

AR106228

August 9, 2021

Mr. Peter Thomas
Chief Administrative Officer
Village of Rycroft
PO Box 360
Rycroft, AB T0H 3A0

Dear Mr. Thomas: 

Your participation and co-operation during the municipal accountability review conducted in July 2021 for the Village of Rycroft is greatly appreciated. On behalf of the Minister, I have accepted the Village of Rycroft Municipal Accountability Review Report as prepared by the Municipal Affairs staff who met with you. I am confident the outcomes will be beneficial for the ongoing successful administration of the village.

Attached is a copy of the report, which identifies areas of legislative compliance, as well as areas deemed to be legislatively non-compliant and requiring attention. Recommendations and resources are also offered to assist in remedying any legislative gaps. To ensure legislative gaps are addressed, please prepare a response to the report, including a plan detailing the actions to be taken to rectify these issues, and submit this response to my office eight weeks after you receive this letter. The response must include a timeline for completion, which is not to exceed one year.

You may email your response plan to MAP@gov.ab.ca, or send it by mail to:

Municipal Affairs – Municipal Services Division
Attention: Kevin Miller
17th floor, Commerce Place
10155 – 102 Street
Edmonton AB T5J 4L4

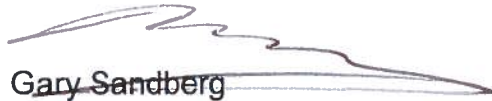
As ministry staff discussed with you during the review, it is expected the Municipal Accountability Review report will be shared with your council as a way to build awareness of the diversity of municipal responsibilities. Municipal Affairs does not deem the report to be confidential in nature and encourages sharing the results in a public meeting to demonstrate accountability and transparency with village citizens.

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Municipal Affairs is committed to maintaining a collaborative working relationship with you as the Chief Administrative Officer for your municipality. We are available to help you address the non-compliant matters identified in the report and welcome your feedback on our review process.

For further information, please contact Kevin Miller, Municipal Accountability Advisor, toll-free at 310-0000, then 780-422-8128.

Yours truly,



Gary Sandberg
Assistant Deputy Minister

Attachment: Village of Rycroft 2021 Municipal Accountability Review Report

cc: Ric McIver, Minister of Municipal Affairs
Brandy Cox, Deputy Minister, Municipal Affairs
Kevin Miller, Municipal Accountability Advisor, Municipal Affairs