.
CARRIED

6.6 Rycroft Seniors Hall

2019-11-04-330 **MOVED** by Deputy Mayor Verquin that Council table the capital project considerations for the new seniors' hall and the arena until later in the meeting.
CARRIED

7. OTHER BUDGETS

7.1 Central Peace Fire and Rescue Commission 2020 Budget

7.2 Central Peace Medical Services Corporation Budget

Neither the Central Peace Fire and Rescue Commission nor the Central Peace Medical Services Corporation budgets were available at this time. Representatives were contacted and they do not expect to have an increased impact on the budget.

CAO Thomas recessed the meeting for a break at 8:08 p.m.

CAO Thomas resumed the meeting at 8:18 p.m.

8. 2019 to 2028 CAPITAL BUDGET

CAO Thomas reviewed the 2020 to 2028 Capital budget projects with Council. He reviewed the 2016 Infrastructure report and gave the following updates:

Watermain Looping - 48 street to 45 avenue (1/2); 45 avenue between 48 and 47 avenue; and 45 avenue from 44 to 46 street. We have a call into the engineer to see how they determined there is missing piping. Public Works to report.

Fire Hydrants - We have 9 hydrants for 2020 that need to be rebuilt based on information from our flushing program. Basic parts are ~\$555. Rod replacement can be expected for any of the older hydrants which run \$515 each. So ~ \$1,060 x 9 = \$9,540. \$10,000 budget.

Water Valve Replacement – Budget expecting to find at least three valves that need replacing in our valve exercise program. \$20,000 budgeted in operations.

Lift station Upgrade - \$600,000 project. We have \$150,000 in reserves and are waiting for a grant to cover the other 75%.

Smoke Testing Sewer Lines – The purpose of this project is to “determine major locations of surface runoff entering the sanitary sewer system”. As there is a significant cost in excavation to remove those tied in, this is not a practical investment.

Upgrade of 47 avenue from 52 street to 53 street – This paving project should be pushed back until we save enough money in reserves to pay for it.

Sidewalk Replacements 52 street and 46 avenue – Walkways could be replaced if they are not going to be tied in with a future paving project.

Twin Culverts Under CN rail and Hwy 49 – These are not our properties and the MPA drainage studies have determined that the resolve of the issue is to deal with the flow from the MD of Spirit River into the Village. To be addressed through the ICF process.

Swale Replacement, Underground Storm Piping and Misc. Grading – Larger budget needed, to be combined with a larger road improvement project.

Building Upgrades to Public Works and Arena – Minor repairs have been addressed through the operational budget

2019-11-04-331 **MOVED** by Mayor Potrebenko that Council continue the meeting past 9:00 p.m. as required. **CARRIED**

PUBLIC WORKS REQUESTS FOR CONSIDERATION: (2) 4wd Work Trucks, 3 Ton Truck, New used Grader, Steamer Unit.

Council agreed that at this time we should not be investing in equipment that we are not going to be needing on a regular basis. It would be more cost effective to hire local equipment for special jobs rather than make an investment into equipment that would be used occasionally.

2019-11-04-332 **MOVED** by Deputy Mayor Verquin that Council put \$100,000 into a reserve for a new senior's hall. **CARRIED**

2019-11-04-333 **MOVED** by Deputy Mayor Verquin that Council put \$100,000 into a reserve for the arena lobby/dressing room renovation. **CARRIED**

GP NETWORKS: We just received a report noting the cost of deployment of the Fibre Optic service in the Village was \$1,331,824. Administration will bring a more detailed report to Council for direction

9. ADJOURNMENT

CAO Thomas adjourned the meeting at 9:24 p.m.

Diahann Potrebenko
Mayor

Peter Thomas
Chief Administrative Officer