Chief Administrative Officer Report
April 14, 2023

April 5 – CP Medical Corporation Financial Audit Meeting; Council Meeting
April 14 – Insituform Sewer and Manhole Re-line - Kick-off Meeting

WSP Engineering was hired and started the survey to determine a paving cost for the southeast end of the Village on April 10.

I participated in the Financial Audit for the Central Peace Medical Clinic in books for 2022. We had a few questions that will go to the Board meeting once we review them with the COO.

We have advertised for a summer student position for the Village. The posting closes April 21.

Two more development permits have been approved and are being advertised. One for a shed on 52 street, and the other for the Community Garden layout on 51 street.

We had a meeting with Insituform on April 14 to plan for the Sewer Re-line Capital project this summer. They plan to be here in early May to start the project.

We are preparing to send out the RFP for the new Administration office flooring.

We did receive a Canada Day grant in the amount of $1,320.

Stone Mountain Mechanical came into the arena on April 5 to complete the year end maintenance on the ice plant. Public Works removed the ice on April 13. The plan is to bring the floor cleaner in April19 and clean the floor.