

March 12, 2026

Attention: Steve Jack, Shirley Hayden, Shelley Loroff, Kevin Keller

**Subject: Change Lead Municipality for Central Peace FCSS**

Thank you for the information you provided regarding the desired change in lead municipality in FCSS Funding agreement #FCFA0002789 (the Agreement).

You have confirmed that there are three municipalities involved in the Agreement -- the Municipal District of Spirit River (MDSR), the Town of Spirit River (TSR) and the Village of Rycroft (Rycroft) – and wish to change the lead municipality from the MDSR to the TSR.

As mentioned previously, the options for the effective date of this change were April 1, 2026 or July 1, 2026. Either could be chosen, with the paramount consideration being enough time for all required administrative steps to be taken by the three municipalities and the provincial government.

Thus far, the provincial FCSS team in the Ministry of Assisted Living and Social Services (ALSS) has been provided with:

- the February 3, 2026 notice the MDSR provided stating council passed a motion on January 28, 2026 to relinquish the role as unit authority (and associated letter to Minister). A copy of the motion itself was not included;
- the Notice the TSR provided on February 10, 2026 that they would take over as lead municipality;
- the multi-municipality agreement signed by the three municipalities, wherein March 1, 2026 was noted as the effective date (the new Central Peace FCSS Multi-Municipality Agreement); and,
- the letter the TSR sent asking that FCSS be added to the Town's insurance, also effective March 1, 2026.

As per a discussion between Steve Jack and Lynn Smid on the afternoon of March 10, 2026, the provincial FCSS team at the GOA still requires:

- a copy of the motion by the MDSR that allows/confirms the change in lead municipality as reflected in the new Central Peace FCSS Multi-Municipality Agreement and rescinds any bylaws or resolutions relating to the FCSS program in which the MDSR is designated as the lead municipality;
- a copy of a motion by the TSR that allows/confirms the change in lead municipality as reflected in the new Central Peace FCSS Multi-Municipality Agreement and rescinds


- any bylaws or resolutions relating to the FCSS program in which MDSR is designated as the lead municipality; and
- a copy of a motion by Rycroft that allows/confirms Rycroft's participation in the new Central Peace FCSS Multi-Municipality Agreement and rescinds any bylaws or resolutions relating to the FCSS program in which the MDSR is designated as the lead municipality.

Once the provincial FCSS team has been provided with copies of all three motions, ALSS can then terminate the current Agreement and creating a new funding agreement with the TSR as the lead, for the remainder of the 2026-2028 grant term.

Both documents will require signatures by designated authorities for all threes parties in the new Central Peace FCSS Multi-Municipality Agreement.

To allow sufficient time for these resolutions to be passed, for the changes to the funding agreements, and for all subsequent signatures to be obtained, it is suggested the effective date be made **July 1, 2026**. If you wish to choose April 1, 2026 as an effective date, please be advised that there will be a delay in the April payment until such time as all administrative requirements are completed.

Sincerely,

  
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Lynn Smid  
Director

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