



Chief Administrative Officer report December 10, 2020

December 2 – Council meeting

December 4 – EDO CAO Zoom meeting

December 8 - COVID19 update for AB Municipalities from Chief Medical Officer of Health

December 9 - Supplemental Briefing for AB Municipalities with the Chief Medical Officer of Health

December 10 - AUMA & RMA Webinar - AHS 10-Year Vision; A Conversation with Alberta Municipal Affairs

December 15 - Central Peace Regional Waste Management Commission meeting;
COVID19 update for AB Municipalities from Chief Medical Officer of Health; Council meeting

Our computer router is due for replacement so IT Partners will be upgrading that at a cost of \$1,609 to ensure our system remains functional.

We cancelled our animal and business licensing modules in Muniware, as they are underutilized. As we are a smaller operation, we will track both licensing systems through excel, saving ~\$75/month x 12 = \$900/year.

Due to our investigation, evaluation, and re-alignment of our ATCO Streetlight bill, we noticed our power bill was lower by ~\$1,100 per month for October and November. Thanks to ATCO for working with us to realize those savings.

After looking into our phone bill costs, we asked TELUS for a better deal. After a prolonged evaluation, for the next 12 months, our monthly bill for the office and other buildings will be reduced to \$486/month from the current price of \$937/month – initial savings of ~48%. After the promotion is over in a year, the cost will increase to \$597/month - savings of ~36% off original bill.

Saddle Hills County will be spending \$75 to Facebook in for order for them to maintain their editor status on our page, and for us to have a year's worth of support and the Scheduled Posts feature in case we require their assistance for an emergency event.

I spoke with our Bylaw Enforcement Officer to confirm that we want to charge back costs to properties where possible. For example, when we pick up a dog or cat that is roaming, all charges associated with collection are to be charged back to the property causing the costs. He confirmed this system is already in place. Our first step is positive public service

and education, with less tolerance for repeat offenders. Video evidence is always helpful to present to the Bylaw Officer when reporting issues.

When Reynold's Plumbing and Heating was completing the annual servicing the Village properties' furnaces, they found a cracked heat exchanger one of the Community Hall furnaces. There is warranty on the heat exchanger but not the cost of labour. We have ordered the repair.

The Rural Crime Watch group will be appearing as a delegation at the regular meeting of Council on January 6.

The Village and Public Works offices will be closed for 5 days from December 24 to 29 for the Christmas break.

An 18% penalty will be applied to all outstanding tax amounts on January 1, 2021.

We require a motion for the sale of the residential lot as negotiated and approved by Council majority in phone poll.
