



**Village of Rycroft
REQUEST FOR DECISION**

Council Meeting Date: September 1, 2021

TOPIC: Establishment of the Bylaw Enforcement Officer Bylaw.

ADMINISTRATION RECOMMENDATION: That Council complete three readings to approve the Bylaw Enforcement Officer Bylaw 232-21.

BACKGROUND: During the Municipal Accountability Program review, it was found that although we have Council approved Designated Officer Bylaw 114-10 that designates a Bylaw Control Officer, the extent of the description is as follows:

- d) Bylaw Enforcement Officer, to carry out the powers, duties and functions set out in the Municipal Government Act RSA 2000, Chapter M-26 and any amendments thereto.*
- i. The Village Bylaw Enforcement Officer will otherwise carry out the functions as specified in other Bylaws of the Village.*

The Municipal Accountability Review notes:

The village must pass a bylaw establishing the powers and duties of bylaw enforcement officers, or disciplinary procedures, including penalties and an appeal process for allegations of abuse of authority to meet legislative requirements.

One of the changes from Bylaw 114-10 is that the CAO appoints the Bylaw Enforcement Officer. This is consistent in the sample bylaws from similar municipalities suggested by Municipal Affairs.

IMPLICATION OF DECISION

FINANCIAL IMPLICATIONS: None.

POLICY AND/OR LEGISLATIVE IMPLICATIONS: Section 555 and 556 of the MGA

ALTERNATIVE OPTIONS:

1. Council could send the bylaw to a legal review prior to any reading.
2. Council could complete 1 or 2 readings, and do the 3rd reading at a future meeting
3. Council could suggest other changes to the bylaw.

ATTACHMENTS: None

Peter Thomas

Peter Thomas

August 24, 2021

Date