



September 09, 2026

Mayor Verquin & Council
Village of Rycroft
4703 51 St.
Rycroft AB T0H 3A0

Email: cao@rycroft.ca

Dear Mayor and Council,

Re: Invitation to Partner on (ACP) Grant Application – Central Peace Fire Rescue Commission Fire Services Master Plan

On behalf of Town of Spirit River Council, I am writing to invite the Village of Rycroft to partner with the Town and the Municipal District of Spirit River No. 133 on a joint application under the Alberta Community Partnership (ACP) grant program. The proposed application would fund consultant services to lead the development of a comprehensive Fire Services Master Plan for the Central Peace Fire and Rescue Commission (CPFRC).

The CPFRC provides coordinated fire and rescue services on behalf of the Town of Spirit River, the Municipal District of Spirit River No. 133, and the Village of Rycroft. At its August 3, 2026 regular meeting, the CPFRC Board resolved to pursue consultant services, through an ACP grant application, to develop a comprehensive Fire Services Master Plan.

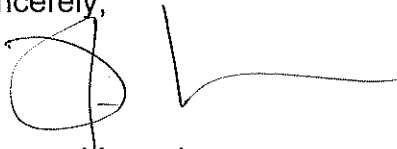
This work would provide the Commission and its three member Councils with a common, evidence-based assessment of current service delivery and future emergency service needs. More importantly, it would provide a practical framework to guide longer-term planning, priorities, resource requirements, and future decision-making for the regional fire and rescue service.

The Town is proposing an ACP application of up to \$100,000. Under the 2026 ACP grant requirements, a 10% municipal cost-share is required. A \$100,000 grant would therefore require a total local contribution of \$10,000. We propose that the three participating municipalities share this contribution equally, at approximately \$3,333.33 each.

We respectfully request a resolution of Council confirming the Village of Rycroft's support for participation as a partner in this joint ACP application. We would be pleased to provide any additional information Council may require as it considers the request.

The Town values the opportunity to work collaboratively with the Village of Rycroft and the Municipal District of Spirit River No. 133 on the continued planning and sustainability of our shared fire and rescue service.

Sincerely,

A handwritten signature in black ink, appearing to be 'Tammy Yaremko', with a stylized, cursive script.

Tammy Yaremko

Mayor, Town of Spirit River