



**Village of Rycroft
Request for Decision**

Council Meeting Date: September 2, 2026

TOPIC: Uncollectible Accounts Receivable amounts.

RECOMMENDED ACTION: Approval is requested to write off \$350.00 in accounts receivable that has been determined to be uncollectable.

BACKGROUND

On November 28, 2024 an invoice was created to collect monies owed due to Animal Control Bylaw, 246-24, infractions within the Village of Rycroft.

The total amount invoiced to this individual includes \$500.00 Part III s.18 \$500, Part IV s.20 \$50 and administrative fees \$50, for a total of \$600. On December 6 of 2024 a payment of \$250 was received.

The outstanding balance of \$350.00 remains unpaid despite reasonable collection efforts. Based on the circumstances of the account and the information available, it has been determined that further collection efforts are unlikely to result in recovery of the outstanding amount.

FINANCIAL IMPLICATIONS: Approval of the write-off will reduce accounts receivable by \$350.00 and recognize the amount as an uncollectable account expense/bad debt expense, as applicable. The write-off is not expected to have a material impact on the organization's overall financial position.

POLICY AND/OR LEGISLATIVE IMPLICATIONS:

ALTERNATIVE OPTIONS:

ATTACHMENTS:

Copy of original Invoice and Receipt

Louise Gostick
Assistant Administrator

August 19, 2026
Date

VILLAGE OF RYCROFT
BOX 360
RYCROFT, AB T0H 3A0
(780) 765-3652



Invoice #	20240084
GST #	108179821RP0001
Date	2024-Nov-28
P.O. #	
Location	4643-46ST RYCROFT AB
Account #	288



AR Invoice

Service Provided: ANIMAL CONTROL BYLAW 246-24 VIOLATION 20160016							
Date of Service: 2024-11-27							
Code	Description	Quantity	Price	GST		Extended	GST
ANC FINES	BYLAW 246-24 PART III S.18 - DANGEROUS	1.00	500.00	0.00		500.00	☐
ANC FINES	BYLAW 246-24 PART IV S.20 - ALLOW AN	1.00	50.00	0.00		50.00	☐
ADMIN MISC	ADMINISTRATION FEE	1.00	50.00	0.00		50.00	☐
Subtotal						600.00	
Total GST						0.00	
Invoice Total						600.00	

REFERENCE AR ACCOUNT # 288 WITH PAYMENT.

MUST BE PAID BEFORE JANUARY 1, 2025. AMOUNTS LEFT UNPAID ON THIS DATE WILL BE TRANSFERRED TO THE TAX ROLL OF THE PROPERTY AND COLLECTED IN THE SAME MANNER AS TAXES, SUBJECT TO AN 18% PENALTY.

Terms : Net 30 Days

A rate of 0.00% per annum (0.00% per month) interest will be charged on overdue accounts.



VILLAGE OF RYCROFT

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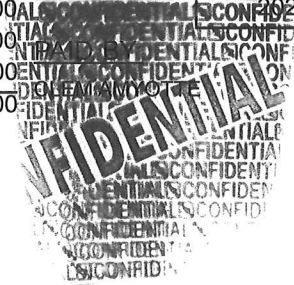
OFFICIAL RECEIPT

Duplicate Copy

To Be Paid
Amt Tendered
Rounding
Change

250.00
250.00
0.00
0.00

Page 1 of 1
RECEIPT #
20244067
DATE OF ISSUE
2024-12-06
1:33:35PM
POSTING DATE
2024-12-06



ACCOUNT #	DESCRIPTION	PREV BAL	PAYMENT	BALANCE	GST
288 AR	20240084 ANIMAL CONTROL BYLAW 246-24 VIOLATION 20160016	600.00	250.00	350.00	0.00
CASH	250.00				
		GST REG. # 108179821RP0001	\$0.00	Received By	
		LEVY	\$0.00	LS	
		TOTAL AMOUNT RECEIVED	\$250.00	Batch #	
				27263	