



**MEETING MINUTES
VILLAGE OF RYCROFT
REGULAR COUNCIL MEETING
DECEMBER 20, 2022
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

PRESENT:

James Verquin	Mayor
Roxann Dreger	Deputy Mayor
Joanne Chelick	Councillor
Dwayne Kotyk	Councillor
Peter Thomas	Chief Administrative Officer

ABSENT: **Brian Markovich** **Councillor (with notice)**

1. CALL TO ORDER

Mayor Verquin called the Regular Council meeting to order at 6:30 p.m.

2. ADOPTION OF AGENDA

2022-12-20-301 **MOVED** by Councillor Chelick that Council adopt the Regular Council meeting agenda for December 20, 2022 as presented. **CARRIED**

3. ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Minutes from the December 7, 2022 Regular Council Meeting

2022-12-20-302 **MOVED** by Councillor Kotyk that Council approve the December 7, 2022 Regular Council meeting minutes as presented. **CARRIED**

4. PUBLIC HEARINGS

5. DELEGATIONS

6. CAO REPORT

6.1 CAO Report, Action Item List, Calendar, Strategic Priorities Chart

2022-12-20-303 **MOVED** by Deputy Mayor Dreger that Council direct Administration to accept Melanie Syvertson's resignation from the FCSS board, AND that the Village advertise for a new member. **CARRIED**

2022-12-20-304 **MOVED** by Deputy Mayor Dreger that Council send a letter to Alberta Transportation to provide some preliminary feedback on the proposed traffic circle design for the intersection of Highways 2 and 49. **CARRIED**

2022-12-20-305 **MOVED** by Deputy Mayor Dreger that Council sign the one year unconditional grant agreement with Saddle Hills County in the amount of \$500,000. **CARRIED**

2022-12-20-306 **MOVED** by Deputy Mayor Dreger that Council accept the CAO Report, Action Item List, Calendar, and Strategic Priorities Chart as presented. **CARRIED**

7. COUNCILLOR REPORTS

Councillor Chelick

Dec 8 PREDA Mtg
 Dec 9 Grande Spirit Foundation Mtg; PREDA Mtg
 Dec 9 Rycroft Christmas Light Up
 Dec 13 FCSS Mtg
 Dec 14 CP Attraction and Retention Committee Mtg; CPFRC Mtg
 Dec 15 Grande Spirit Friends of the Foundation Mtg

Deputy Mayor Dreger

Dec 9 Rycroft Christmas Light Up
 Dec 14 CPFRC Mtg

Mayor Verquin

Dec 9 Rycroft Christmas Light Up

2022-12-20-307 **MOVED** by Deputy Mayor Dreger that Council purchase \$500 worth of tickets to the Central Peace Firefighters New Year's Eve Fundraiser Event. **CARRIED**

2022-12-20-308 **MOVED** by Councillor Chelick that Council accept the Council member verbal reports as presented. **CARRIED**

8. PREVIOUS BUSINESS

9. NEW BUSINESS

9.1 RFD: Uncollectable Tax Account Write Offs

2022-12-20-309 **MOVED** by Deputy Mayor Dreger that Council directs Administration to write off the outstanding balances of \$273.21 on Tax Roll 386.000 (4512-46 Ave); \$266.98 on Tax Roll 388.000 (4520-46 Ave); and \$203.73 on Utility Account 277007 (4639-47 St), for a total of \$743.92. **CARRIED**

9.2 Purchasing Policy FIN.04 Amendment

2022-12-20-310 **MOVED** by Mayor Verquin that Council approve the updated Purchasing Policy FIN.04 amendment as presented. **CARRIED**

9.3 Growing the North Conference February 22 & 23, 2023 in GP

2022-12-20-311 **MOVED** by Mayor Verquin that any Council member available to attend the Growing the North Conference in Grande Prairie on February 22 & 23, 2023 be enabled to do so. **CARRIED**

Deputy Mayor Dreger and Councillor Chelick requested to be registered for the event.

9.4 ATCO Electric Streetlight Proposal Letter

2022-12-20-312 **MOVED** by Mayor Verquin that Council accept the ATCO Electric Streetlight installation proposal on the corner of 45 avenue and Highway 2 for information. **CARRIED**

10. CORRESPONDENCE ITEMS

- 10.1 Minister of Public Safety and Emergency Services RE: Victim Services**
- 10.2 CP Medical Services Corporation DRAFT Meeting Minutes Dec 8, 2022**
- 10.3 Central Peace Medical Services Corporation Operating Budget 2023**
- 10.4 Central Peace Regional Water Supply Project Overview Dec 7, 2022**
- 10.5 G5 General Meeting Notes December 6, 2022**
- 10.6 Peace Library System Meeting Highlights November 26, 2022**
- 10.7 Birch Hills County Letter to Premier RE: Air Ambulance Service**

- 10.8 MD of Peace Letter to Premier RE: Air Ambulance Service
- 10.9 Doyle and Company Auditor Planning Letter to Council
- 10.10 Doyle and Company Auditor Independence Letter to Council

2022-12-20-313 **MOVED** by Councillor Chelick that Council accept the correspondence items 10.1 to 10.10 for information. **CARRIED**

11. **CLOSED MEETING**

12. **ADJOURNMENT**

Mayor Verquin adjourned the meeting at 7:16 p.m.

James Verquin
Mayor

Peter Thomas
Chief Administrative Officer