



Chief Administrative Officer Report Sept 2, 2026

Governance and training

- Village Administration are completing training in emergency management, Risk awareness and Harassment of Elected officials and Staff over the next 2 months.
- Strategic Planning and Operations meeting set for October 1, 2026.
- CAO will not attend the September 15, 2026, Council Meeting

Ongoing projects

- Extensions have been granted for the 51 Street water line project. Anticipate responses to bid requests for late September.
- Due to heavy august rainfalls, the awarded road contractor is behind on other projects but is anticipating completing the Rycroft Road work to be complete in mid-September, on 46th Ave and at intersection of 46th Ave and 52 St.
- Administration has been sending out notices to those properties that have lived in trailers/campers to have the trailers/campers vacated by September 1, 2026. Recommend a review of associated bylaw to ensure clarity of language and enforcement for 2027 and beyond.

Village buildings and assets

- Administration has received partial information on the arena roof project. Additional information has been requested so a plan of action can be discussed at the upcoming Strategic Planning meeting in October.
- The proposed Rycroft Daycare project is currently in the viability stage, with a viability report to be provided in time for the October 1 Strategic Planning session.
- Administration is gathering quotes from more than 3 vendors for a potential replacement for the Public Works 4WD truck. Public works vehicles have been out of service approximately 25% of the year and replacements should be considered at the upcoming strategic planning meeting in October.