

Central Peace Medical Services Corporation

MEETING MINUTES

December 11th, 2023

MD of Spirit River Administration Office

PRESENT:	Tony Van Rootselaar, Chair	MD Spirit River
	Alvin Hubert	Saddle Hills County
	James Thomas	Town of Spirit River
	Roxann Dreger	Village of Rycroft
	Albert Poetker	Birch Hills County
	Gerald Manzulenko	Birch Hills County arrived @9:35am
	Larry Davidson	Birch Hills County
	Cary Merritt, COO	Saddle Hills County
	Dan Dibbelt	MD Spirit River
	Steve Jack	Town of Spirit River
	Peter Thomas	Village of Rycroft

Call to Order

Chairman Van Rootselaar called the meeting to order at 9:01a.m.

1. Adoption of Agenda

Moved by Albert Poetker to adopt the December 11, 2023 agenda with the addition of 5.2 Physician Recruitment.

CARRIED

2. Adoption of the Previous Minutes

Moved by Roxann Dreger that the minutes of June 29, 2023, be adopted as presented.

CARRIED

3. Chief Operating Officer Report

The COO reviewed his report and that of the Building Manager.

Moved by Roxann Dreger that the COO and Building Manager reports be accepted as information.

CARRIED

4. Old Business

4.1 Building Signage

Discussion related to installing signage for the medical clinic.

Moved by Roxann Dreger that the MD of Spirit River and the Town of Spirit River work together to develop a design and quote with a proposed budget of \$5,000, using the name Central Peace Medical Clinic.

CARRIED

4.2 Surplus equipment

Discussion related to the surplus office equipment listed in the COO's report.

Moved by Alvin Hubert that the equipment be offered to not-for-profit groups within the G5.

CARRIED

5. New Business

CAO Dan Dibbelt left @ 9:50am

5.1 2024 Operating & Capital Budget

That the 2024 Operating budget be amended to recognize the \$10,000 requisition for Capital in Revenue and the same shown as a Transfer to Reserve; and further, that the 2024 Capital budget be approved with a \$5,000 allocation for signage.

CARRIED

*Chair Tony Van Rootselaar leaves @ 10:03am
and returns @ 10:08am*

5.2 Physician Recruitment

Moved by Roxann Dreger that the COO and Chair meet with the physician representative to discuss timelines and proposed plan to recruit a fifth doctor, and report back to the Committee.

CARRIED

5.3 Board of Directors

Moved by Roxann Dreger that the board make the following appointments:

Chair -Tony Van Rootselaar

Vice Chair – Alvin Hubert

Director – Roxann Dreger

Director – James Thomas

Director – Gerald Manzulenko

CARRIED

6. information Items/Correspondence

None

7. Next Meeting - AGM - April 16th, 2024

8. Adjournment – Chairman Tony vanRootselaar adjourned the meeting at 10:19am.

Chair Van Rootselaar

COO Merritt