



Memorandum

To: Peter Thomas, CAO
From: Dolan Isaac, Public Works Foreman
Date: December 22, 2023
Re: Public Works Department Report for November 30 to December 22, 2023

Projects

- Clean up of property at 4603 47 street has all gone well. Items for lot sale in garage were advertised from December 5 to the 14 by sealed bids. We had several people put in bids, and the high bid was announced on December 15. The buyer has removed all items to date except for the potato planter, which has been planned for removal on December 28, 23.
- Wild Electric started the electrical upgrades at the library on December 6 and had all completed on December 12. Work has been inspected and the Library staff is enjoying the upgrades.
- Have started preliminary pricing and information for the possible 51 street water main replacement in 2024

Water and sewer

- December 8, there was a fault on lift station pump #2, the pump was pulled the same day and a blocked on the impeller was found and cleared. (chunk of denim material and piece of rope)
- Water was shut off at CC at 4720 50 street by request of plumber and owner.
- Public works put in a locates request for the proposed install of 2 water main valves and the 51 street water main replacement on December 11.

Streets

- Snow fall has been minimal (5cm in total) with mild temperatures this month, Public works has been maintaining roadways with pickled sand as needed, and doing the regular sidewalk shoveling at public buildings after each snow fall.
- Pull the 2 Visitor Parking signs from the boulevard along 51 street in front of the bus parking area.
- Some sections of wash board were developing along 42 street, 49 avenue, and 50 avenue in the industrial sub division. Due to the frozen gravel conditions, the Village grader was not able to remove the washboard. La prairie has carbide teeth on their grader and were able to grade the areas successfully.

- The Jersey barrier was knocked over at the intersection of 50 avenue and 43 street, was re erected by Public Works.

Other

- E360s came and picked up the oil jugs and stored used oil on November 30
- Public works crew has been doing a deep clean and purge of the public works shop due to the lack of need for snow plowing. We have done a blow down of walls and surfaces, moving everything away from walls and cleaning, sorting through stored materials and parts while discarding what is no longer needed.
- Put up Christmas tree and ready Devonian on December 1 for the tree light up that evening. During the tree light up one Public Works staff member at any one time was on site to monitor the bonfire.
- 2 locate requests were completed during this report period.
- Caretakers and 2 public works keys stopped working on the rear man door at the arena, new keys have been ordered.
- Through year end maintenance was done on all zero turn mowers.
- All public works staff attended a webinar put on by Actizyme on December 5.
- Public works foreman took 4 vacation days from December 5 to 8
- The rock garden at 4603 47 street was dismantled by Public Works. The large rocks were cleaned of the dirt and clay and installed along boulevard by school bus parking to stop traffic from driving over the grass. 2 additional boulders were placed at the north and south ends of the Arena to mitigate vehicle traffic from accessing the School grounds.
- The Canada flag was changed out at the Hall.
- An abandoned vehicle was left on a Village MR for several days, RCMP were called to investigate whether the vehicle was stolen or not. Was determined the vehicle was not stolen and the owner was notified but not interested in retrieving the vehicle. Public works had it towed away on the evening of December 14.
- December 15, Public Works Foreman attended the Strategic Planning meeting with council.
- A Christmas street light decoration had a strap break during the off and on high winds we have been having during this month, ATCO was called to see if they could repair the strap with their bucket truck. The repair was done the same day.
- Public Works upgraded the shelves in the Safe as per request of the office staff to have better storage for their needs.
- Public Works staff helped FCSS on December 20 with the distribution of Christmas hampers.
- A clean, repair, and preventative maintenance was done on the sump system at the Public Works shop on December 21.
- Prepare shop for Christmas holiday break, check all locks, windows, doors, and have Colin take the Ford pick up home.