



# POLICY PW.01

## VILLAGE OF RYCROFT

### ROAD MAINTENANCE POLICY

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Department: Public Works

Date Approved: August 20, 2019

Replaces: PW.01 April 2014

Council Resolution Number: 2019-8-20-244

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**PURPOSE:** To ensure there are standard practices to maintain a safe and aesthetically pleasing nature on the Village roads and alleys.

**GUIDELINES/SCOPE:** The Public Works Department shall ensure:

1. That all paved streets within the Village are swept and commence pothole repair in the early spring of each year, as soon as weather and conditions allow.
2. That all streets in the downtown business section are cleaned as required.
3. That all paved streets within the Village are cleaned in either late May or early June, depending upon weather conditions.
4. That all gutters shall be cleaned once per year or more often as required.
5. That all paved streets on a parade route are swept prior to a scheduled parade or other event and properly cleaned afterwards provided that at least seven working days' notice of the event is received by the Village office.
6. That signs are posted 24 hours in advance of the streets being cleaned, spelling out the hours during which sweeping will take place.
7. That all gravel streets and alleys in the Village are graded at least once in the spring and once in the fall before the snow and then during the summer months as needed.
8. That gravel is restored to areas where the need becomes evident to maintain a standard uniformity of the surface.
9. That the condition of all streets, avenues, and alleys be monitored and trouble spots be addressed as necessary.

  
\_\_\_\_\_  
Mayor

  
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Chief Administrative Officer



## POLICY PW.02 VILLAGE OF RYCROFT HYDRANT FLUSHING POLICY

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Department: Public Works

Date Approved: August 20, 2019

Replaces: PW.02 April 2014

Council Resolution Number: 2019-8-20-244

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**PURPOSE:** To ensure there are standard practices for the flushing of water hydrants for the water distribution system maintenance and health safety purposes.

**GUIDELINES/SCOPE:** The Public Works Department shall ensure:

1. That all hydrants are flushed at least twice per year, once in the spring and once in the fall.
2. That all hydrants at the ends of distribution lines are then flushed periodically as required improving water quality.
3. That the Public Works Department notifies the general public of hydrant flushing at least 48 hours prior to the activity taking place by placing the notice in the local newspaper, in the office as well as on the Village website.
4. That Public Works notifies the public as per Environmental Regulations.

  
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Mayor

  
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Chief Administrative Officer