MEETING MINUTES
VILLAGE OF RYCROFT
STRATEGIC PLANNING SESSION
NOVEMBER 9, 2022
VILLAGE OF RYCROFT COUNCIL CHAMBERS

PRESENT:	**James Verquin**	**Mayor**
	Roxann Dreger	**Deputy Mayor (arrived 3:34 p.m.)**
	Joanne Chelick	**Councillor**
	Dwayne Kotyk	**Councillor**
	Brian Markovich	**Councillor**
	Peter Thomas	**Chief Administrative Officer**
	Lisa Shaykowski	**Finance Clerk**
	Dolan Isaac	**Public Works Foreman**
	Lynne Gair	**Administration Clerk**

1. CALL TO ORDER

Mayor Verquin called the meeting to order at 12:40 p.m. and handed the chair responsibilities over to CAO Thomas.

2. REVIEW OF LAST YEAR'S STRATEGIC PLAN

CAO Thomas reviewed last year's plan and accomplishments.

3. CURRENT STATUS

Council has 3 years left in their governance term. The next election is planned for October 2025.
Reserve accounts were reviewed. On October 13. 2022, Rycroft had $612,144 in the Operating Reserve account, $3,136,958 in Restricted Capital Reserve accounts, and ~$219,000 in the operating account.
The current five year plan was reviewed.

4. COMMUNITY SNAPSHOT: BUSINESS SERVICES IN RYCROFT

- 1 grocery store
- 4 convenience stores (3 gas + hotel)
- 5 gas stations (Shell, Esso, Centex, UFA, Co-op)
- 3 liquor stores (A&B, Hotel, St. Michael's Inn)
- 4 hotels/motels (Hotel, St. Michael's Inn, Leprechaun, Crossroads)
- 3 licensed eating establishments (Hotel, St. Michael's Inn, Smitty's) + Bakery
- 1 Western Supplies Feed and Tack Store
- 1 Equipment Rental Store
- 4 Agriculture Services (Grain Millers, AGI, Nutrien, Schoorlemmer Seeds)
- 2 Oilfield Service Companies (Vertex, Deken)
- Dika Industries Welding Shop
- Peace Country Memorials
- Light House Promotions
- 2 Autobody Service Shops (Crossroads Collision, Furby's Glass)
- Curry's Auto Scrap Yard
- 1 Bank
- 1 Elementary School
- 2 Churches
- We have issued 54 Business Licenses in 2022

5. MUNICIPAL SERVICES INVENTORY

Council and staff reviewed municipal services and identified issues and concerns:

- **Arena**
  - Get price quote for new roof
  - Check with Northern mats for driveway for Zamboni

- **Library**
  - May need to replace some doors and windows

- **Hall – Merry Pioneers**

- **2 dog parks**
  - East side park has gap in lower part of fence, and upper too low

- **3 ball diamonds (1 school)**
- **3 playgrounds**
- **1 skatepark**
- **1 school soccer field**
- **Bulk Water Station** (just sold 100th membership)

6. LEVEL OF SERVICE EVALUATION ISSUES AND CONCERNS

Council and staff reviewed the level of service of Municipal operations and identified issues and concerns:

- **Front Desk**
- **Public Works** - Should add weed spray control to Fall program in addition to Spring
  - **Roads –** stay on top of pothole repairs
  - **Water –** offer 4 free cubes of water to each residence to water lawns June-Aug
  - **Sewer –** investigate annual flushing maintenance program (Fairview?)
  - **Drainage –** should add rock to front entrance ditch for aesthetics
  - **Fleet** – upgrade 1988 Ford 3500 to new 5500 or 6500 truck
    - upgrade security for fleet trucks
- **Planning and Development**
- **Emergency Planning**
- **Bylaw Officer Services**
  - **Property**
  - **Animal**
    - put Unsightly Premises Bylaw on the agenda for Council consideration

7. COUNCIL PRIORITIES

Deputy Mayor Dreger joined the meeting at 3:34 p.m.

Complete Ball Diamond Drainage groundwork so it is flat with grass, and ditching. Budget accordingly.

Road Paving – get a plan with pricing of sections.

Hydrant issues – repair and have spare parts for Secondary Fire Pump. Purchase flow meter tester to ensure hydrants are capable of supply.

8. ADVOCACY

- **RCMP** – support current
- **Medical Clinic** – should be self sufficient operation, building reserves
- **G5 Water System**
- **Grande Spirit Foundation Housing**
- **Saddle Hills County Funding**
- **Industrial Parks: Crossroads and Northside** – get properties appraised in interest of lowering price and selling
- **Donations to clubs** – keep at $25,000. Budget extra in operating budget to support community garden
- **G5 Partnership as a whole**

9. ADJOURNMENT

Mayor Verquin adjourned the meeting at 4:40 p.m.

James Verquin	**Peter Thomas**
Mayor	**Chief Administrative Officer**