Village of Rycroft
Request for Decision

Council Meeting Date: Nov 4, 2026

TOPIC:

ATCO Franchise Agreement Bylaw 256-25

RECOMMENDED ACTION: That Council give the first reading to the ATCO Franchise Agreement Bylaw 225-25.

BACKGROUND IN communication with Atco Gas , the current 10 year Franchise Agreement is coming to a conclusion on January 31, 2027. As such a new agreement must be completed. The process for the renewal and fee increase requires the renewal and fee to be advertised for two weeks in the local newspaper. A bylaw must also be passed authorizing the Mayor and Administrator to execute the agreement. After first reading is given to the bylaw, a copy of the bylaw and any public comments or complaints are forwarded to ATCO with the application for may potential fee increase, and ATCO submits the documents to the Alberta Utilities Commission for approval. Council needs to give First Reading to Bylaw 254-25 on Nov 4, 2026, and the proposed bylaw and franchise fees will be advertised as required. Pending no public objections to the franchise fee the Franchise Renewal Agreement with the new fee, for execution can be signed in the near future. . Prior to signing the Agreement, Council must pass Second and Third Readings to the Bylaw.

FINANCIAL IMPLICATIONS: Estimated Financial benefit of $ 75,149 in 2026.

POLICY AND/OR LEGISLATIVE IMPLICATIONS: Council needs to provide an gas utility as part of service to the residents.

ALTERNATIVE OPTIONS:

1. As this is the first step in the renewal process, Council can choose to approve the provided or request amendments.

ATTACHMENTS:

1. ATCO Franchise Agreement Bylaw 256-25
2. ATCO Gas Franchise Agreement and Rate Rider

Kevin Keller _____

Chief Administrative Officer **Date**