



**MEETING MINUTES  
VILLAGE OF RYCROFT  
REGULAR COUNCIL MEETING  
SEPTEMBER 4, 2024  
VILLAGE OF RYCROFT COUNCIL CHAMBERS**

**PRESENT:**           **James Verquin**   **Mayor**  
                  **Roxann Dreger**                                       **Deputy Mayor**  
                  **Joanne Chelick**                                       **Councillor**  
                  **Brian Markovich**                                   **Councillor**

**Peter Thomas**                                       **Chief Administrative Officer**

**ABSENT:**           **Dwayne Kotyk**   **Councillor (with notice)**

**1.    CALL TO ORDER**

Mayor Verquin called the Regular Council meeting to order at 6:30 p.m.

**2.    ADOPTION OF AGENDA**

**2024-9-4-221**       **MOVED** by Councillor Chelick that Council adopt the Regular Council meeting agenda for September 4, 2024 as presented.                       **CARRIED**

**3.    ADOPTION OF PREVIOUS MEETING MINUTES**

**3.1**   **Minutes from the August 7, 2024 Regular Council Meeting**

**3.2**   **Minutes from the August 20, 2024 Regular Council Meeting**

**2024-9-4-222**       **MOVED** by Councillor Chelick that Council approve the August 7, 2024 Regular Council meeting minutes as presented.                       **CARRIED**

**2024-9-4-223**       **MOVED** by Councillor Chelick that Council approve the August 20, 2024 Regular Council meeting record as presented.                       **CARRIED**

**4.    PUBLIC HEARINGS**

**5.    DELEGATIONS**

**5.1**   **WSP Engineering RE: Paving Project Update**

WSP Engineering Area Manager Doug Buyar joined the meeting at 6:33 p.m. and reviewed the paving project details with Council.

Doug Buyar left the meeting at 6:56 p.m.

**2024-9-4-224**       **MOVED** by Deputy Mayor Dreger that Council accept the Paving Project Update report from Road Paving Project Engineer WSP for information.                       **CARRIED**

**6.    CAO REPORT**

**6.1**   **CAO Report, Action Item List, Calendar, and Strategic Priorities Chart**

**2024-9-4-225**       **MOVED** by Deputy Mayor Dreger that Council accept the CAO Report, Action Item List, Calendar, Strategic Priorities Chart and Public Works Report as presented.                       **CARRIED**

7. **COUNCILLOR REPORTS**

**2024-9-4-226** **MOVED** by Mayor Verquin that Council enable Deputy Mayor Dreger to attend the Peace Library Systems ‘Stronger Together Library Conference’ October 3 and 4 in Edmonton. **CARRIED**

**2024-9-4-227** **MOVED** by Mayor Verquin that in order to accommodate the PLS conference schedule, that Council change the Regular Council Meeting date from October 2, 2024 to October 1, 2024. **CARRIED**

**Deputy Mayor Dreger**

August 26 Mighty Peace Tourism Association Meeting

**Councillor Chelick**

August 23 Grande Spirit Foundation Meeting

**2024-9-4-228** **MOVED** by Deputy Mayor Dreger that Council accept the verbal Council reports as presented. **CARRIED**

8. **PREVIOUS BUSINESS**

9. **NEW BUSINESS**

9.1 **ATCO Gas RE: New Provincial Legislation and Gas Distribution Franchise Agreement**

**2024-9-4-229** **MOVED** by Deputy Mayor Dreger that Council direct Administration to proceed with the requirements for the approval of the ATCO Gas Franchise Fee agreement. **CARRIED**

9.2 **ATCO Gas Forecast for the 2025 Franchise Fee**

**2024-9-4-230** **MOVED** by Mayor Verquin that Council accept the ATCO Gas forecast for the 2025 Franchise Fee for information. **CARRIED**

9.3 **ATCO Electric Forecast for the 2025 Franchise Fee**

**2024-9-4-231** **MOVED** by Mayor Verquin that Council accept the ATCO Electric forecast for the 2025 Franchise Fee for information. **CARRIED**

9.4 **Short-Term Borrowing by Credit Card Bylaw 248-24**

**2024-9-4-232** **MOVED** by Deputy Mayor Dreger that Council give first reading to the Short-Term Borrowing by Credit Card Bylaw 248-24, a bylaw of the Village of Rycroft to allow for short-term borrowing through a financial institution credit card. **CARRIED**

**2024-9-4-233** **MOVED** by Councillor Chelick that Council give second reading to the Short-Term Borrowing by Credit Card Bylaw 248-24, a bylaw of the Village of Rycroft to allow for short-term borrowing through a financial institution credit card. **CARRIED**

**2024-9-4-234** **MOVED** by Deputy Mayor Dreger that Council move to third reading of Short-Term Borrowing by Credit Card Bylaw 248-24.

**CARRIED UNANIMOUSLY**

**2024-9-4-235** **MOVED** by Councillor Markovich that Council give third reading to the Short-Term Borrowing by Credit Card Bylaw 248-24, a bylaw of the Village of Rycroft to allow for short-term borrowing through a financial institution credit card. **CARRIED**

**9.5 Grande Spirit Foundation Dinner and Dance Fundraiser Invitation**

**2024-9-4-236** **MOVED** by Deputy Mayor Dreger that Council purchase a table of 8 tickets for \$800 and donate another \$100 for a door prize for the Grande Spirit Foundation Harvest Dine and Dance fundraiser event on October 5 in Grande Prairie. **CARRIED**

**9.6 Northwest Polytechnic 37<sup>th</sup> Annual President's Ball**

**2024-9-4-237** **MOVED** by Mayor Verquin that Council accept the invitation to the Northwest Polytechnic 37<sup>th</sup> Annual President's Ball for information. **CARRIED**

**10. CORRESPONDENCE ITEMS**

**10.1 Peace Country Enforcement Report July 2024**

**10.2 Central Peace Regional Water Supply Project Overview August 7, 2024**

**10.3 FCSS Update Report August 20, 2024**

**10.4 Farewell Letter from FCSS Coordinator**

**2024-9-4-238** **MOVED** by Deputy Mayor Dreger that Council accept correspondence items 10.1 and 10.4 for information. **CARRIED**

**11. CLOSED MEETING**

**11.1 Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 16 (Business Interests)**

**2024-9-4-239** **MOVED** by Mayor Verquin that Council move to a closed meeting at 7:22 p.m. as per the Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 24 (Personnel). **CARRIED**

**2024-9-4-240** **MOVED** by Mayor Verquin that Council come out of the closed meeting at 7:44 p.m. **CARRIED**

**12. ADJOURNMENT**

Mayor Verquin adjourned the meeting at 7:44 p.m.

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**James Verquin**  
Mayor

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**Peter Thomas**  
Chief Administrative Officer