



Chief Administrative Officer Report December 4, 2025

Governance and training

- Admin Assistant signed up to take Clerk training for Subdivision and Development Authority Board (SDAB) course.
- Administration team taking year end training course for Catalyst (financial program) on December 9.

Land sales and economic activity

Ongoing projects

Village buildings and assets

- Public works prepared village for Holiday season and is coordinating outdoor festivities surrounding the Christmas tree light up on December 5.
- Initial meeting with selected proponent for Request for Proposal for Solid waste and recycling service. New provider will start effective January 1, 2026. Contract to be signed before next Council meeting.