Chief Administrative Officer Report
May 7, 2025

As of May 1, 2025 the Village of Rycroft is under a Fire restriction. Campfires and residential fire pits are still allowed within the Village of Rycroft boundaries.

Governance and training

- Administration has been very busy with completing provincial year-end reporting, reviewing assessments, reporting of expenditures, revising capital and operational budgets for the balance of 2025, over the past few weeks.
- Village Administration has added 2 public works staff to the team for the summer of 2025. Staffing levels will be reviewed in the autumn and re-alignment of the staffing levels may happen at that time.
- Completed interviews for the vacant Administrative Assistant position. By May 7th an offer of employment will be extended with an anticipated start date of May 20th by the time of this Council meeting.
- The Public Works department; Tom and Colin attended Grader Operator training on April 24. Both achieved passing grades and received a Grader Operator Certificate. Congratulations to Tom and Colin.

Land sales and economic activity

- No new activity since last report.

Ongoing projects

- Received 3 quotes for surveying and potential re-sloping work of the west-end dog park, 54 alley and ballpark parking lots. A formal RFD will be presented at an upcoming Council meeting.
- Administration Staff are focused on preparation for the upcoming Spring Clean-up for the Residents of the Village of Rycroft happening May 9 to May 13, 2025. Notices have been posted on village Facebook, website and on the back of the monthly water invoices to residents. After the event, bylaw will focus on unkept yards. Hopefully residents will utilize the Spring clean-up weekend to get ahead of yard maintenance.

Village buildings and assets

- Administration has not received any more quotes on painting the interior of the library, to date.

- Administration recommends that Council consider lifting the water restrictions, put in place in summer 2024. As of May 1st , all surrounding communities have recently lifted their water restrictions. The CAO asks for weekly water level updates and if conditions warrant Council can re-impose restrictions in short order.