Village of Rycroft
Request for Decision
Council Meeting Date: June 5, 2024

TOPIC: Alberta Community Partnership (ACP) Grant for a Regional Infrastructure Master Plan project

RECOMMENDED ACTION: That Council award the contract to manage the Alberta Community Partnership grant for the Regional Infrastructure Master Plan project to MPE Engineering for an amount not to exceed $20,000.

BACKGROUND: The MD of Spirit River and Town of Spirit River CAOs and I met with representatives from MPE Engineering on May 28 to review the Alberta Community Partnership grants. All three municipalities were successful in their grant applications and are ready to proceed. In reviewing the projects, we have realized that we can achieve synergies and value by have one central coordinator for the 3 projects. It will eliminate duplication of assessments, and we will get more value with the coordination of infrastructure evaluations. For example, we are assessing of all our infrastructure, and the MDSR is evaluating all recreation facilities, so by having a central coordinator, our arena will be assessed only once, leaving more funding to assess our water system, or the sewer system, or the road system, etc.

This is the most efficient path to complete this project. Otherwise, there will be delays with advertising and award, and we will arrive at the same position: hiring a reputable qualified firm to administer the project. The specific assessments will be completed by any subject matter expert company, provided they are qualified and the assignments are completed with our budgeted amount.

FINANCIAL IMPLICATIONS: We received the grant maximum amount of $200,000. The $20,000 is included in the $200,000.

POLICY AND/OR LEGISLATIVE IMPLICATIONS: All categories are broken down into segments and will be addressed by subject matter experts.

ALTERNATIVE OPTIONS: Council could direct administration to find another consultant.

ATTACHMENTS: Project description and Plans

Peter Thomas — May 30, 2024

Chief Administrative Officer — **Date**