



**MEETING MINUTES  
VILLAGE OF RYCROFT  
REGULAR COUNCIL MEETING  
OCTOBER 4, 2023  
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

**PRESENT:**           James Verquin                                   Mayor  
                  Roxann Dreger                              Deputy Mayor  
                  Joanne Chelick                           Councillor  
                  Dwayne Kotyk                            Councillor

                  Peter Thomas                            Chief Administrative Officer

**ABSENT:**           Brian Markovich                            Councillor (with notice)

**1.    CALL TO ORDER**

Mayor Verquin called the Regular Council meeting to order at 6:30 p.m.

**2.    ADOPTION OF AGENDA**

**2023-10-4-247**     **MOVED** by Councillor Chelick that Council adopt the Regular Council meeting agenda for October 4, 2023 with the following addition:

**ADD:** 11.2 Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 27 (Land).                                   **CARRIED**

**3.    ADOPTION OF PREVIOUS MEETING MINUTES**

**3.1 Minutes from the September 19, 2023 Regular Council Meeting**

**2023-10-4-248**     **MOVED** by Councillor Kotyk that Council approve the September 19, 2023 Regular Council meeting minutes as presented.                                   **CARRIED**

**4.    PUBLIC HEARINGS**

**5.    DELEGATIONS**

**6.    CAO REPORT**

**6.1 CAO Report, Action Item List, Calendar, and Strategic Priorities Chart**

**2023-10-4-249**     **MOVED** by Deputy Mayor Dreger that Council accept the CAO Report, Action Item List, Calendar, Strategic Priorities Chart, and Public Works Report as presented.                                   **CARRIED**

**7.    COUNCILLOR REPORTS**

**Councillor Chelick**

September 25 EOEP Course in Edmonton

September 26 to 29 Alberta Municipalities Conference EDM

**Deputy Mayor Dreger**

September 25 EOEP Course in Edmonton

September 26 to 29 Alberta Municipalities Conference EDM

**Mayor Verquin**

September 25 EOEP Course in Edmonton

September 26 to 29 Alberta Municipalities Conference EDM

**Councillor Markovich**

September 25 EOEP Course in Edmonton

September 26 to 29 Alberta Municipalities Conference EDM

**2023-10-4-250** **MOVED** by Councillor Chelick that Council accept the Council member verbal reports as presented. **CARRIED**

**8. PREVIOUS BUSINESS****9. NEW BUSINESS****9.1 Traffic Control Bylaw 196-18**

**2023-10-4-251** **MOVED** by Mayor Verquin that Council postpone the discussion on the Traffic Control Bylaw until all of Council is present to review the topic. **CARRIED**

**9.2 Alberta Municipalities Cost of Provincial Downloading Survey**

**2023-10-4-252** **MOVED** by Councillor Chelick that Council submit the Alberta Municipalities Cost of Provincial Downloading survey responses as discussed. **CARRIED**

**9.3 Grande Spirit Foundation Sponsorship Request**

**2023-10-4-253** **MOVED** by Deputy Mayor Dreger that Council purchase a table of 8 tickets for \$750 and donate another \$100 for a door prize for the Grande Spirit Foundation Harvest Dine and Dance fundraiser event on October 28 in Grande Prairie. **CARRIED**

**9.4 Northern Transportation Advocacy Bureau Response to Request for Membership**

**2023-10-4-254** **MOVED** by Deputy Mayor Dreger that Council postpone the decision requesting a membership in the Northern Transportation Advocacy Bureau until the Terms of Reference for the Northern Transportation Advocacy Bureau are presented and we have the appropriate forms for the application to join this subcommittee of Peace Region Economic Development Alliance. **CARRIED**

**9.5 PREDA Site C Dam Tour Invite**

**2023-10-4-255** **MOVED** by Mayor Verquin that Council enable Deputy Mayor Dreger as the Village representative to attend the Site C Tour for Peace Region Economic Development Alliance Municipal leaders on Saturday October 14 in Ft. St. John BC. **CARRIED**

**9.6 RFD: Uncollectable Tax and Utility Account Write Offs**

**2023-10-4-256** **MOVED** by Councillor Kotyk that Council directs Administration to write off the outstanding balance of \$43,862 for Tax Rolls 465.000 to 472.000 (5100 and 5310-54 Avenue, 5116, 5122, 5101, 5111, & 5121-53 Street and 5330-53 Avenue); \$58,438 on Tax Roll 500.000 (4202-50 Avenue); \$249.55 on Tax Roll 240.000 (4631-55 Street); \$120.66 on Utility Account 282006 (4619-47 Street); \$400 on multiple A/R Accounts (Tax Certificates); and \$450.83 on A/R Account 238 (sign replacement) for a total of \$103,521.04. **CARRIED**

10. **CORRESPONDENCE ITEMS**

10.1 **Peace Country Enforcement Report August 2023**

10.2 **RCMP RE: Alberta Police Funding Model Resource Allocation**

2023-10-4-257 **MOVED** by Councillor Chelick that Council accept the correspondence items 10.1 to 10.2 for information. **CARRIED**

11. **CLOSED MEETING**

11.1 **Freedom of Information and Protection of Privacy Act Pt. 1, Division 2, Section 24 (Personnel)**

11.2 **Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 27 (Land)**

2023-10-4-258 **MOVED** by Mayor Verquin that Council move to a closed meeting at 7:18 p.m. as per the Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 24 (Personnel) and Section 27 (Land). **CARRIED**

2023-10-4-259 **MOVED** by Mayor Verquin that Council come out of the closed meeting at 7:28 p.m. **CARRIED**

2023-10-4-260 **MOVED** by Mayor Verquin that Council direct Administration to register the Village's name as title holder for Roll Number 350.000 for tax forfeiture as a result of the July 26, 2023 Tax Sale. **CARRIED**

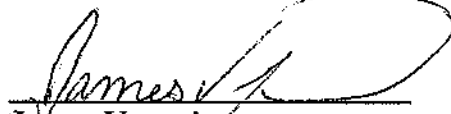
2023-10-4-261 **MOVED** by Mayor Verquin that Council direct Administration to demolish the single detached dwelling trailer as it is public safety concern, unsightly and unlivable trailer located at 4603-47 Street in the Village. **CARRIED**

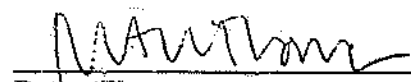
2023-10-4-262 **MOVED** by Mayor Verquin once the Village gains title to the property, that Council direct Administration to enlist a realtor to market Roll Number 350.000 property for sale. **CARRIED**

2023-10-4-263 **MOVED** by Mayor Verquin that Council direct Administration to write off the outstanding balance of \$675 on A/R Account 218 (registration fees). **CARRIED**

12. **ADJOURNMENT**

Mayor Verquin adjourned the meeting at 7:31 p.m.

  
James Verquin  
Mayor

  
Peter Thomas  
Chief Administrative Officer