

Central Peace Medical Services Corporation

ANNUAL GENERAL MEETING MINUTES

June 29th, 2023

MD of Spirit River Administration Office

PRESENT:	Tony Van Rootselaar, Chair	MD Spirit River
	Alvin Hubert	Saddle Hills County
	James Thomas	Town of Spirit River
	Roxann Dreger	Village of Rycroft
	Albert Poetker	Birch Hills County
	Larry Davidson	Birch Hills County
	Cary Merritt, COO	Saddle Hills County
	Dan Dibbelt	MD Spirit River
	Tracy Lapping	Town of Spirit River

Call to Order

Chairman Van Rootselaar called the meeting to order at 9:04 a.m.

1. Adoption of Agenda

Moved by Roxann Dreger to adopt the June 29th, 2023 agenda with the addition of 5.4 Tenant.

CARRIED

2. Adoption of the Previous Minutes

Moved by Alvin Hubert that the minutes of December 8th, 2022, be adopted as presented.

CARRIED

3. Chief Operating Officer Report

The COO reviewed his report and that of the Building Manager.

Moved by Roxann Dreger that the COO report be accepted as information.

CARRIED

Moved by Roxann Dreger that the Building Manager be supplied with a \$2000 credit card for the purpose of purchasing building maintenance items for the Central Peace Medical Services Corporation.

CARRIED

4. Old Business

4.1 Corporation Documents

The three Corporation documents were reviewed with recommended changes and amendments. The Memorandum of Association required no changes. The Memorandum of Agreement and the Articles of Association were modified to be distributed to the municipalities for adoption. Once adopted by the Councils originals will be distributed for signatures.

Moved by Alvin Hubert that the amended Memorandum of Agreement and the amended Articles of Association of the Central Peace Medical Services Corporation be distributed to the G5 Municipal Councils for adoption.

CARRIED

4.2 Door Actuator

Moved by Roxann Dreger that the Building Manager proceed with the installation of the front entrance interior doors button actuator as per quotation.

CARRIED

5. New Business

5.1 2022 Financial Statements/Requisitions

Moved by Albert Poetker that the 2022 Financial Statements be adopted as presented and that the 2022 deficit and capital requisitions in the amounts of \$65,425.12 and \$10,000.00 respectively, be issued to the G5 Municipalities in the approved percentages.

CARRIED

5.2 Custodian Contract

Moved by Roxann Dreger that the Custodian contract be renewed for the period of May 1, 2023 to April 30, 2024 in the amount of \$2,000 per month and be paid retroactively.

CARRIED

5.3 GST

Moved by Alvin Hubert that the Canada Revenue Agency be updated for the purposes of GST with the current Directors of the Corporation, being Tony Van Rootselaar, Alvin Hubert, James Thomas, Roxann Dreger, and Gerald Manzulenko as well as the other requested information.

CARRIED

5.4 Tenant

Moved by Roxann Dreger that the discussion pertaining to having Saddle Hills County rent space in the server room at \$500.00 per month at the clinic be accepted for information at this time.

Discussion ensued pertaining to a possible new tenant for physiotherapy.

Moved by Alvin Hubert that the COO negotiate with a possible new physiotherapy tenant at the clinic as per discussion.

CARRIED

6. information Items/Correspondence

None

7. Next Meeting - December 7th, 2023

8. Adjournment – Chairman Tony vanRootselaar adjourned the meeting at 10:28am.

Chair Van Rootselaar

COO Merritt