



**MEETING MINUTES  
VILLAGE OF RYCROFT  
REGULAR COUNCIL MEETING  
MAY 6, 2020**

**VILLAGE OF RYCROFT COUNCIL CHAMBERS**

**PRESENT:**

<b>James Verquin</b>	<b>Deputy Mayor</b>
<b>Joanne Chelick</b>	<b>Councillor</b>
<b>Roxann Dreger</b>	<b>Councillor</b>
<b>Dwayne Kotyk</b>	<b>Councillor</b>
<b>Peter Thomas</b>	<b>Chief Administrative Officer</b>
<b>Lisa Shaykowski</b>	<b>Finance Clerk</b>

**ABSENT:**

<b>Diahann Potrebenko</b>	<b>Mayor</b>
---------------------------	--------------

**1. CALL TO ORDER**

Deputy Mayor Verquin called the meeting to order at 6:30 p.m.

**2. ADOPTION OF AGENDA**

**2020-5-6-106** **MOVED** by Councillor Dreger that Council approve the Village of Rycroft regular Council meeting agenda dated May 6, 2020 as presented.

**CARRIED**

**3. ADOPTION OF PREVIOUS MEETING MINUTES**

**3.1 Minutes from the April 20, 2020 Regular Council Meeting**

**2020-5-6-107** **MOVED** by Councillor Chelick that Council approve the April 20, 2020 regular Council meeting minutes as presented.

**CARRIED**

**4. PUBLIC HEARINGS**

**5. DELEGATIONS**

**5.1 Doyle and Company Financial Auditors RE: Annual Financial Audit**

Financial Auditor Allen Lee from Doyle and Company joined the meeting via telephone at 6:32 p.m. to review the annual financial statements with Council.

Allen Lee noted that in the Management's Responsibility for Financial Reporting document in the 2019 audited financial statements, we changed the reference from the "Audit Committee" to "Council", as there is no Audit Committee. He further noted that in the Independent Auditor's Report, that we changed the reference word "Entity" to the "Village of Rycroft", for more clarity.

**2020-5-6-108** **MOVED** by Councillor Dreger that Council approve the adjusted 2018 figures in the 2019 financial statements to reflect the deferred revenues as requested by Municipal Affairs for the Municipal Sustainability Initiative Capital Fund and the Gas Tax Fund.

**CARRIED**

**2020-5-6-109** **MOVED** by Councillor Chelick that Council approve the 2019 annual financial statements as presented.

**CARRIED**

Allen Lee left the meeting at 6:58 p.m.

**5.2 Rycroft Hotel**

Sheldon Rice from the Rycroft Hotel joined the meeting at 6:58 p.m. to review the sewer line replacement, sidewalk issue, and the Exterior patio deck at the Rycroft Hotel.

- 2020-5-6-110**      **MOVED** by Councillor Dreger that Council direct Administration to send a letter acknowledging its approval of the exterior patio deck at the Rycroft Hotel. **CARRIED**  
Sheldon Rice left the meeting at 7:07 p.m.
- 6.      CAO REPORT**
- 6.1      CAO Report, Action Item List, Calendar, Council Strategic Priorities Chart**
- 2020-5-6-111**      **MOVED** by Councillor Dreger that Council accept the CAO Report, Action Item List, Calendars, and Strategic Priorities Chart as presented. **CARRIED**
- 7.      COUNCILLOR REPORTS**
- Councillor Dreger**  
Central Peace Health and Wellness Committee web meeting  
May 5 Provincial Town Hall telephone meeting
- 2020-5-6-112**      **MOVED** by Councillor Dreger that Council direct Administration to request that Central Peace Fire Chief Brian Kroes appear as a delegation to review our Emergency Response Evacuation plan. **CARRIED**
- 8.      PREVIOUS BUSINESS**
- 8.1      RFD: Speedbumps on 51 Street**
- 2020-5-6-113**      **MOVED** by Councillor Kotyk that Council table the topic of installing speedbumps on roads in the Village to the next Regular Council meeting in order that Council can gather more public opinion on this matter. **CARRIED**
- 9.      NEW BUSINESS**
- 9.1      RFD: Tax Penalty Bylaw 219-20**
- 2020-5-6-114**      **MOVED** by Councillor Kotyk that Council give first reading to Bylaw 219-20, the Tax Penalty Bylaw. **CARRIED**
- 2020-5-6-115**      **MOVED** by Councillor Dreger that Council give second reading to Bylaw 219-20, the Tax Penalty Bylaw. **CARRIED**
- 2020-5-6-116**      **MOVED** by Councillor Chelick that Council move to third reading of Bylaw 219-20. **CARRIED UNANIMOUSLY**
- 2020-5-6-117**      **MOVED** by Councillor Chelick that Council give third reading to Bylaw 219-20, the Tax Penalty Bylaw. **CARRIED**
- 9.2      Viability Review Update**
- 2020-5-6-118**      **MOVED** by Councillor Kotyk that Council approve the Viability Review update as presented. **CARRIED**
- 2020-5-6-119**      **MOVED** by Councillor Kotyk that Council approve the updated capital budget as presented. **CARRIED**
- 10.      CORRESPONDENCE ITEMS**
- 10.1      Minister of Municipal Affairs RE: Viability Review Reporting Extension**  
**10.2      Minister of Municipal Affairs RE: Deadlines Extensions**  
**10.3      Minister of Community and Social Services: FCSS Program and Food Bank**  
**10.4      CPREM Fire Chief Report to April 29, 2020**  
**10.5      AUMA President RE: Access to Health Care**
- 2020-5-6-120**      **MOVED** by Councillor Dreger that Council accept correspondence items 10.1 to 10.5 for information. **CARRIED**

Deputy Mayor Verquin recessed the meeting at 7:56 p.m. for a break.  
Deputy Mayor Verquin called the meeting back to order at 8:04 p.m.

**11. CLOSED MEETING**

- 2020-5-6-121**      **MOVED** by Deputy Mayor Verquin that Council move to a closed meeting to review land and personnel issues at 8:24 p.m.      **CARRIED**
- 2020-5-6-122**      **MOVED** by Councillor Kotyk that Council come out of the closed meeting at 9:05 p.m.      **CARRIED**
- 2020-5-6-123**      **MOVED** by Councillor Kotyk that Council continue the regular meeting of Council past 9:00 p.m.      **CARRIED**
- 2020-5-6-124**      **MOVED** by Councillor Dreger that Council direct Administration to proceed with the land issue as discussed.      **CARRIED**

**12. ADJOURNMENT**

Deputy Mayor Verquin adjourned the meeting at 9:05 p.m.

---

**James Verquin**  
**Deputy Mayor**

---

**Peter Thomas**  
**Chief Administrative Officer**