



SUBDIVISION AND DEVELOPMENT APPEAL APPLICATION FORM K

FOR ADMINISTRATIVE USE
APPLICATION NO.

Village of Rycroft, 4703 – 51st Street, Box 360, Rycroft, AB, T0H 3A0
W: www.rycroft.ca | E: rycroft@rycroft.ca | T: (780) 765-3652 | F: (780) 765-2002

Site and appellent information (fill out completely)

SITE INFORMATION			
Municipal address of site			
Legal land description of site ('plan, block, lot' and/or 'range-township-section-quarter')			
Development permit number or subdivision application number			
APPELLANT INFORMATION			
Name of appellent		Agent name (if applicable)	
Street Address			
City	Province	Postal Code	Day Phone Number
Evening Phone Number	Fax Number	Email Address	

Appeal Against (check one box only)

DEVELOPMENT PERMIT	SUBDIVISION APPLICATION	ORDER
<input type="checkbox"/> Approval <input type="checkbox"/> Conditions of approval <input type="checkbox"/> Refusal	<input type="checkbox"/> Approval <input type="checkbox"/> Conditions of approval <input type="checkbox"/> Refusal	<input type="checkbox"/> Notice of order

Reasons for appeal

Sections 678 and 686 of the *Municipal Government Act* require that the written Notice of Appeal must contain specific reasons for the appeal.

The appeal is herein launched for the following reasons: (attach a separate page if required)

Notice of Collection

Protection of Privacy - Any personal information that the Village of Rycroft may collect on this form is in compliance with Section 33 (c) of the [Alberta Freedom of Information and Protection of Privacy Act](#) and will be protected under Part 2 of the Act. The information collected is required for the purpose of processing the Development Permit Application. If you have any questions about the collection, please contact the Village's Freedom of Information and Protection of Privacy Coordinator at (780) 765-3652.

Signature of Appellant/Agent	Date (YYYY/MM/DD)
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Instructions for filing an appeal

Notice of appeal to Intermunicipal Subdivision and Development Appeal Board (SDAB) must be filed in accordance with the Municipal Government Act and the Village of Rycroft Land Use Bylaw.

The notice of appeal form must:

- Be received by the SDAB within 21 days (for development permit) or 14 days (for subdivision) of the date of the notice of decision from the Development Authority or the Subdivision Authority;
- State specific reasons for the appeal;
- Be signed by the appellant; and
- Be accompanied by the required filing fee payable to the Village of Rycroft.

Deliver or Mail to: Village of Rycroft
Intermunicipal Subdivision and Development Appeal Board
4703 – 51st Street, Box 360
Rycroft, AB, T0H 3A0

Fax the completed appeal form to (780) 765-2002, or email it to rycroft@rycroft.ca

Fax or email to:

You are cautioned that if you mail the appeal, it must be received on or before the final date for appeal. It is therefore, recommended that you use one of the alternate submission options.

Payment: Appeal fees may be paid by cheque payable to the Village of Rycroft.
Appeal fees may also be paid by using Debit or cash but only if you file your appeal in-person at the Village of Rycroft Administration Building.
4703 – 51st Street, Box 360
Rycroft, Alberta.

For further information

You may contact the Intermunicipal Subdivision and Development Appeal Board Clerk for any questions you may have about appeal deadlines, fee payment options and information regarding the appeal process. The Board Clerk may also advise individuals on how to prepare for and present an appeal, Board procedures and planning issues.

Telephone (780) 765-3652