Village of Rycroft
Request for Decision
Council Meeting Date: January 16, 2024

TOPIC: PW.05 Personal Protective Equipment Policy.

RECOMMENDED ACTION: That Council approve PW.05 Personal Protective Equipment Policy.

BACKGROUND: We do not have a formally approved policy for the Public Works department Personal Protective Equipment. There was an old policy in the old health and safety policy that had the same guidelines as presented, with the exception that the annual boot allowance was $100/year. As previously reviewed with Council, with current economic conditions, $100/year for safety boot for our workers is longer a reasonable standard. The allowance increase puts us on a fair and equivalent benefit level with regional industry and neighbouring municipal standards.

FINANCIAL IMPLICATIONS: The annual operational budget cost for any given year would be $0 - $900 for the 3 Public Works employees.

POLICY AND/OR LEGISLATIVE IMPLICATIONS: Under the *OHS Act*, employers are responsible to ensure the health and safety of all workers at the work site. A safety boot allowance is a standard benefit in most municipal operations and industry.

ALTERNATIVE OPTIONS:

1. Council could change the allowance to another level.

ATTACHMENTS: PW.05 Personal Protective Equipment Policy

Peter Thomas — **Chief Administrative Officer**

January 11, 2024 — **Date**