



Chief Administrative Officer Report January 27, 2022

January 18 – Council Meeting

January 19 – Alberta Municipalities Meeting: Alberta Provincial Police Service

January 26 – Webinar Update with the Chief Medical Officer of Health for AB; CAMA
Webinar on Climate Change Tools for Municipalities

January 27 – Staff Safety Meeting

January 28 - Data Privacy Day Event: Updates from the OIPC

We applied to Service Canada for a Canada Summer Jobs to assist with our Summer Student wage for 2022.

The detailed assessment audit report for the assessment year 2020/tax year 2021 was completed by the Province. The report summary is this:

In our opinion, the Village of Rycroft, in preparing its assessment roll for the 2021 tax year, meets all legislated standards. All of procedures and practices used in preparation of property assessments meet assessment best practices.

In addition, an administrative review of the municipality's management of the assessment program finds legislative requirements are in substantial compliance for the administration of bylaws, assessment rolls, notices, complaints and public relations.

This report contains no recommendations and one observation: It is suggested the municipality develop a formal MGA section 299/300 request form and process to ensure appropriate handling of a formal request.

We have created this form and now have it available.

January 18 was the end of the retention period for ballots/boxes for senate election and referendum vote. Election materials have been destroyed.