



VILLAGE OF RYCROFT BYLAW NO. 181-16

A BYLAW OF THE VILLAGE OF RYCROFT IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF AUTHORIZING THE CREATION OF THE RYCROFT ARENA BOARD TO BE RESPONSIBLE FOR THE CONTROL, MAINTENANCE AND OPERATION OF THE VILLAGE OF RYCROFT ARENA.

WHEREAS, under the provisions of the *Municipal Government Act*, R.S.A 2000, Chapter M-26, with amendments thereto, the Municipal Council of the Village of Rycroft may pass Bylaws respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS, the Council of the Village of Rycroft deems appropriate to provide an arena for the enjoyment of citizens within the region;

AND WHEREAS Council of the Village of Rycroft determined the most effective manner of providing the services in the arena is through the establishment of a Board to direct and oversee the operation of the arena;

NOW THEREFORE BE IT RESOLVED that the Council of the Village of Rycroft, in the Province of Alberta, duly assembled, enacts as follows:

1. DEFINITIONS

For the purposes of this Bylaw, the following shall be referred to by the corresponding abbreviation:

- 1.1 "Rycroft Arena Board" – The board;
- 1.2 "Municipal Government Act" – MGA.

2. TITLE

This Bylaw may be cited as the "RYCROFT ARENA BOARD" Bylaw.

- 2.1 There is hereby established and constituted an advisory board to be known as the "Rycroft Arena Board" to exercise the duties and powers and to perform the functions as prescribed in this Bylaw.
- 2.2 All Board Members shall be appointed or pre-approved by resolution of Council. Appointments to the Board shall be made as needed and be reviewed at the annual Organizational Meeting of Council.
- 2.3 The Board Membership shall be composed of a total of five (5) to seven (7) members comprised of:
 - (a) One member of Village of Rycroft Council Appointed by Council,
 - (b) Four to six members at large.
- 2.5 Wherever possible, the Board shall ensure new members are aware of:
 - (a) Local, regional, provincial, and federal government legislation which affect municipal recreation;
 - (b) Village policy and procedures regarding municipal services;

- (c) Local community clubs and organizations which are involved, in some way, with the arena.
- (d) Current and proposed projects and programs affecting the arena and its' operations.

3. TERM:

- 3.1 Board Members shall hold office for a two (2) year period, and may apply to Council to be reappointed on the recommendation of the Board.
- (a) Notwithstanding Section 3.1, Village Councilors who are appointed to the Board must have their appointment made or renewed annually.
- 3.2 No position on the Board can be over or exceed four (4) years without an election from within the Board membership.
- 3.3 Any Member may resign from the Board at any time upon sending written notice to the Board and to Council to that effect.
- 3.4 An appointed Member ceases to be a member of the Board when:
 - (a) He or she fails to attend three (3) consecutive regular meetings of the Board or one third (1/3) or more of the regular meetings of the Board scheduled in a year between Council Organizational Meetings unless otherwise excused by resolution of the Board; or
 - (b) His or her term expires; or
 - (c) He or she is removed from office by resolution of Council; or
 - (d) He or she ceases to be a resident of the Vicinity;
 - (e) He or she provides written notice of resignation from the Board, and in the case of a Member appointed from Council, he or she resigns his or her position on Council.
- 3.5 If a Member ceases to be a Member of the Board before the expiration of his or her term, Council shall appoint another eligible person as follows:
 - (a) If the term of the position being vacated has less than one (1) year remaining, the appointment of an eligible person shall be made until the second annual Council Organizational Meeting following the date of the replacement appointment;
 - (b) If the term of the position being vacated has more than one (1) year remaining, the appointment of an eligible person shall be made until the following annual Council Organizational Meeting after the date of the replacement appointment.

4. MEETINGS:

- 4.1 At the first meeting of the Board following the annual Organization Meeting of Council in each year, the Board shall appoint a Chairperson. Immediately thereafter, the Board shall appoint a Vice-Chairperson who shall act as Chair in the absence of the Chairperson.
- 4.2 The Board shall hold a minimum of four (4) meetings annually at a time and place so designated by the Board.
 - (a) Whether four (4) or more meetings of the Board are held within a calendar year, each quarter of the year shall feature one of those meetings.
- 4.3 A special meeting may be called by the Chairperson at any time or by special request of any four (4) Members of the Board.
- 4.4 A majority of the Members of the Board constitutes a quorum.
- 4.5 Each Member present at a meeting of the Board shall vote when the vote is taken unless a pecuniary interest in a matter is declared.

